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**STUDENT & STAFF INFORMATION  
DATABASES:  
2020-21 OVERVIEW & DATABASE REPORTING**

**Presented by: Teresa Sancho**  
**FAMIS Summer Conference 2020**  
June 29, 2020

# **AGENDA**

- Statutory References for Database Reporting
- Student Database 2021 Overview
  - Data Elements (& Impacted Edits)
  - Formats
  - Appendices
- Staff Database 2021 Overview
  - Data Elements (& Impacted Edits)
  - Formats
  - Appendices

# **AGENDA**

- Database Reporting Reminders
- Database Manual Resources
  - 2020-21 Student Information Database Website
  - 2020-21 Staff Information Database Website
  - Database Manuals Updates
  - Survey Dates
  - Contacts



## Statutory References for Database Reporting

### **Rule 6A-1.0014, Florida Administrative Code**

Comprehensive Management Information Systems

### **Section 1008.385, Florida Statutes**

Educational Planning and Information Systems

(2) Comprehensive Management Information Systems



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# STUDENT DATABASE 2020-21 Updates Overview

# UPDATES for 2020-21

Data Element Name	Description of Updates
<p>Date of Consent for Evaluation (#111306) <i>(Format: Exceptional Student)</i></p>	<ul style="list-style-type: none"> <li>○ Changed name to “Evaluation Consent Date” to align with IDEA language on the data element and the Exceptional Student format page (Item #24).</li> <li>○ <b>EDITS impacted:</b> Exceptional Student - #2G &amp; 43</li> </ul>
<p>Diploma Type (#114025) <i>(Format: Student End of Year Status)</i></p>	<ul style="list-style-type: none"> <li>○ Deleted codes ‘WCO &amp; W60’ – no longer valid</li> <li>○ <b>EDITS impacted:</b> Student End of Year - #9 &amp; #32 Prior School Status - #17 &amp; 35</li> </ul>
<p>Dropout Prevention Length of Prescribed Program (#115660) <i>(Format: Dropout Prevention Program Data)</i></p>	<ul style="list-style-type: none"> <li>○ Revised definition to clarify DJJ programs to report</li> </ul>
<p>Dropout Prevention/Juvenile Justice Placement Reasons (#115666) <i>(Format: None, not state reported)</i></p>	<ul style="list-style-type: none"> <li>○ Deleted code ‘T’ – no longer valid</li> <li>○ <b>EDITS impacted:</b> None; not for State Reporting</li> </ul>

# UPDATES for 2020-21

Data Element Name	Description of Updates
<p>Dropout Prevention/Juvenile Justice Programs (#115680) <i>(Format: Dropout Prevention Program Data &amp; Federal/State Indicator Status)</i></p>	<ul style="list-style-type: none"> <li>○ Split code 'D' and added code 'T'. Code 'D' for residential DJJ and code 'T' for non-residential DJJ</li> <li>○ Revised definition for codes J &amp; W for clarity</li> <li>○ <b>EDITS impacted:</b> DOP Program Data - #6, 7, 51 &amp; 74 Fed/St Indicator - #14 &amp; 59</li> </ul>
<p>Drug Description (#115802) <i>(Format: School Environmental Safety Incident Report)</i></p>	<ul style="list-style-type: none"> <li>○ Added code 'P' – to collect Opioids information</li> <li>○ <b>EDITS impacted:</b> SESIR - #27, 29, 30, 33 &amp; 61</li> </ul>
<p>English Language Learners: Instructional Model (#144145) <i>(Format: Student Course Schedule)</i></p>	<ul style="list-style-type: none"> <li>○ Deleted Note referencing former codes – no longer valid</li> </ul>
<p>Exceptional Student Plan Date (#117625) <i>(Format: Exceptional Student)</i></p>	<ul style="list-style-type: none"> <li>○ Revised definition and added a new Note for clarity.</li> </ul>

# UPDATES for 2020-21

Data Element Name	Description of Updates
<p>Exceptional Student, IDEA Educational Environments (#117525) <i>(Format: Exceptional Student)</i></p>	<ul style="list-style-type: none"> <li>○ Revised definition to align with IDEA that excludes KG students age 5 from the 3-5 category and includes them in the 6-21 category.</li> <li>○ <b>EDITS impacted:</b> Exceptional Student - #31, 32</li> </ul>
<p>Exceptionality, Other (#118475) <i>(Format: Exceptional Student)</i></p>	<ul style="list-style-type: none"> <li>○ Added codes X &amp; Y for new categories (Language Therapy &amp; Speech Therapy) and a Note to clarify usage.</li> <li>○ <b>EDITS impacted:</b> Exceptional Student - #8, 17 &amp; 2A</li> </ul>
<p>Homelessness Cause (#129150) <i>(Format: Federal/State Indicator Status)</i></p>	<ul style="list-style-type: none"> <li>○ Added code 'P' – for Pandemic reporting and updated language to code 'N' (Other)</li> <li>○ <b>EDITS impacted:</b> Fed/St Indicator - #25 &amp; 26</li> </ul>
<p>Immunization Status (#132025) <i>(Format: Federal/State Indicator Status)</i></p>	<ul style="list-style-type: none"> <li>○ Deleted the “Obsolete Codes” section</li> </ul>



## *UPDATES for 2020-21*

Data Element Name	Description of Updates
<p><b>Incident, Basis – Disability (#138250)</b> <i>(Format: School Environmental Safety Incident Report)</i></p>	<ul style="list-style-type: none"> <li>○ Revised definition to code ‘Z’ for clarity</li> </ul>
<p><b>Incident, Basis – Race (#138275)</b> <i>(Format: School Environmental Safety Incident Report)</i></p>	<ul style="list-style-type: none"> <li>○ Revised definition to code ‘Z’ for clarity</li> </ul>
<p><b>Incident, Basis – Religion (#197258)</b> <i>(Format: School Environmental Safety Incident Report)</i></p>	<ul style="list-style-type: none"> <li>○ Revised definition to code ‘Z’ for clarity</li> </ul>
<p><b>Incident, Basis – Sex (#138300)</b> <i>(Format: School Environmental Safety Incident Report)</i></p>	<ul style="list-style-type: none"> <li>○ Revised definition to code ‘Z’ for clarity</li> </ul>
<p><b>Incident, Basis – Sexual Orientation (#197257)</b> <i>(Format: School Environmental Safety Incident Report)</i></p>	<ul style="list-style-type: none"> <li>○ Revised definition to code ‘Z’ for clarity</li> </ul>

## UPDATES for 2020-21

Data Element Name	Description of Updates
<p>Incident, Reported to Law Enforcement (#140025) <i>(Format: School Environmental Safety Incident Report)</i></p>	<ul style="list-style-type: none"> <li>○ Revised definition to codes 'C, N &amp; Y' to align with new SESIR guidelines</li> <li>○ <b>EDITS impacted:</b> SESIR – New edit #1F; and deleted edits #42, 57 &amp; 92 per revised guidelines on reporting to law enforcement</li> </ul>
<p>Incident, Setting (#197295) <i>(Format: School Environmental Safety Incident Report)</i></p>	<ul style="list-style-type: none"> <li>○ <b>NEW DATA ELEMENT</b> To capture the delivery of incidents of bullying or harassment as in person or via electronic means</li> <li>○ <b>EDITS impacted:</b> SESIR – New edit #1F</li> </ul>
<p>Incident, Vaping Related (#197293) <i>(Format: School Environmental Safety Incident Report)</i></p>	<ul style="list-style-type: none"> <li>○ <b>NEW DATA ELEMENT</b> To capture non-combustible vaping products, e-cigs, vapes, etc. separate from Tobacco usage</li> <li>○ <b>EDITS impacted:</b> SESIR – New edit #1D &amp; 1E</li> </ul>

## *UPDATES for 2020-21*

Data Element Name	Description of Updates
<p>Reading Intervention Component (#168521) (Format: <i>Student Course Schedule</i>)</p>	<ul style="list-style-type: none"> <li>○ Added code 'C' to indicate that both Tier 2 &amp; Tier 3 intervention occurred in the same course</li> <li>○ <b><u>EDITS impacted:</u></b> Student Course - #25, 96 &amp; AA</li> </ul>

# UPDATES for 2020-21

Formats, Edits, Appendices	Description of Updates
<p><b>ALL</b> Student Database Formats and Edit Rules</p>	<ul style="list-style-type: none"> <li>○ <b>All</b> Formats deleted fields for Student ID and Student ID Alias and made into “<b>Filler</b>” fields.</li> <li>○ <b>All</b> Formats identified the field “Florida Education Identifier (FLEID)” as a Key Field.</li> <li>○ <b>All</b> Formats “Edits/Business Rules” deleted edits specific to Student ID and Student ID Alias.</li> <li>○ A ‘<b>reject edit</b>’ was <b>added</b> for all Formats to only accept spaces in the new Filler fields where Student ID and Student ID Alias once resided.</li> </ul>
<p>Dropout Prevention Program Data</p>	<ul style="list-style-type: none"> <li>○ Updated Note #4 to align with revised language for DOP Length of Prescribed Program data element</li> <li>○ Updated Edit #6 for annual DOP Program Enrollment Date range</li> </ul>
<p>English Language Learners</p>	<ul style="list-style-type: none"> <li>○ Updated Edit #8 to exclude zero reporting as a valid entry</li> <li>○ Updated Edit #91 with FLEID and the years in the Example for clarity on the six year period</li> </ul>

## *UPDATES for 2020-21*

Formats, Edits, Appendices	Description of Updates
Prior School Status/Student Attendance	<ul style="list-style-type: none"> <li>○ Updated Edit #17 to add new DJJ withdrawal codes W3D &amp; W3E on Appendix A</li> <li>○ Updated Edit #35 to remove code WCO only valid for 1920</li> </ul>
School Environmental Safety Incident Report	<ul style="list-style-type: none"> <li>○ Added new data element Incident, Vaping-Related as Item #30 and new data element Incident, Setting as Item #31 to the Format layout</li> <li>○ Updated Edit #90 to comply with new guidelines regarding Weapon Descriptions</li> </ul>
Student Additional Funding	<ul style="list-style-type: none"> <li>○ Updated Edit #40 to remove code WCO only valid for 1920 and replace Student ID with FLEID</li> </ul>

## *UPDATES for 2020-21*

Formats, Edits, Appendices	Description of Updates
Student Course Schedule	<ul style="list-style-type: none"> <li>○ Updated Edit #20 to add FEFP code 999 related to dual enrollment</li> <li>○ Updated Edit #4E to list valid codes for Online Course Providers</li> <li>○ Updated Edit #54 to list valid codes for Virtual Instruction Providers</li> </ul>
Student Demographic	<ul style="list-style-type: none"> <li>○ Updated Notes on format page: #3 (adult diploma codes), 5 (Survey 6 data items) &amp; 6 (Survey 8 data items)</li> <li>○ Updated Edits #15 &amp; 41 for annual “Birth Date” ranges rollover for Migrant Status Term</li> <li>○ Updated Edit #38 for annual “Qualifying Arrival Date” ranges rollover for Migrant Status Term</li> </ul>

# UPDATES for 2020-21

Formats, Edits, Appendices	Description of Updates
Student End of Year Status	<ul style="list-style-type: none"> <li>○ Updated Notes #1 &amp; 2 to remove W60 no longer valid for reporting</li> <li>○ Updated Edits #9, 32 &amp; 3C to remove codes WCO &amp; W60 no longer valid for reporting</li> <li>○ Updated Edit #16 to add new DJJ withdrawal codes W3D &amp; W3E</li> <li>○ Removed the suspension note regarding 1920 statewide assessments from Edits #3P &amp; 49</li> </ul>
Teacher Course	<ul style="list-style-type: none"> <li>○ Updated Edit #5F with additional district (#33) for exclusion of a matching Staff record</li> </ul>
Appendix A – PK-12 Attendance Codes	<ul style="list-style-type: none"> <li>○ Added new DJJ withdrawal codes W3D &amp; W3E</li> <li>○ Deleted code WCO no longer valid for reporting</li> <li>○ Updated language to codes W08, W8A &amp; W8B to reflect statutory language</li> </ul>
Appendix B – Adult Attendance Codes	<ul style="list-style-type: none"> <li>○ Deleted code W60 no longer valid for reporting</li> </ul>

## ***UPDATES for 2020-21***

<b>Formats, Edits, Appendices</b>	<b>Description of Updates</b>
Appendix L – Test Subject Content Codes	<ul style="list-style-type: none"> <li>○ Deleted “SAR’ Test Content Code 11 no longer valid</li> </ul>
Appendix N – Language Codes	<ul style="list-style-type: none"> <li>○ Added new code to the Indigenous Languages of the Americas section: Chalchiteco (CR)</li> </ul>
Appendix P – Definitions for Incident Reporting	<ul style="list-style-type: none"> <li>○ Revised language in several of the Incident Types to align with language per new Safety guidelines (identifiable using Change Date column)</li> </ul>
Appendix CC – Virtual Instruction Providers	<ul style="list-style-type: none"> <li>○ Updated codes for valid 2021 Virtual Instruction Providers</li> </ul>
Appendix GG – Online Course Providers	<ul style="list-style-type: none"> <li>○ Updated codes for valid 2021 Online Course Providers</li> <li>○ Added applicable Grades Levels per Provider</li> </ul>





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# STAFF DATABASE 2020-21 Updates Overview

# UPDATES for 2020-21

Data Element Name	Description of Updates
<p><b>Employee Type (#204000)</b> (Formats: Staff Demographic, Staff Payroll, Staff Fiscal Year Salaries)</p>	<ul style="list-style-type: none"> <li>○ Added data element to the Staff Fiscal Year Salaries format</li> <li>○ Identified as a Key Field for FY Salaries</li> <li>○ <b>EDITS impacted:</b> FY Salaries - #16, <b>New: 1B, 36, 37 &amp; 38</b>, &amp; 82 FY Salaries – Deleted: #54 [36], 55 [37], 56 [38]</li> </ul>
<p><b>Reading Endorsement, Competencies 1-5 (Adopted 2011) (#221812-221816)</b> (Format: Staff Demographic)</p>	<ul style="list-style-type: none"> <li>○ Deleted all references to “Adopted 2011” and revised definition per updated Rule, Dec. 2019.</li> <li>○ Deleted codes ‘C, G &amp; P’ – no longer valid</li> <li>○ Updated definition for code ‘Z’</li> <li>○ Deleted Notes – no longer applicable</li> <li>○ <b>EDITS impacted:</b> Staff Demo - #11, 1E, 1F, 1G, 1H, 2G &amp; 2S Staff Demo – Deleted: #20, 2R &amp; 2Z</li> </ul>

## *UPDATES for 2020-21*

Formats, Edits, Appendices	Description of Updates
Staff Demographic Information	<ul style="list-style-type: none"> <li>○ Revised language for Note #8 on this format page to align with new guidelines for the Reading Endorsement Competencies per the December 2019 Rule update.</li> <li>○ Removed references to 'Adopted 2011' from the data element names.</li> </ul>
Staff Fiscal Year Salaries	<ul style="list-style-type: none"> <li>○ Updated item #14 from Filler to <b>Employee Type</b></li> <li>○ Identified as a Key Field (denoted by asterisk (*))</li> </ul>
Appendix K	<ul style="list-style-type: none"> <li>○ <b><u>NEW Appendix</u></b> Readily available Job Code-EEO Line Crosswalk file in Excel format</li> </ul>



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# DATABASE REPORTING REMINDERS

# ***DATABASE***

## ***Reporting Reminders***

- **Disaster Affected Student reporting**  
(Prior School Status/Student Attendance format; Data element #131545)
  - Reporting for this data element should not roll-over from year to year
  - Status of reporting is what has happened in the current school year
- **GEFE (F62801) report -vs- GQUH (F71251) report**  
(Student Demographic Information format; Lunch Status data element #146025)  
GEFE: Lunch Status Data by Programs / GQUH: Title I Public School Eligibility Survey Data
  - Both reports display Lunch Status data by programs  
(Programs: Eligibility by Survey Application / Provision 2 / CEP)
  - GEFE report displays Lunch Status data for all students
  - GQUH report displays Lunch Status data for students ages 5-17



GEFE vs GQUH [Read-Only] - Excel

Sancho, Teresa

2018-19 Survey 3 As of 04/15/19 FINAL Data

GEFE F62801 - Lunch Status Data by Programs

Eligibility Determined by Survey Application				Provision 2		Community Eligibility Provision											
District Number	District Name	School Number	School Name	Membership	# Free Direct Cert. (D)	# Reduced (3)	# Reduced Direct Cert. (E)	# FRL (F+D+3+E)	% FRL	Provision 2 (4)	% Provision 2	#Free Direct Cert. (C)	# Reduced Direct Cert. (R)	# Not Direct Cert. (N)	Total All CEP (C+R+N)	Total Direct Cert. Free & Direct Cert. Reduced	% FRL (Factor not applied)
XX	DISTRICTX	0000	STATE HIGH SCHOOL	1,894	0	0	0	0	0	0	0	652	40	1,202	1,894	692	36.54

GQUH F71251 - Title I Public School Eligibility Survey Data

Eligibility Survey Application														Provision 2		CEP						
District Number	District Name	School Number	School Name	Grade Code	Grade Combination	School Type Code	School Type	Neglected or Delinquent Code	Neglected or Delinquent Yes/No	New School Yes/No	Charter Status Code	Charter Yes/No	Membership (Ages 5-17)	# Reduced (3)	# Reduced Direct Cert. (E)	# Free Direct Cert. (D)	# Free (F)	Provision 2 (4)	#Free Direct Cert. (C)	# Reduced Direct Cert. (R)		
XX	DISTRICTX	0000	STATE HIGH SCHOOL	85	9-12	3	Senior High	Z	NO	NO	Z	NO	1,345	0	0	0	0	0	0	457	24	
				Members	CEP (C)	CEP (R)																
				GEFE	1,894	652	40															
				GQUH (ages 5-17)	1,345	457	24															
				DIFFERENCE	549	195	16															

Sheet1

# DATABASE

## *Reporting Reminders*

- **Student Attendance reporting:**

(Prior School Status/Student Attendance format; Days Present Annual (#113225) and Days Absent, Annual (#112025))

- Report available for districts' download & review –

***F70488 Student Average Attendance / Membership***

- Particular attention should be given those schools where % Present is 100% or less than 85%, as well where the Days Absent column shows '0.'

- **Teacher Attendance reporting:**

(Staff Demographic Information format; Days Present (#203140), Days Absent, Personal (#203080) / Sick (#203090) / Temporary Duty Elsewhere (#203100) / Other (#203070))

- A new Classroom Teacher Attendance Report (F21000) will be available for download in DQ2 during Staff Survey 5 reporting
- This report is to assist districts in making sure attendance data for teachers have been reported accurately.



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# DATABASE MANUAL RESOURCES



# DATABASE MANUAL RESOURCES

2020-21 Student Information Database Website

<http://www.fldoe.org/accountability/data-sys/database-manuals-updates/2020-21-student-info-system/index.shtml>

2020-21 Staff Information Database Website

<http://www.fldoe.org/accountability/data-sys/database-manuals-updates/2020-21-staff-info-system/index.shtml>

Survey Dates

<http://www.fldoe.org/core/fileparse.php/7574/urlt/2021-surveydates.pdf>

Database Manuals Updates

<http://www.fldoe.org/accountability/data-sys/database-manuals-updates/updates.shtml>

# DATABASE MANUAL RESOURCES

Database User Manual

<http://www.fldoe.org/accountability/data-sys/database-manuals-updates/user-manual.stml>

PK-12 Education Information Services District Liaisons

<http://www.fldoe.org/core/fileparse.php/7574/urlt/0099985-appa.pdf>

# CONTACTS

## PK-12 Education Information Services

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