



# Student Transportation: Funding & Reporting

*Presented By:*

*James Andrews, FDOE*

**FAMIS Summer Conference**

**June 29, 2021**

[www.FLDOE.org](http://www.FLDOE.org)

## Florida's Numbers (2019-20):

- 954,888 total students transported (42% of total enrollment in public schools).
- 91,381 ineligible students transported (9.6% statewide).
- 42,769 students with disabilities (ESE) transported.
- 19,761 hazardous walking students transported.
- 14,488 school buses in daily service.
- 17,896 total public school buses statewide.

## Florida's Numbers (2019-20):

- \$1,151,156,158 Total Expenditures for Student Transportation.
- \$403 FEFP Funding per Student.
- \$1,426 ESE Supplement (weighted).
- 203,499,785 Total Route Miles (daily routes).
- 7,552,020 Total Field Trip/Activity Miles.
- 211,051,805 Total Miles Driven.

# Transportation Profiles

- The 2019-20 District Transportation Profiles Publication has been posted to the department's transportation web page at: <http://www.fldoe.org/schools/healthy-schools/transportation/>.
- For more information about the Profiles, please contact Ray Gray at [Ray.Gray@fldoe.org](mailto:Ray.Gray@fldoe.org)

Florida School District  
2019-20 Transportation Profiles

Volume 30, March 2021

Florida Department of Education  
Bureau of PK-20 Education Data Warehouse  
and Office of Funding and Financial Reporting



---

**Full-time Equivalent (FTE)  
General Instructions  
2020-21**

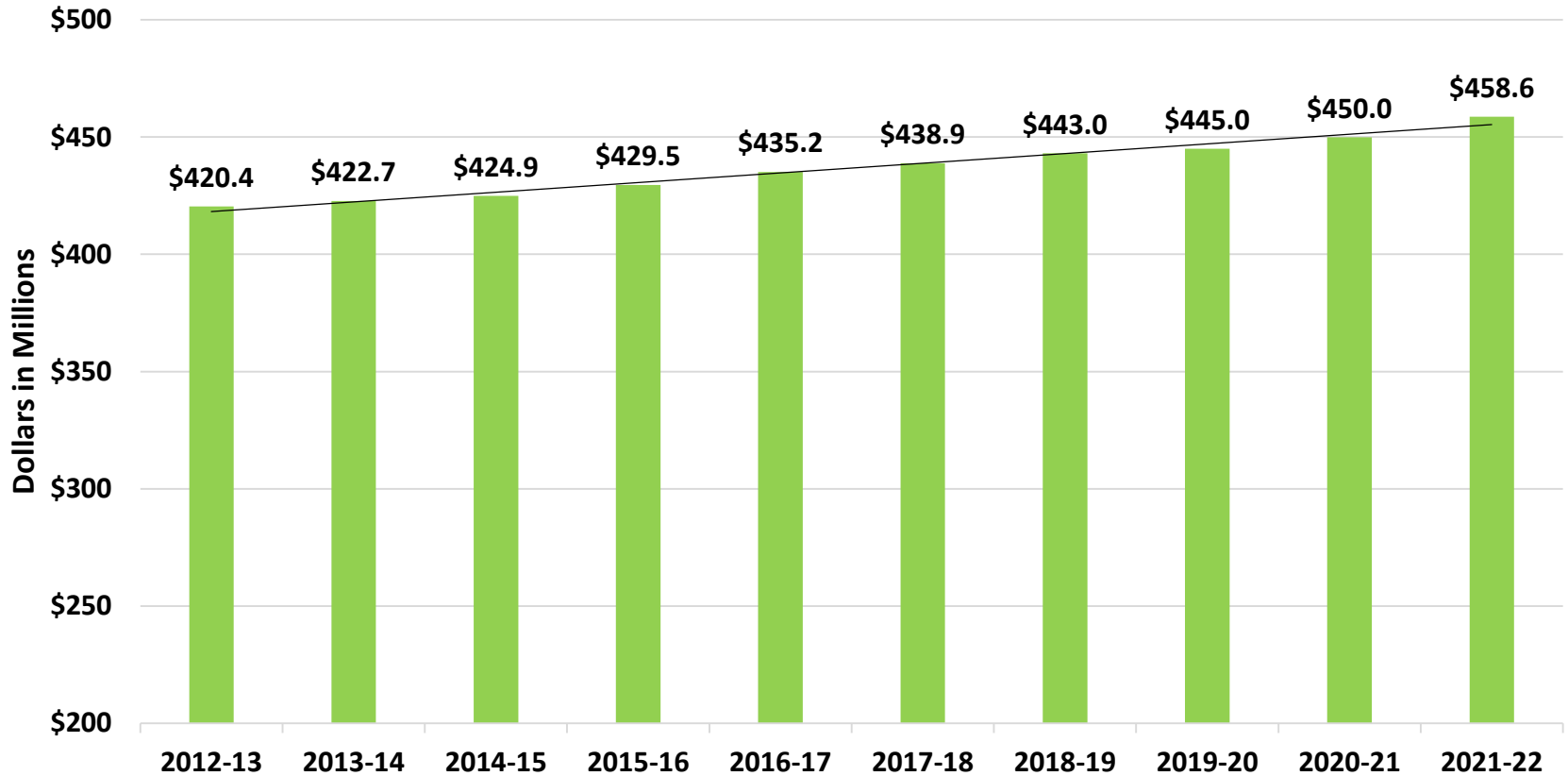
Included with the  
Transportation General  
Instructions each year.



**APPENDIX A**  
**Schedule of State Processing Dates**  
**2020-21 through 2023-24**

|  |  |
|--|--|
| <p><b>2020-2021</b></p> <p><u>Survey 1</u><br/>Survey Week: July 6-10, 2020<br/>Due Date: July 24, 2020<br/>State Processing: July 20-September 11, 2020<br/>Final Update/Amendment Date: September 30, 2020</p> <p><u>Survey 2</u><br/>Survey Week: October 5-9, 2020<br/>Due Date: October 16, 2020<br/>State Processing: October 12- October 30, 2020<br/>Final Update/Amendment Date: December 15, 2020</p> <p><u>Survey 3</u><br/>Survey Week: February 8-12, 2021<br/>Due Date: February 19, 2021<br/>State Processing: February 15-March 5, 2021<br/>Final Update/Amendment Date: April 15, 2021</p> <p><u>Survey 4</u><br/>Survey Week: June 14-18, 2021<br/>Due Date: July 2, 2021<br/>State Processing: June 21-July 9, 2021<br/>Final Update/Amendment Date: August 15, 2021</p>          | <p><b>2021-2022</b></p> <p><u>Survey 1</u><br/>Survey Week July 12-16, 2021<br/>Due Date: July 30, 2021<br/>State Processing: July 26 – September 10, 2021<br/>Final Update/Amendment Date: September 30, 2021</p> <p><u>Survey 2</u><br/>Survey Week: October 11-15, 2021<br/>Due Date: October 22, 2021<br/>State Processing: October 18 – November 5, 2021<br/>Final Update/Amendment Date: December 15, 2021</p> <p><u>Survey 3</u><br/>Survey Week: February 7-11, 2022<br/>Due Date: February 18, 2022<br/>State Processing: February 14 – March 4, 2022<br/>Final Update/Amendment Date: April 15, 2022</p> <p><u>Survey 4</u><br/>Survey Week: June 13-17, 2022<br/>Due Date: July 1, 2022<br/>State Processing: June 20 – July 8, 2022<br/>Final Update/Amendment Date: August 15, 2022</p> |
| <p><b>2022-2023</b></p> <p><u>Survey 1</u><br/>Survey Week July 11-15, 2022<br/>Due Date: July 29, 2022<br/>State Processing: July 25 – September 9, 2022<br/>Final Update/Amendment Date: September 30, 2022</p> <p><u>Survey 2</u><br/>Survey Week: October 10-14, 2022<br/>Due Date: October 21, 2022<br/>State Processing: October 17 – November 4, 2022<br/>Final Update/Amendment Date: December 15, 2022</p> <p><u>Survey 3</u><br/>Survey Week: February 6-10, 2023<br/>Due Date: February 17, 2023<br/>State Processing: February 13 – March 3, 2023<br/>Final Update/Amendment Date: April 15, 2023</p> <p><u>Survey 4</u><br/>Survey Week: June 12-16, 2023<br/>Due Date: June 30, 2023<br/>State Processing: June 19 – July 7, 2023<br/>Final Update/Amendment Date: August 15, 2023</p> | <p><b>2023-2024</b></p> <p><u>Survey 1</u><br/>Survey Week July 10-14, 2023<br/>Due Date: July 28, 2023<br/>State Processing: July 24 – September 8, 2023<br/>Final Update/Amendment Date: September 30, 2023</p> <p><u>Survey 2</u><br/>Survey Week: October 9-13, 2023<br/>Due Date: October 20, 2023<br/>State Processing: October 16 – November 3, 2023<br/>Final Update/Amendment Date: December 15, 2023</p> <p><u>Survey 3</u><br/>Survey Week: February 5-9, 2024<br/>Due Date: February 16, 2024<br/>State Processing: February 12 – March 1, 2024<br/>Final Update/Amendment Date: April 15, 2024</p> <p><u>Survey 4</u><br/>Survey Week: June 10-14, 2024<br/>Due Date: June 28, 2024<br/>State Processing: June 17 – July 5, 2024<br/>Final Update/Amendment Date: August 15, 2024</p>   |

# Legislative Appropriations for Student Transportation



# Student Transportation

## S.1011.68, F.S.



- The Student Transportation funding formula provides funds for school district transportation based on each district's pro rata share of state transported students.
  - Additional funding is provided for the transportation of certain disabled students.
  - Adjustments are made for cost of living differences, percent of population outside of urban centers, and an efficiency factor that is based upon the average number of eligible students transported per bus in daily service to encourage greater bus utilization.



# Florida Transportation Funding

- FEFP funds for student transportation are appropriated and distributed as authorized by Sections 1006.21, 1006.22, 1006.23, 1006.25, and 1011.68, Florida Statutes. Locally maintained records must document the following three basic areas:
  - Student **eligibility** to receive state FEFP regular or weighted transportation funds (based on criteria such as distance from school, programs attended, and disabilities status and services, if applicable); and,
  - Student **ridership and school attendance** during approved transportation survey periods (to verify that transportation service was actually received); and,
  - Transportation in **approved conveyance** (i.e., in an approved mode of transportation or vehicle type).

## Funding Formula

$E = mc^2$

- Two components
  - Base Transportation Allocation
    - Provides funding for all fundable transported students, including certain disabled students.
  - ESE Transportation Allocation
    - Fully funded with the balance prorated as the base allocation component.

$$x = \frac{-b \pm \sqrt{b^2 - 4ac}}{2a}$$

## Florida Price Level Index (FPLI)

- Adjustments are made for cost of living differences.
  - The purpose of the FPLI is to measure the differences from county to county in the cost of labor.



# Rurality Index



- Adjustments are made for the percent of population outside of urban centers (Rurality Index).
  - Number of urban and rural inhabitants for each Florida county is based on U.S. Census data.



## Average Bus Occupancy (ABO) Index

- Adjustments are made based upon the average number of eligible students transported per bus (category B) in daily service.
- In 2019-20, ABO ranges from high of 110 (ABO = 1.10) to low of 39 (ABO = .90).
- Uses a formula which rewards efficiency.
- Efficiency factor is based upon the average number of eligible students transported per bus in daily service.
- Encourages greater bus utilization.

# Average Bus Occupancy Index (sample)



|                            |   |                             |   |  |
|----------------------------|---|-----------------------------|---|--|
| October Students<br>11,920 | + | February Students<br>11,934 | = | Average Students<br>11,927             |
| October Buses<br>138       | + | February Buses<br>140       | = | Average Buses<br>139                   |
| Average Students<br>11,927 | · | Average Buses<br>139        | = | <b>Average Bus Occupancy<br/>85.81</b> |

# ESE Weighted Funding Allocation: Who's Eligible?

- ESE student eligibility for weighted transportation funding is limited to students requiring additional specialized transportation services.
- Eligible students transported by private vehicles and eligible students for whom the district pays public transit fares are treated as any other transported students.
- Weighted funding can only be claimed for students riding on a school bus (vehicle category B).

## Sequence of Surveys

- Survey Period 1 (July) - from the beginning of the fiscal year (July 1) to the beginning of the defined 180 day school year.
- Survey Period 2 (October) - the first 90 days of the 180 day school year.
- Survey Period 3 (February) - the second 90 days of the 180 day school year.
- Survey Period 4 (June) - from the end of the 180 day school program to the end of the fiscal year (June 30).



# Transportation Calculations

- **First Calculation**
  - Completed immediately after the annual legislative session.
  - Based on district's number of eligible students transported from the transportation surveys for:
    - July, preceding fiscal year
    - October, preceding fiscal year
    - February, preceding fiscal year
    - June, second preceding fiscal year



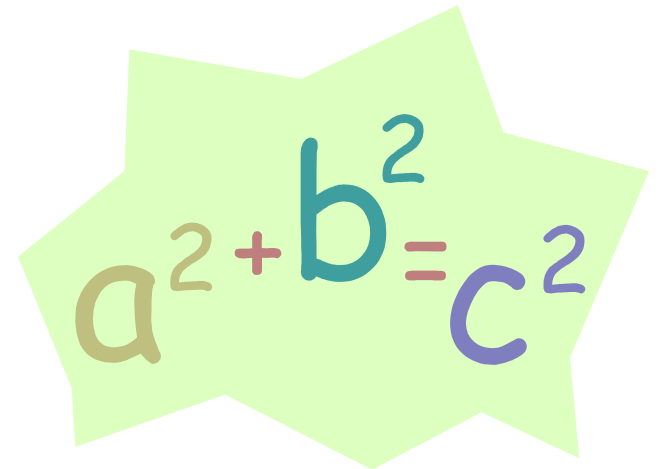
# Transportation Calculations

- Second Calculation
  - Completed upon receipt of student data from district's transportation surveys for:
    - July, current fiscal year
    - October, current fiscal year
    - February, duplicated October data
    - June, preceding fiscal year



# Transportation Calculations

- Third Calculation
  - Completed upon receipt of student data from district's transportation surveys for:
    - July, current fiscal year
    - October, current fiscal year
    - February, current fiscal year
    - June, preceding fiscal year



# Transportation Calculations

- Final Calculation
  - Completed upon receipt of student data from district's transportation surveys for:
    - July, current fiscal year
    - October, current fiscal year
    - February, current fiscal year
    - June, current fiscal year

$$\frac{\partial P}{\partial V} = -RT \frac{1}{(V-b)^2} + 2a \frac{1}{V^3}$$

$$RT_c = 2a \frac{(V_c-b)^2}{(V_c)^3}$$

$$\frac{\partial^2 P}{\partial V^2} = +2RT \frac{1}{(V-b)^3} - 6a \frac{1}{V^4}$$

$$0 = 2RT_c \frac{1}{(V_c-b)^3} - 6a \frac{1}{(V_c)^4}$$

$$0 = 4a \frac{(V_c-b)^4}{(V_c)^4} - 6a \frac{1}{(V_c)^4}$$

Because  $a \neq 0$ ,  $V_c \neq 0$   
 $(V_c-b) \neq 0$  cancel

$$\frac{4}{V_c-b} = \frac{6}{V_c} \Rightarrow 4V_c = 6V_c - 6b$$

$$2V_c = 6b \Rightarrow V_c = 3b$$

$RT_a = 2a$

# Allocation Factors

Example: Alachua

|                                      |   |   |   |  |   |                                      |   |
|--------------------------------------|---|---|---|--|---|--------------------------------------|---|
| Adjusted<br>July<br>Students<br>0.00 | + | Adjusted<br>October<br>Students<br>4,078.00 | + | Adjusted<br>February<br>Students<br>4,078.00 | + | Adjusted<br>June<br>Students<br>8.09 | = |
|--------------------------------------|---|---|---|--|---|--------------------------------------|---|

**Total  
Adjusted  
Students  
8,164.09**

## Base Allocation Students

Example: Alachua

|                                      |   |   |   |  |   |                                      |   |
|--------------------------------------|---|---|---|--|---|--------------------------------------|---|
| Adjusted<br>July<br>Students<br>0.00 | + | Adjusted<br>October<br>Students<br>4,078.00 | + | Adjusted<br>February<br>Students<br>4,078.00 | + | Adjusted<br>June<br>Students<br>8.09 | = |
|--------------------------------------|---|---|---|--|---|--------------------------------------|---|

**Total  
Adjusted  
Students  
8,164.09**

# Base Allocation Factor

Total  
Adjusted Base  
Students  
8,164.09

X

Florida  
Price Level  
Index  
1.0019

X

Average  
Bus Occupancy  
Index  
0.9697

X

Rurality  
Index  
0.9423

=

**Base  
Allocation Factor  
7,474.10**



# Exceptional Allocation Students

|  |   |   |   |  |   |  |   |
|--|---|---|---|--|---|--|---|
| Adjusted<br>July ESE<br>Students<br>0.00 | + | Adjusted<br>October ESE<br>Students<br>197.00 | + | Adjusted<br>February ESE<br>Students<br>197.00 | + | Adjusted<br>June ESE<br>Students<br>7.70 | = |
|--|---|---|---|--|---|--|---|

|   |   |                     |   |  |
|---|---|---------------------|---|--|
| Total<br>Adjusted ESE<br>Students<br>401.70 | X | Factor<br>of<br>1.8 | = | <b>Weighted<br/>Adjusted<br/>ESE<br/>Students<br/>723.06</b> |
|---|---|---------------------|---|--|



# ESE Allocation Factor



Total  
Weighted Adjusted ESE  
Students  
723.06

X

Florida  
Price Level  
Index  
1.0019

X

Average  
Bus Occupancy  
Index  
0.9697

X

Rurality  
Index  
0.9423

=

**ESE  
Allocation Factor  
661.95**



# Funding Summary: State Base Allocation

District  
ESE  
Allocation  
Factor  
629.33

X

Appropriated  
Funds  
Per Student  
\$894

=

District  
ESE  
Allocation  
\$562,621

Total  
State Allocation  
2021-22  
\$458,641,984

—

Total  
State ESE  
Allocation  
\$63,997,135

=

**Total  
State Base  
Allocation  
\$394,644,849**



# Membership Eligibility Categories

**Membership Category L:** Individuals With Disabilities Education Act - Prekindergarten through Grade 12, Weighted.

**Membership Category F:** Teenage Parents and Infants, Unweighted.

**Membership Category G:** Hazardous Walking, Elementary, Unweighted.

**Membership Category M:** All Other FEFP Transportation Funding-Eligible Students, Unweighted.

**Membership Category N:** Non-FEFP-Fundable Prekindergarten through Grade 12 Students.

## Pre-K IDEA or Teen Parent ONLY

- Pre-K students are only eligible for funding under s.1011.68, F.S. if the transported student:
  - Is a Pre-K student with disabilities (IDEA) under Rule 6A-6.03026, FAC, regardless of distance, and who meets criteria for funding, either weighted or un-weighted.
  - Is a Pre-K age child of a student parent enrolled in a Teenage Parent Program (TAP) under s.1003.54, F.S.

**IMPORTANT NOTE:** Pre-K children not enrolled in IDEA programs, or whose parent or parents are not enrolled in a TAP program, are not eligible for state transportation funding. Ineligible programs include: Pre-K Title I, federally funded Pre-K Migrant Programs, Pre-K Early Intervention, Head Start, VPK, and Readiness Coalition programs.

# Hazardous Walking

- K-5 Elementary only students eligible under Hazardous Walking. If the elementary school includes grade 6, then funding is extended to these students.
- Location must be inspected by district, road jurisdiction, law enforcement and Metropolitan Planning Organization (MPO), where applicable.
- District, road jurisdiction, law enforcement and MPO must all agree that the location meets hazardous walking criteria.
- District or charter school must document qualifying conditions, including speed limits, traffic counts, and the condition of roads, walking surfaces, intersections and traffic controls. FDOE checklist available.

## Hazardous Walking (continued)

- District must request a projected completion date for correcting hazard.
- There is no longer a Hazardous Walking Database. Districts must report these students each year and are responsible for maintaining documentation.

## Ridership and Surveys

- For each eligible student, district or charter school must verify the specific bus (or other vehicle) and the days during the survey week (or preceding 6 days) when the student rode, or at least the first day. Must be signed by the school bus operator and dated as a source document.
- PLEASE NOTE: Transportation ridership/membership will once again be based on survey week AND the 6 days prior to survey week.

## Ridership and Surveys (continued)

- Sample Ridership Worksheet for Bus Operators is available. This “roll call” sheet must provide the following information, at a minimum:
  - School District Number (where student receives current instruction/service).
  - Florida Education Identifier (FLEID) for each transported student.
  - Survey Period Code.
  - Fiscal Year.
  - Year-Round/Extended School Year FTE Indicator.
  - Days In Term.
  - Transportation Membership Category.
  - Vehicle Category.
  - Bus Number.
  - Bus Route Number.
  - School District Number (where the student is currently enrolled).
  - Date and Signature of driver.



## Bus Operator Worksheets

- Bus operator worksheets should be neat, legible and complete (including a signature).
- Completed worksheets should be reviewed, verified and signed by a supervisor.
- Although hardcopies of driver worksheets with original signatures are preferred, school districts who maintain scanned, electronic student database reports may use similar approved reporting formats for transportation record keeping. These formats must be coordinated with the district MIS.



# Sample Ridership Data Collection Form

| SAMPLE                                 |   |               |                     |                                      |                          |                 |     |                 |                        |                  |     |                    |     |                   |     |               |     |                 |     |                                 |     |                    |     |                   |     |                 |     |     |     |
|--|---|---------------|---------------------|--------------------------------------|--------------------------|-----------------|-----|-----------------|------------------------|------------------|-----|--------------------|-----|-------------------|-----|---------------|-----|-----------------|-----|---------------------------------|-----|--------------------|-----|-------------------|-----|-----------------|-----|-----|-----|
| STUDENT RIDERSHIP DATA COLLECTION FORM |   |               |                     |                                      |                          |                 |     |                 |                        |                  |     |                    |     |                   |     |               |     |                 |     |                                 |     |                    |     |                   |     |                 |     |     |     |
| Days in Term                           |   | 90            | Survey #            |                                      | 3                        | Term Type:      |     | Z-Regular       | Signature of Driver:   |                  |     |                    |     |                   |     |               |     |                 |     | <i>Buster Bussman</i>           |     |                    |     |                   |     |                 |     |     |     |
| Vehicle Category                       |   | B             | Fiscal Year         |                                      | 17/18                    | Driver (print)  |     | Buster Bussman  | Date signed by Driver: |                  |     |                    |     |                   |     |               |     |                 |     | <i>Friday, February 9, 2018</i> |     |                    |     |                   |     |                 |     |     |     |
| Bus #                                  |   | 2015-11       |                     | Route #                              |                          | 63521           |     | District:       |                        | 01-Alachua       |     |                    |     |                   |     |               |     |                 |     |                                 |     |                    |     |                   |     |                 |     |     |     |
| Bus Stop #                             | Student ID #                                      | Survey Code # | Membership Category | District # of Instructional Services | District # of Enrollment | Friday 01/29/18 |     | Monday 01/31/18 |                        | Tuesday 01/30/18 |     | Wednesday 01/31/18 |     | Thursday 02/01/18 |     | Friday 2/2/18 |     | Monday 02/05/18 |     | Tuesday 02/06/18                |     | Wednesday 02/07/18 |     | Thursday 02/08/18 |     | Friday 2/9/2018 |     |     |     |
|  |   |               |                     |                                      |                          | AM              | PM  | AM              | PM                     | AM               | PM  | AM                 | PM  | AM                | PM  | AM            | PM  | AM              | PM  | AM                              | PM  | AM                 | PM  | AM                | PM  | AM              | PM  | AM  | PM  |
| 1                                      | Ralph K. Sterns<br>199887766554321<br>1152        | 9             | E                   | M                                    | 1                        | 1               | [X] | [ ]             | [X]                    | [ ]              | [X] | [ ]                | [X] | [X]               | [X] | [ ]           | [X] | [ ]             | [X] | [ ]                             | [X] | [ ]                | [X] | [X]               | [X] | [ ]             | [X] | [ ] |     |
| 1                                      | Jim Bob Duhrnaber<br>200112233445189<br>101       | 8             | E                   | M                                    | 1                        | 1               | [ ] | [ ]             | [ ]                    | [ ]              | [ ] | [ ]                | [ ] | [ ]               | [ ] | [ ]           | [ ] | [ ]             | [ ] | [ ]                             | [ ] | [ ]                | [ ] | [ ]               | [ ] | [ ]             | [ ] | [ ] |     |
| 1                                      | Bartholomew P. Simpson<br>199887766556165<br>7022 | 9             | E                   | L                                    | 54                       | 1               | [X] | [ ]             | [X]                    | [ ]              | [X] | [ ]                | [X] | [ ]               | [X] | [ ]           | [X] | [ ]             | [X] | [ ]                             | [X] | [ ]                | [X] | [ ]               | [X] | [ ]             | [X] | [ ] |     |
| 2                                      | Johnnie B. Goodman<br>200112233470597<br>101      | 8             | E                   | N                                    | 1                        | 1               | [ ] | [ ]             | [ ]                    | [ ]              | [X] | [ ]                | [ ] | [ ]               | [ ] | [ ]           | [ ] | [ ]             | [ ] | [ ]                             | [ ] | [ ]                | [ ] | [ ]               | [ ] | [ ]             | [ ] | [ ] |     |
| 2                                      | Bob E. Bourdas<br>199887766581567<br>1152         | 9             | E                   | N                                    | 1                        | 1               | [X] | [X]             | [X]                    | [X]              | [X] | [X]                | [X] | [X]               | [ ] | [ ]           | [X] | [X]             | [X] | [X]                             | [X] | [X]                | [X] | [X]               | [X] | [ ]             | [X] | [ ] |     |
| 2                                      | Jane C. Moore<br>200112233495605<br>101           | 8             | E                   | F                                    | 1                        | 1               | [ ] | [ ]             | [X]                    | [ ]              | [ ] | [ ]                | [X] | [ ]               | [ ] | [ ]           | [ ] | [ ]             | [ ] | [ ]                             | [ ] | [ ]                | [ ] | [ ]               | [ ] | [ ]             | [ ] | [ ] |     |
| 3                                      | Jack N. Hillbill<br>199887766606169<br>7022       | 9             | E                   | L                                    | 54                       | 1               | [X] | [X]             | [X]                    | [X]              | [X] | [ ]                | [X] | [ ]               | [X] | [ ]           | [X] | [X]             | [X] | [X]                             | [X] | [ ]                | [X] | [ ]               | [X] | [ ]             | [X] | [ ] |     |
| 4                                      | Garfield N. Odie<br>200112233520613<br>1152       | 8             | E                   | N                                    | 1                        | 1               | [ ] | [ ]             | [ ]                    | [ ]              | [ ] | [ ]                | [ ] | [ ]               | [X] | [ ]           | [ ] | [ ]             | [ ] | [ ]                             | [ ] | [ ]                | [ ] | [ ]               | [ ] | [X]             | [ ] | [X] | [ ] |
| 4                                      | Jan B. Finerman<br>199887766631571<br>1152        | 9             | E                   | M                                    | 1                        | 1               | [X] | [X]             | [ ]                    | [ ]              | [ ] | [ ]                | [X] | [X]               | [ ] | [ ]           | [X] | [X]             | [ ] | [ ]                             | [ ] | [ ]                | [X] | [X]               | [ ] | [ ]             | [ ] | [ ] |     |
| 4                                      | Larry D. Cablanca<br>200112233545621<br>101       | 8             | E                   | M                                    | 1                        | 1               | [ ] | [X]             | [X]                    | [X]              | [X] | [ ]                | [ ] | [ ]               | [ ] | [ ]           | [ ] | [X]             | [X] | [X]                             | [X] | [ ]                | [ ] | [ ]               | [ ] | [ ]             | [ ] | [ ] |     |
| 4                                      | John D. Cook<br>199887766656573<br>1152           | 9             | E                   | M                                    | 1                        | 1               | [ ] | [ ]             | [X]                    | [X]              | [X] | [X]                | [X] | [X]               | [ ] | [ ]           | [X] | [X]             | [X] | [X]                             | [X] | [X]                | [X] | [X]               | [X] | [ ]             | [ ] | [ ] |     |
| 4                                      | Joe D. Phinney<br>200112233795631<br>101          | 8             | E                   | M                                    | 1                        | 1               | [X] | [X]             | [X]                    | [X]              | [X] | [X]                | [X] | [X]               | [ ] | [ ]           | [X] | [X]             | [X] | [X]                             | [X] | [X]                | [X] | [X]               | [X] | [ ]             | [ ] | [ ] |     |
| 4                                      | Mark D. Bossman<br>199887766681575<br>1152        | 9             | E                   | M                                    | 1                        | 1               | [X] | [ ]             | [ ]                    | [ ]              | [ ] | [ ]                | [ ] | [ ]               | [ ] | [ ]           | [X] | [ ]             | [ ] | [ ]                             | [ ] | [ ]                | [ ] | [ ]               | [ ] | [ ]             | [ ] | [ ] |     |
| 4                                      | Marco Polo<br>200112234045646<br>1152             | 8             | E                   | N                                    | 1                        | 1               | [ ] | [ ]             | [ ]                    | [ ]              | [ ] | [ ]                | [ ] | [ ]               | [X] | [ ]           | [ ] | [ ]             | [ ] | [ ]                             | [ ] | [ ]                | [ ] | [ ]               | [ ] | [X]             | [ ] | [X] | [ ] |
| 4                                      | John Walton<br>199887766710580<br>1152            | 9             | E                   | M                                    | 1                        | 1               | [X] | [X]             | [ ]                    | [ ]              | [ ] | [ ]                | [X] | [X]               | [ ] | [ ]           | [X] | [X]             | [ ] | [ ]                             | [ ] | [ ]                | [ ] | [ ]               | [X] | [X]             | [ ] | [ ] |     |
| 4                                      | Larry Theodorbrother<br>200112234070662<br>101    | 8             | E                   | M                                    | 1                        | 1               | [ ] | [X]             | [X]                    | [X]              | [X] | [ ]                | [ ] | [ ]               | [ ] | [ ]           | [X] | [X]             | [X] | [X]                             | [X] | [ ]                | [ ] | [ ]               | [ ] | [ ]             | [ ] | [ ] |     |
| 4                                      | John D. Cooksey<br>199887766960901<br>1152        | 9             | E                   | M                                    | 1                        | 1               | [ ] | [ ]             | [X]                    | [X]              | [X] | [X]                | [X] | [X]               | [ ] | [ ]           | [X] | [X]             | [X] | [X]                             | [X] | [X]                | [X] | [X]               | [X] | [ ]             | [ ] | [ ] |     |
| 4                                      | Joe D. Bidas<br>200112234320912<br>101            | 8             | E                   | M                                    | 1                        | 1               | [X] | [X]             | [X]                    | [X]              | [X] | [X]                | [X] | [X]               | [ ] | [ ]           | [X] | [X]             | [X] | [X]                             | [X] | [X]                | [X] | [X]               | [X] | [ ]             | [ ] | [ ] |     |
| 4                                      | María L. Valasquez<br>199887767025903<br>1152     | 9             | E                   | M                                    | 1                        | 1               | [X] | [ ]             | [ ]                    | [ ]              | [ ] | [ ]                | [ ] | [ ]               | [ ] | [ ]           | [X] | [ ]             | [ ] | [ ]                             | [ ] | [ ]                | [ ] | [ ]               | [ ] | [ ]             | [ ] | [ ] |     |
|  |   |               |                     |                                      |                          |                 | [ ] | [ ]             | [ ]                    | [ ]              | [ ] | [ ]                | [ ] | [ ]               | [ ] | [ ]           | [ ] | [ ]             | [ ] | [ ]                             | [ ] | [ ]                | [ ] | [ ]               | [ ] | [ ]             | [ ] | [ ] |     |
|  |   |               |                     |                                      |                          |                 | [ ] | [ ]             | [ ]                    | [ ]              | [ ] | [ ]                | [ ] | [ ]               | [ ] | [ ]           | [ ] | [ ]             | [ ] | [ ]                             | [ ] | [ ]                | [ ] | [ ]               | [ ] | [ ]             | [ ] | [ ] |     |

## Approved Conveyances

- Districts and charter schools must maintain vehicle inventory records and written contracts or agreements to verify that vehicles claimed in daily service are one of the following:
  - B: School buses meeting Florida School bus specifications.
  - E: Passenger car or allowable multipurpose passenger vehicle (MPV) owned, operated, or contracted by the school board, transporting fewer than ten students.
  - P: Privately owned motor vehicle or boat (for disabled or isolated students).
  - G: General purpose transportation (city buses, trains, etc.).

## Approved Conveyances (continued)

- For General Purpose transportation, a list identifying students who are provided city bus passes, train vouchers, etc., must be maintained, along with other records to verify ridership and dates.
- For students claimed riding in private passenger cars or boats, the district or charter school must maintain board minutes reflecting mileage to the bus route or school, names of the students, and school attended, pursuant to Rule 6A-3.0171(11), FAC.



# Audit Documentation

- Ensure retention of records to document student's home address at the time of the scheduled survey.
- Prevent duplication of students and counting of any individual student on more than one bus or mode during survey week.
- For each student, document the eligibility category. Edits may be implemented to cross-check against school record.

# Summer School Eligibility

- Only two types of students are eligible to receive transportation funding during the summer:
  - Exceptional Education Students whose IEP requires Extended School Year Services **and** transportation as a related service. These can be either weighted or unweighted students.
  - DJJ students in a day treatment facility who also receive FEFP funding during the summer.
- All other Students transported during Survey 1 and Survey 4 must be reported under category “N.”

## Summer School

- If the July or June summer school or supplemental academic instruction period is scheduled so that it takes place outside the regularly scheduled survey week window, a separate survey week must be established to cover these students. The middle day or middle week of the summer period should be used as the basis for establishment of the survey week. This effort must be coordinated with the district FTE administrator so that the same survey week is established for both FTE and Transportation reporting.

## FDOE Post-survey Reviews

- EIS prepares reports following each survey comparing current and prior surveys' data for each district's:
  - Adjusted Base FTE students transported.
  - Adjusted ESE FTE students transported.
  - Buses in daily service.
  - Resulting funding calculation.
- EIAS report identifies variations in these data of  $\geq 5$  percent.
- FDOE Offices (EIS, OFFR, STMS) contact respective local district counterparts.
- Variations are outlined; explanations are requested and documented.



## FDOE Post-survey Reviews

- Variations due to inaccuracy of reported data are corrected by districts.
- Variations that are valid are documented as to causes.
- Overall goal (and result) is accuracy of reporting and improved timeliness, and ensuring that district staff are aware of reported data.
- Process ensures accountability to Legislature and others.

# Resources

- FDOE School Transportation:  
[www.fldoe.org/transportation](http://www.fldoe.org/transportation).
  - Quality Links: Florida School District Transportation Profiles.
- FDOE Funding and Reporting: [www.fldoe.org/fefp](http://www.fldoe.org/fefp).
  - Student Transportation General Instructions.
  - All Transportation reporting memorandums posted at “Student Transportation” link.
- FDOE Education Information Services:  
[www.fldoe.org/eias](http://www.fldoe.org/eias).

# Transportation Reporting Contacts

- Robert Manspeaker  
School Transportation Management  
(850) 245-9795  
[robert.manspeaker@fldoe.org](mailto:robert.manspeaker@fldoe.org)
- James Andrews  
Office of Funding & Financial Reporting  
(850) 245-0405  
[james.Andrews@fldoe.org](mailto:james.Andrews@fldoe.org)
- Teresa Sancho  
Education Information & Accountability Services  
(850) 245-0400  
[teresa.sancho@fldoe.org](mailto:teresa.sancho@fldoe.org)





[www.FLDOE.org](http://www.FLDOE.org)

Questions?



[www.FLDOE.org](http://www.FLDOE.org)