



# REPORTING REQUIREMENTS FOR SCHOOL CHOICE PROGRAMS

Office of Independent Education and Parental Choice  
Florida Association of Management Information Systems

June 2019



FLORIDA DEPARTMENT OF  
**EDUCATION**  
fldoe.org

[www.FLDOE.org](http://www.FLDOE.org)



# Florida's Choice Scholarship Programs

- Florida Tax Credit Scholarship Program
- Opportunity Scholarship Program (Public)
- **Gardiner Scholarship Program**
- **Hope Scholarship Program**
- **John M. McKay Scholarship for Students with Disabilities Program**
- **Family Empowerment Scholarship**



# Gardiner Scholarship Program

## Who is eligible?

- Eligible to enroll in K-12 public school or will be 3 or 4 years old before Sept. 1
- Has an IEP or received a diagnosis of a below disability by a licensed physician or psychologist.
- Autism spectrum disorder, cerebral palsy, Down syndrome, an intellectual disability, Phelan-McDermid syndrome, Prader-Willi syndrome, spina bifida, muscular dystrophy, Williams syndrome or a high-risk child, rare-disease, deaf, visually impaired, TBI, hospital homebound, dual sensory impaired.

## Gardiner Scholarship Program

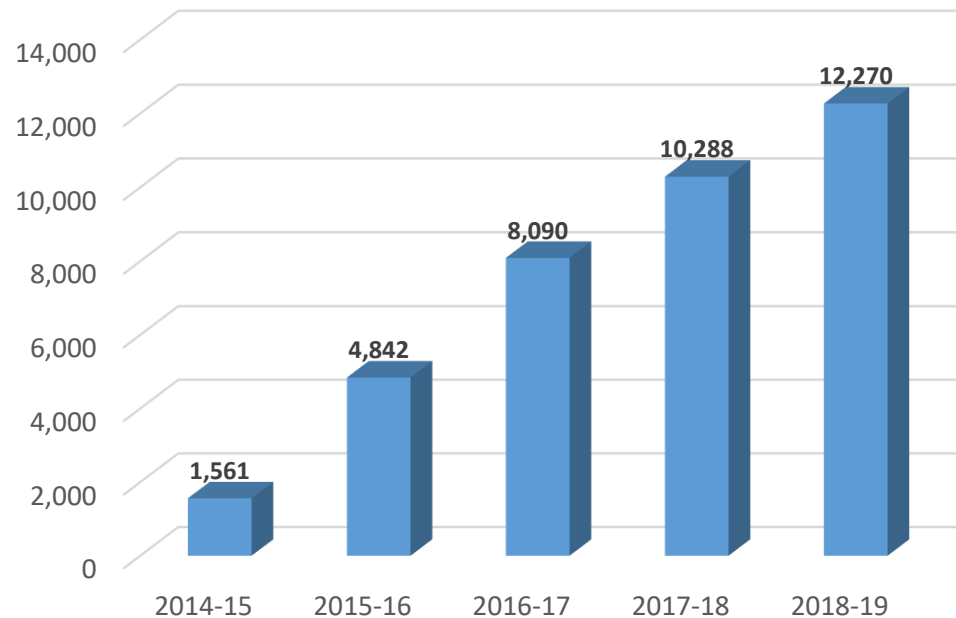
- Student cannot be enrolled in public school, but may receive services from the district through a services plan, or through contracted services.
- District does not need to report these students.
  - If a student is reported for funding through FEFP, scholarship may be forfeited.

## Gardiner Scholarship Program

- District Personnel may be involved with the program at several points:
  - Prior to payment to the scholarship funding organization for certain Gardiner students, districts must verify that the students are not enrolled in a public school. The first Gardiner EPS list will be available on our website August 11<sup>th</sup>, 2019. Our office will notify scholarship contacts via email if Gardiner students are awaiting verification in your district.
  - At the parent's request, the district must complete a matrix of services within 30 days for a student with a disability who does not have a matrix of services or to revise a matrix of services.
  - Districts must notify our office of a student's matrix level by logging in to our website and using the Gardiner Student List link.
  - The district must notify the parent, on request, of locations and times to participate in statewide standardized assessments.

# Gardiner Scholarship Program

## Gardiner Scholarship Student Participation





# Hope Scholarship Program

## Who is eligible?

- Student enrolled in a K-12 public school who has been subjected to a qualifying incident.
- Allows student to transfer to another public school (with capacity) or an approved private school.
  - \$750 transportation scholarship available to students who select a public school outside of their home district.

# Hope Scholarship Program

- Qualifying incident:
  - Battery, harassment, hazing, bullying, kidnapping, physical attack, robbery, sexual offenses, threat or intimidation, or fighting at school.
  - Incident must take place at a public school, any school related or school sponsored program or activity.



## Hope Scholarship Student Reporting

- Data Element Name: Educational Choice
- Data Element Number: 116207
- Code U - Transfer of a student to another public school other than the one to which the student is assigned accordance with the Hope Scholarship Program.
- Code Z – Transfer of a student to a private school.

## Hope Scholarship Student Reporting

- Section 1002.40, F.S., requires an annual evaluation of the program to review the school bullying prevention education program, climate, and code of student conduct of each public school from which **10 or more students** transferred to another public school or private school using the Hope scholarship.



## John M. McKay Scholarship Program

Who is eligible?

- Students who have a current IEP or 504 Plan
- Students between 5 and 22 years old by September 1
- Students who attended public school in Florida during the prior school year (reported in Surveys 2 and 3)



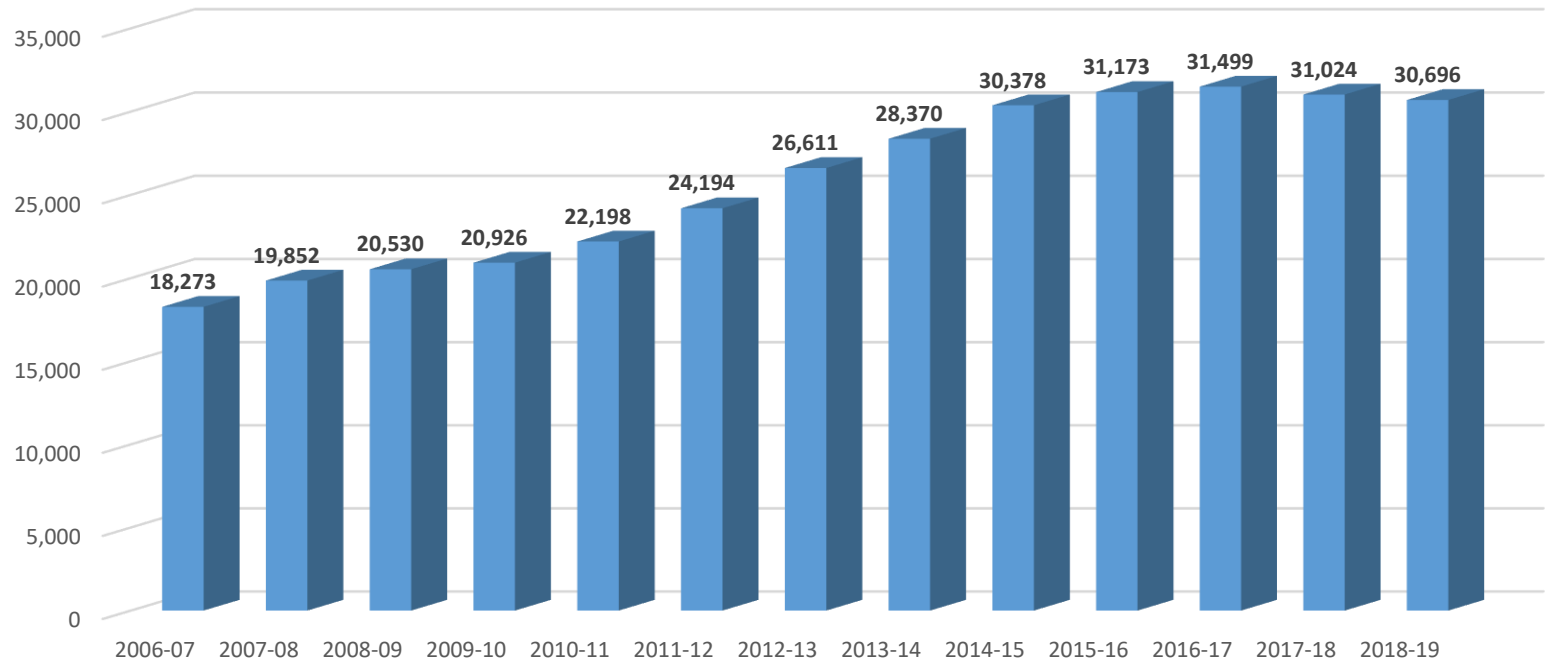
# John M. McKay Scholarship Program

Prior year attendance waived:

- Pre-K students who received district services through an IEP and were reported for funding during Surveys 2 and 3 of the preceding school year
- Students in military families relocating to Florida
- Students in foster care
- Students who participated in Specialized Instructional Services (SIS) through VPK

# John M. McKay Scholarship Program

McKay Scholarship Student Enrollments



## Downloadable District Excel File

Contains all McKay students for the current school year

*Identifies:*

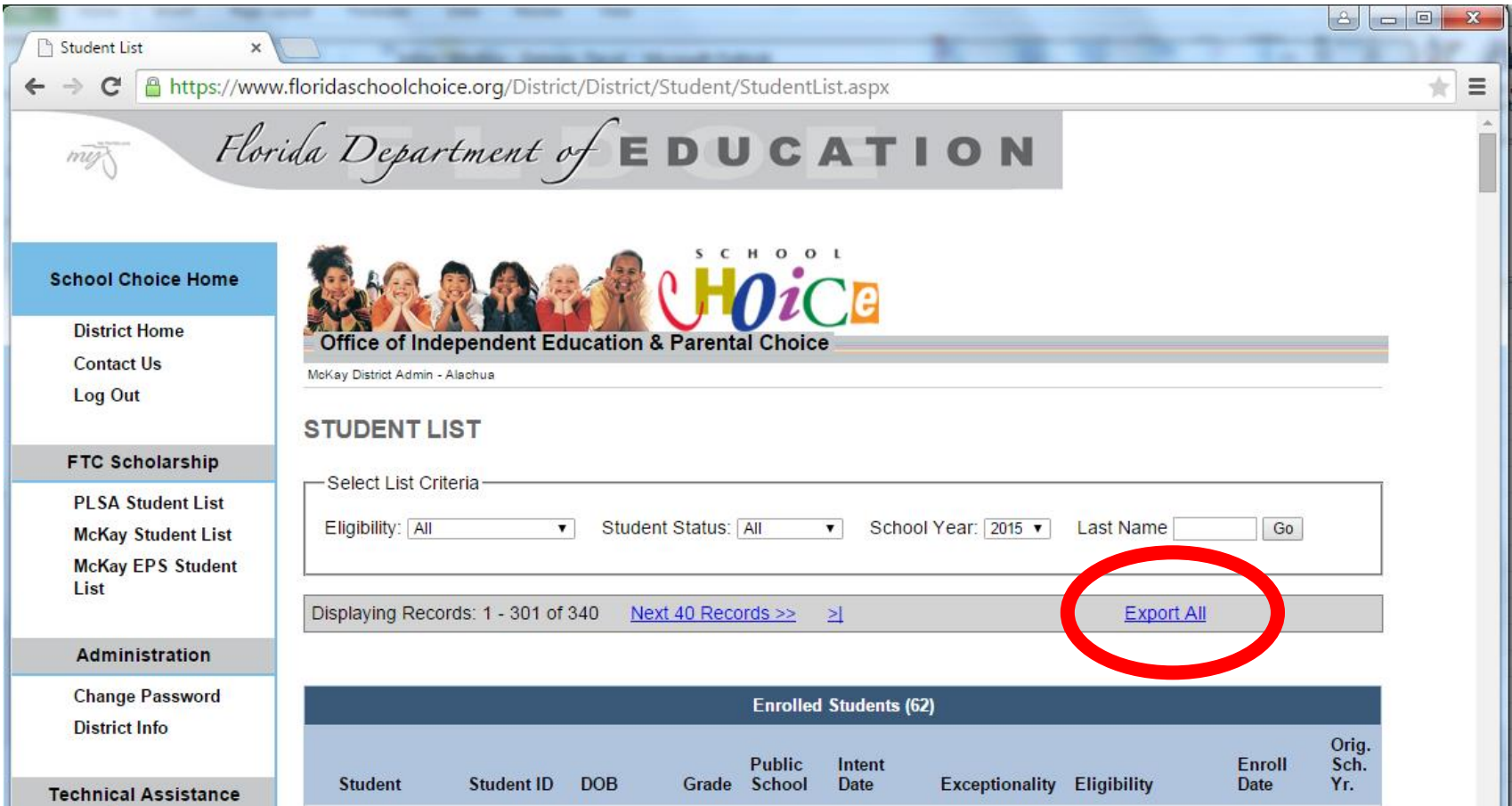
- Number of payments each student has received
- Current private school the student is attending
- Eligibility status
- Year they entered program

## Downloadable District Excel File (continued)

*Identifies (continued):*

- Parent / Guardian contact information
- Current status (enrolled, unregistered, transfer to, or withdrawn)

## Downloadable District Excel File



The screenshot shows the Florida Department of Education's School Choice website. The browser address bar displays the URL: <https://www.floridaschoolchoice.org/District/District/Student/StudentList.aspx>. The page header includes the Florida Department of Education logo and the text "Florida Department of EDUCATION". Below the header, there is a navigation menu on the left with links for "School Choice Home", "FTC Scholarship", "Administration", and "Technical Assistance". The main content area features a "STUDENT LIST" section with a "Select List Criteria" form. The form includes dropdown menus for "Eligibility" (set to "All"), "Student Status" (set to "All"), and "School Year" (set to "2015"), along with a "Last Name" input field and a "Go" button. Below the form, it states "Displaying Records: 1 - 301 of 340" and provides links for "Next 40 Records >>" and "<=". The "Export All" link is circled in red. At the bottom, there is a table titled "Enrolled Students (62)" with columns for Student, Student ID, DOB, Grade, Public School, Intent Date, Exceptionality, Eligibility, Enroll Date, and Orig. Sch. Yr.

Student	Student ID	DOB	Grade	Public School	Intent Date	Exceptionality	Eligibility	Enroll Date	Orig. Sch. Yr.
Enrolled Students (62)									



## McKay Prepayment Verification File

Submit the McKay Prepayment Verification File format for reporting periods:

- Survey A responses reflect on September Payment File
- Survey B responses reflect on November Payment File
- Survey C responses reflect on February Payment File
- Survey D responses reflect on April Payment File

## McKay Prepayment Verification File

### Procedures for submitting the file

- Initial data set is provided to the districts:  
DSPxx.GQ.F70561.Yyyys
- Districts review the file, add proper dates and return batch update file: DSPxx.GQ.F70571.Yyyys
  - Districts must enter ONLY an entry or withdrawal date
  - Entry date: If the student is currently enrolled in public school please enter the most recent date of enrollment into the district
  - Withdrawal date: If the student is not enrolled in public school please enter the date the student withdrew from the district

## McKay Prepayment Verification File

### ALL NINES

- For students who never enrolled in the school district all nines (99999999) should be entered in both the Entry (Re-entry) Date and The Withdrawal Date fields.

***This situation occurs most often with students in military families.***

- The McKay format contains the element “Military Family Student”, which will assist districts in identifying and correctly reporting these students.

## Florida Education Identifiers (FLEIDs)

- A code issued by FLDOE used to uniquely identify a person in the education system.
- Matched current McKay students to assigned FLEIDs, per district request.
- Military students- follow your district's procedure to assign FLEID as part of the eligibility submission process.

## McKay Payment Files

### Dataset Names

- DPSxx.GQ.F70581.Yyyyyy2 for September payment file
- DPSxx.GQ.F70582.Yyyyyy2 for November payment file
- DPSxx.GQ.F70581.Yyyyyy3 for February payment file
- DPSxx.GQ.F70582.Yyyyyy3 for April payment file

## Reporting McKay Students for Surveys 2 and 3

Formats Required:

- **Student Demographic Information**
  - District Number, Current Enrollment – Use reporting district number
  - District Number, Current Instruction/Service – Use reporting district number
  - School Number, Current Enrollment – Use school number 3518

## Reporting McKay Students for Surveys 2 and 3

- **Student Course Schedule**
  - School Number, Current Enrollment – school number 3518
  - School Number, Current Instruction – Always use private school number
  - Course Number – 2222222
  - FEFP Program Number – Use 111-113 for base program with ESE services, and 254-255 for ESE. Use 101-103, 130 and 300 for students with a 504 plan

## FTE Reporting Notes

- If a student is not in membership during survey week you still must report that student if they are in the payment file
- If a student shows up in one payment file but not the second payment file you still must report that student for FTE for a survey period
- If the student is in public school during survey week, report that student as you would any other public school student
- Districts should enter the appropriate FTE for each student appearing on the payment file. The district should not report FTE greater than the FTE on which the scholarship is based.



# McKay FTE Report

To assist in efforts to verify data for  
McKay Scholarship student FTE

- **F71138** lists McKay students who are on the McKay Payment files but who do not have a matching Student Course record and have no FTE reported
- **F71139** lists McKay students who have a Student Course record but who are not on the McKay Payment files

## Reporting McKay FTE

FTE General Instructions – Appendix C

McKay Scholarship Program FAQ:

<http://fldoe.org/schools/school-choice/k-12-scholarship-programs/mckay/mckay-faq.html>

## **Districts must REPORT!!!!**

**Whether or not you report these students for FTE, funds will be deducted from your FEFP if a student received a scholarship payment**



## Family Empowerment Scholarship (FES) Program

Who is eligible:

- Student's household income level does not exceed 300% of the federal poverty level OR
- Student is currently placed in foster care or in out-of-home care AND
- Student attended public school in Florida during the prior school year (reported in Surveys 2 and 3)



## FES Program

Prior year attendance waived:

- Students in military families relocating to Florida
- Students in foster care
- Sibling of an eligible student



## FES Program

Priority:

- Students whose household income levels do not exceed 185% of the federal poverty level or who are in foster care or out-of-home care.

## FES Program

- 18,000 first-come, first-served for 2019-20
- 2020-21 number of students will increase by .25% of the state's total public school student enrollment-continue annually
- Cannot take virtual courses that are reported for state funding

## 2019-20 Implementation

- First quarter scholarship payment no later than October 1, 2019.

Payment Period	Payment Date
1	October 1, 2019
2	November 1, 2019
3	February 1, 2020
4	March 1, 2020



## 2019-20 Implementation: FES Reporting

- Surveys A and B
  - Payment 1 and 2
  - DOE will provide surveys A and B to districts but **WILL NOT** require the return file with entry or withdrawal dates.
- Survey C and D
  - Payment 3 and 4
  - Doe will provide surveys C and D to districts and **WILL** require the return file including entry or withdrawal dates.

**Districts will use the survey files to report FTE**

# 2019-20 Implementation: FES Reporting

Formats Required:

- **Student Demographic Information**
  - District Number, Current Enrollment – Use reporting district number
  - District Number, Current Instruction/Service – Use reporting district number
  - School Number, Current Enrollment – Use school number **3520**

## 2019-20 Implementation: FES Reporting

- **Student Course Schedule**
  - School Number, Current Enrollment – school number **3520**
  - School Number, Current Instruction – Always use private school number
  - Course Number – TBD
  - FEFP Program Number – 101\_103

**DISTRICTS MUST REPORT**

## 2019-20 Implementation: FES Reporting

- If a student is not in membership during survey week you still must report that student if they are in the survey file
- If a student shows up in one survey file but not the second survey file you still must report that student for FTE for a survey period
- If the student is in public school during survey week, report that student as you would any other public school student

## Contact Information

Office of Independent Education and Parental Choice

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Hope 1002.40

[http://www.leg.state.fl.us/Statutes/index.cfm?App\\_mode=Display\\_Statute&Search\\_String=&URL=1000-1099/1002/Sections/1002.40.html](http://www.leg.state.fl.us/Statutes/index.cfm?App_mode=Display_Statute&Search_String=&URL=1000-1099/1002/Sections/1002.40.html)

Gardiner 1002.385

[http://www.leg.state.fl.us/Statutes/index.cfm?App\\_mode=Display\\_Statute&URL=1000-1099/1002/Sections/1002.385.html](http://www.leg.state.fl.us/Statutes/index.cfm?App_mode=Display_Statute&URL=1000-1099/1002/Sections/1002.385.html)

McKay 1002.39

[http://www.leg.state.fl.us/Statutes/index.cfm?App\\_mode=Display\\_Statute&URL=1000-1099/1002/Sections/1002.39.html](http://www.leg.state.fl.us/Statutes/index.cfm?App_mode=Display_Statute&URL=1000-1099/1002/Sections/1002.39.html)

FES 1002.394

<https://www.flsenate.gov/Session/Bill/2019/7070/BillText/er/PDF>

McKay TAP

<http://www.fldoe.org/core/fileparse.php/7574/urlt/0101171-mckay.pdf>

FTE Instructions

<http://www.fldoe.org/core/fileparse.php/7508/urlt/1819FTEGeneralInstruct.pdf>