

FAMIS Meeting Minutes from FAEDS meeting Daytona Beach Florida

Steve- Called meeting to order

-Update Belinda is out due to sickness (pneumonia) we will use her prepared agenda

Candy Garcia had minutes from previous meeting, team reviewed

Motion to approve, and approved

James Goins Treasury Report

Conference expenses paid.

Any questions... None

We have James for 4 more glorious conferences...

2017 FAMIS conference

Daytona Beach

Last Week of June

Run into the 4<sup>th</sup> of July

Julie – contract signed, bigger venue because of attendance

Vendors seem ready to go!

Additional questions regarding AV cost

New cost – Golf Coast Expo(vender setup team) for Vendor setup, shipping, Etc...

How much to charge vendors and registration fees...

Julie request that whomever is working with vendors communicate with her for number purposes

What are we going to provide our attendees? – Doug

Comparison from FAMIS to FAEDS. FAEDS- 8K, 6K,4500, 2000 sponsorships

Plated lunch instead of Buffett, seating for 450 available

Contract – room rates 129, up \$10

Parking \$7 down the street

47 vendor slots here at FAEDS, how many is appropriate for FAMIS?

Should we have a vender waiting list?

Fliers have been distributed @ FAEDS

Can we get a 6<sup>th</sup> break out room?(Doug)

Yes, if we ask... we want to keep one large room avail. for the topics that pull in the larger crowds.

Steve – let's talk cost

Vendor sponsorship cost, add a new level?

Change registration charge? 100, 50, or the same?

Do we want to ask at registration if attendees will eat breakfast, lunch and dinner?

Night Festivities? Probably not on the first year(doug).

Vendor traffic is still a concern

Kickoff night in vendor area, finger foods

Or leave more time between sessions for vendor

Steve is going to come up with some scenarios for discussion @ FETC

Motion for registration @ \$50 Mike

Second Dave

ICECREAM BREAK....

Vendor Prices

We went down on Bronze in the past

Keep current prices but add a platinum level with additional incentive- Doug

Double booth and 2-presentations, bags to the first to register, 6 attendees, flier & marketing item

1<sup>st</sup> 3 that register get double presentations

Do we offer hanging banner for the first few that register?

Second platinum get to do lanyards

Gold has 6 presentation slots... 1<sup>st</sup> 6 gold to register. 1 item and flier in bag?

Silver 1<sup>st</sup> 9 get half presentation slot

Motion –Doug

Second – Rick

Paperless Agenda

Russell gave Margo the name of App that was used in Brevard

Steve – Responsibility sheets

Review line by line

Signage

Let's do better than the FAEDS signage

Feedback forms

Steve-

Vendor relations - Bill and James – signup, layout, etc... keeping vendors happy

Speaker – Steve has this item

Email will go out to former attendee after website is updated

FETC is our next meeting

COSN – doesn't sound like FAMIS is going to get anything out of it...

Motion to decline COSN opportunity due complexity and overhead. Mike

Second Russell

503 benefits discussion will continue at FETC

Meeting concluded @ 5:37