

FAMIS Conference Call Agenda

February 7, 2018

Welcome

Financial Report - James

Conference Updates

- Contracts - Belinda, Katie, and Julie
 - Hotel - Contract for Conference and room block completed.
 - Additional details being handled in April
 - Gulf Expo - Contract sent to us Feb 1.
 - Cost is \$50 per booth (was \$49 last year)
 - If we don't use Gulf cost we must provide all tables, drapes, equipment, labor to set up, etc.
 - Need vote to approve new contract or request to allow time for contract renewal and vote by Feb 16th
 - Audio Video - Board needs to review and vote on acceptable costs.
 - Old and New A/V contract was sent with the Agenda. Board members are being asked to review costs and then vote on expenditures by Feb 16. Poll will be sent Feb 13th.
 - Wifi - Hotel does not allow third parties to distribute WiFi
- User Poll - Katie
- Cvent Website - Belinda and Margo
 - Cvent up and running
 - Website has been altered
- Vendor Recruitment - Bill and Julie
- District Presentations - Katie / Margo
- DOE Contact - Belinda
- Prizes - Doug
 - Doug wants to know if we are continuing with FAMIS providing gift cards for Silver, Gold, & Platinum Sponsors
- Name Badges - Doug
 - Purchasing of an onsite printer
- Networking Social
 - What kind of social?
 - Choice A: Like we did last year. Add a contest/prize give away to get people to booths and add some more beverage options.
 - Choice B: Doug suggested that we have a performance from a vendor like Dave and Jenny Magic <http://davidjennymagic.com/>

- If choice B is what the board wants someone BESIDES Belinda, Katie, and Julie will need to completely take it over, plan it, run it, and organize it. They will need to bring any added expenses to the Chair so a board vote can be taken.
- Moving to April
 - Doug suggests we move the conference to April since session ends in March
 - With session ending in March (if it's not delayed) then DOE will have plenty of time to figure out how they will be dealing with the new legislative rules and not give the "TBA" answers they always give, which people have been complaining about for years. In addition there is a concern about how busy April is for school employees with testing, scheduling, students needs, etc.
 - Does the board want to explore moving the conference to April?
- Moving Conference Location to Orlando
 - Many people provided feedback during the conference that they loved Daytona
 - Many people provided feedback that they didn't like Daytona, suggested Orlando
 - What does the board think about allowing all attendees to vote on the location at the meeting?
- Board Communication During Conference
 - Is cell phones/Texting okay or do we need an app to communicate?

Next Meeting

- Conference Call
- Week of April 16
- Any day 3pm or after.
- Does anyone have any no-go dates?
- Does anyone have any date/day preferences that week?