

WEBVTT

1

00:00:46.170 --> 00:00:53.250

Famis Florida3: Keeping islands, the affiliate ID will go guys affiliate ID introduction just give you a brief introduction of affiliate ID.

2

00:00:53.640 --> 00:01:03.420

Famis Florida3: i'm going to provide you some data quality gems we're going to discuss the business rules draft we'll talk about resolutions about quality.

3

00:01:03.960 --> 00:01:15.510

Famis Florida3: We will also talk about the fly default verse the survey and we'll end it with our Bureau chief shatter read, who will discuss the ID matching and verification process.

4

00:01:18.510 --> 00:01:21.210

Famis Florida3: So let's walk on down the data quality street.

5

00:01:26.040 --> 00:01:34.920

Famis Florida3: So today we're going to have two sessions, one is the data quality session with me and they were going to have the technical session, right after this with shawna read.

6

00:01:37.620 --> 00:01:49.410

Famis Florida3: Right now we are accepting 1415 through 2022 data on student and staff and students is required, and we do accept staff data but it's not required.

7

00:01:51.630 --> 00:01:57.450

Famis Florida3: For the famous survey feedback, please provide us some helpful constructive feedback.

8

00:01:57.900 --> 00:02:09.630

Famis Florida3: Make sure that you put the presenters name and, if you want to add any additional information that you would like to see on further presentations just add the information in the constructor freebase for the fan of survey.

9

00:02:12.090 --> 00:02:24.180

Famis Florida3: And for the fly the contact list updates, if you have any new staff members, please send the staff mentors contact information to the fly ID project email.

10

00:02:24.450 --> 00:02:37.050

Famis Florida3: So they will be able to receive any email notifications and the pre process and notifications, they will get that notification with the updated contact and then we also have the near match directory.

11

00:02:37.800 --> 00:02:46.800

Famis Florida3: which we would like one doesn't need from a district, if any other districts, have any questions they can reach out to to verifies as students information.

12

00:02:47.100 --> 00:03:02.460

Famis Florida3: And where you can find this near match directory, you can go into the fly the application and you can go under, near match directory, and you can see, the list of the staff members for each district, that you can contact for any resolution questions.

13

00:03:06.060 --> 00:03:12.810

Famis Florida3: So let's take a detour right now how many people how many of you are new to fly eddie can you raise your hand.

14

00:03:13.950 --> 00:03:15.780

Famis Florida3: don't be scared I feel low, can you take it.

15

00:03:18.150 --> 00:03:19.260

Famis Florida3: Welcome welcome.

16

00:03:21.810 --> 00:03:28.470

Famis Florida3: So for everyone that's new list, let me just give you some introductory cheat sheet notes, right now, some tips.

17

00:03:29.190 --> 00:03:46.770

Famis Florida3: On the fly ID is 14 care is alphanumeric it starts with the fl and in this 12 digits followed by series of 12 digits is used to identifiable student instead data and like I said before, we do require students staff we are accepting but it's not required.

18

00:03:47.880 --> 00:04:01.320

Famis Florida3: The Florida, the fl the ID was mandated in 2014 and the Florida statute is 1008 386 and I will say if you're new to affiliate ID it would be good for you to review the Florida statute.

19

00:04:02.670 --> 00:04:18.210

Famis Florida3: The affiliate ID is stored in a secure database, called the fly the vault and as of July 1 2020 the FSA ID is the only identify a set that on the data, the district data submission.

20

00:04:19.950 --> 00:04:30.390

Famis Florida3: And for district and college files, you can they can be processed Monday through Sunday as many times as you want, as many times you want to send student thousand to be assigned affiliate ID.

21

00:04:30.750 --> 00:04:39.780

Famis Florida3: Monday through Sunday, we do have a maintenance window, but once that maintenance window is done and patching has happened, you just go back to the queue and pick up the last file.

22

00:04:41.430 --> 00:04:52.590

Famis Florida3: The epperly ID reduces the usage and transferring of ssn within the education system and identify our quality and accuracy managed within the FDA only.

23

00:04:53.400 --> 00:04:58.260

Famis Florida3: The verification ensures local sources are provided consistent data.

24

00:04:59.070 --> 00:05:08.250

Famis Florida3: We also have a training site available for anyone that's new to fly the ID Just to give you more guidance and just make you more acquainted with the fly be process.

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00:05:08.700 --> 00:05:21.750

Famis Florida3: If you don't if your supervisor doesn't have the training site link please send an email to the fl the ID project email, and we will provide you the training site link.

26

00:05:22.650 --> 00:05:28.380

Famis Florida3: We also have the fly the technical guide, which will provide you the master file format.

27

00:05:29.040 --> 00:05:33.930

Famis Florida3: what's required in the master master file format for you to submit your records.

28

00:05:34.320 --> 00:05:46.440

Famis Florida3: And what's all the length that's needed for that master file format, and in that case, if you don't have a technical guy reach out to the fly the project email, and we will provide you the technical guide awesome.

29

00:05:49.560 --> 00:05:56.370

Famis Florida3: So let's talk about some fl the ID statistics, right now, if you look up on our left and right on the.

30

00:05:56.940 --> 00:06:07.710

Famis Florida3: screen you see that the districts are leading with the most fly ideas that have been assigned, we have almost about six me fly these total there has been assigned.

31

00:06:08.160 --> 00:06:28.500

Famis Florida3: 95% students and 5% staff, we also have other data sources like fcs we have witnessed office of early learning, we have school choice, and we also have a fetch key, so we have a total statewide of everly ideas that has been assigned about 10 million so go districts.

32

00:06:32.790 --> 00:06:35.880

Famis Florida3: Alright, so let's talk about some data quality gyms.

33

00:06:37.050 --> 00:06:48.570

Famis Florida3: So, in order to protect the students and staff information pii should not be included in the emails fly the team or to others while resolving fly.

34

00:06:49.020 --> 00:06:57.840

Famis Florida3: fly ID discrepancies, this is very important, I know some of you are sick of me, putting that on the emails and let you know, please don't send a information.

35

00:06:58.260 --> 00:07:02.220

Famis Florida3: But just make sure you don't have the nfl the ID the name the DOB.

36

00:07:02.610 --> 00:07:17.670

Famis Florida3: In an email you just only if I need to do any resolutions, please only provide the fl the ID and a brief summary that's it don't provide any of the information if I need any more information i'll send you email until you to send it in a separate email.

37

00:07:19.260 --> 00:07:30.270

Famis Florida3: This will be discussed as part as part of the vault quality sation moving forward into presentation and potential ideas will be discussed in the technical session with our lovely Shannon Marie.

38

00:07:32.190 --> 00:07:42.870

Famis Florida3: Users users have asked for additional information about our processes at a higher level, we have a one pager to assist with submission parameters and steps.

39

00:07:43.650 --> 00:07:49.890

Famis Florida3: We have created business rules, a business rule draft that will be available for your review it will be.

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00:07:50.220 --> 00:07:58.590

Famis Florida3: On the FM the ID application for your review wants us approve it will send out a notification to all the districts, to see the business rules.

41

00:07:59.280 --> 00:08:04.380

Famis Florida3: And then you can check out the technical session to discuss a new resource page on the application.

42

00:08:05.220 --> 00:08:17.610

Famis Florida3: So let's talk about what's coming up for data quality we're going to streamline the existing correction process and then we'll have source system verification process to verify your data before you submit it.

43

00:08:18.720 --> 00:08:28.440

Famis Florida3: And then we'll provide data quality reports just showing you what's outstanding for your district which a data looks like just give you a brief summary of what you're submitting into the bar.

44

00:08:33.150 --> 00:08:35.640

Famis Florida3: So let's talk about the business rules.

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00:08:38.040 --> 00:08:45.780

Famis Florida3: The fly the business rules have three objectives we have user clarity, which will.

46

00:08:46.590 --> 00:08:55.830

Famis Florida3: give you clarity around processing parameters and provide guidance or daily operations, so how we look at splits how we look at retirement.

47

00:08:56.340 --> 00:09:10.620

Famis Florida3: How we do file submissions which are found name and needs to look like it'll give you guidance on how to do those tasks, every day we have data quality will help users understand the source of data rejections due to not meeting outline requirements.

48

00:09:11.670 --> 00:09:13.770

Famis Florida3: And then we will have the file standards.

49

00:09:15.150 --> 00:09:20.580

Famis Florida3: that are required for submission and are essential to the fly ID assignment process.



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00:09:24.630 --> 00:09:37.770

Famis Florida3: So, right here, this is an example of our draft of what the business rules will look like so right here, you just see that we have the file naming convention, how you need to send about individual what it specifically needs to look like.

51

00:09:38.640 --> 00:09:47.730

Famis Florida3: How is transferred through typical, why are your fans of rejecting you're going to get all the parameters and guidance on the business rules, and I know everyone has been looking forward to this.

52

00:09:52.140 --> 00:09:54.120

Famis Florida3: So let's talk about quality.

53

00:09:55.980 --> 00:10:08.190

Famis Florida3: Some of the resolutions that we have we have retirements we have merges and we have splits so for everyone it's no retirement their record they occur when flt ids are created an error.

54

00:10:08.790 --> 00:10:14.730

Famis Florida3: And records have been found was substantial issues and less be some subsequently removed from the wall.

55

00:10:15.240 --> 00:10:27.810

Famis Florida3: it's just if you submitted a record a students record accidentally you send up to the ball and they were scientifically it you didn't mean to say that you want to remove it from the ball, all you have to do is send us the nfl the ID and we will retire that record.

56

00:10:29.160 --> 00:10:38.640

Famis Florida3: We have flt it merges merges the current tool more records that have been assigned multiple flt ids APP to review their Dean, the same person.

57

00:10:39.210 --> 00:10:45.630

Famis Florida3: So you could have sent the student out with us with information original name and then the student may have had a.

58

00:10:46.050 --> 00:10:53.010

Famis Florida3: updated information for the name and then you send it up and they got a new flt ID it'll give the student two different ids.

59

00:10:53.520 --> 00:11:03.270

Famis Florida3: And once I reached back out to the district, we can find out these students are the same student and we can merge the record to reflect that students have one fl the ID.

60

00:11:04.650 --> 00:11:12.690

Famis Florida3: And for splits it occurs when two or more records that have been assigned one flt ID after review their Dean two different people.

61

00:11:15.960 --> 00:11:31.140

Famis Florida3: So let's talk about the resolution checklist for retirement merges and splits you can send those through email like I said before you only need to provide the fly ID don't provide any other information, but the affiliate ID in a brief summary.

62

00:11:32.400 --> 00:11:36.480

Famis Florida3: And also, when you send the students information.

63

00:11:37.140 --> 00:11:47.850

Famis Florida3: Just make sure that you have everyone on the email that's involved if you're doing emerge or anything that's going to cause a resolution, make sure you have all the districts on the email.

64

00:11:48.210 --> 00:11:55.920

Famis Florida3: If you don't have it on there i'm going to make sure I put the district on an email, so they are notified, if anything, changes with their fb ID.

65

00:11:56.190 --> 00:12:02.880

Famis Florida3: If there's retired if it's merges I want to make sure everybody's notified so you know you're not clueless about what's going on.

66

00:12:03.810 --> 00:12:11.820

Famis Florida3: And then, in order for it to be merged, we want to make sure that all the issue districts are in agreement for that flt ids.

67

00:12:12.300 --> 00:12:20.040

Famis Florida3: To be merged, so if you're not in agreements of that then we'll we'll keep them separate, but if you do agree, we will merge that record.

68

00:12:20.910 --> 00:12:37.950

Famis Florida3: And another thing too is please make sure not to sin, not to send out any affiliate ID agents contact information to the parents, the only thing i'm going to do is just redirect them to the district contact and then ask for you to help to resolve it parents information or students problem.

69

00:12:39.360 --> 00:12:54.060

Famis Florida3: And then one more thing is, if we are doing any resolutions, please make sure to check that you have a record in that flt ID because i'm finding when i'm doing corrections or doing mergers retirements I go into put in that led into.

70

00:12:54.810 --> 00:13:03.510

Famis Florida3: Our system and you don't have a record in there and that's fine, the only thing i'm going to ask is for you to submit your students record to be tied into the fl end.

71

00:13:03.900 --> 00:13:13.320

Famis Florida3: So if you don't have a record I can't do any resolution on that record into into until you have a record in that evidently ID.

72

00:13:16.440 --> 00:13:30.630

Famis Florida3: Oh, in the morning The other thing to to verify if you do have a record in fl the idea not go back to the fly the application and put that fly ID and look up and then it will show you who all contributes to that led to verify it.

73

00:13:32.610 --> 00:13:42.720

Famis Florida3: So another one we have is corrections corrections occurs when a district college or source submits a record in a determines that there is an.

74

00:13:43.410 --> 00:13:56.160

Famis Florida3: error in the identifiers, the first name last name middle name initial appendage data birth birthplace and demographics and you would like that to be updated, that is a correction.

75

00:13:56.970 --> 00:14:07.830

Famis Florida3: And for the full of partial legal name changes occur when students and staff have full or partial legal name changes examples include adoption a marriage.

76

00:14:10.590 --> 00:14:17.490

Famis Florida3: So let's talk about some changes that are going to come to corrections and legal name changes so as of.

77

00:14:18.060 --> 00:14:27.240

Famis Florida3: For phase one July 1 2021 all corrections request will go through typical they will no longer be accepted via email.

78

00:14:27.810 --> 00:14:33.960

Famis Florida3: So if you have any name updates, if you have any date of birth, they will go through typical region send those in the excel spreadsheet.

79

00:14:34.410 --> 00:14:53.280

Famis Florida3: We want to have a new file format for excel spreadsheets if you send me corrections that way, all you have to do is reach out to the project email, and we will provide you the new file format, we also have a new file naming Convention and submission parameters of submitting those corrections.

80

00:14:54.420 --> 00:15:09.630

Famis Florida3: We will still be accepting the text file master format, with the extension C O R and his process will be partially manual as we finalize the corrections process and the timeframe will vary depending on the queue.

81

00:15:11.820 --> 00:15:24.900

Famis Florida3: And that's for phase one and it starts July 1 2021 so let's talk about phase two phase two that will be July 1 2022 operations will go through typical.

82

00:15:25.590 --> 00:15:36.840

Famis Florida3: We will no longer excel excel spreadsheets, we will have a newfound naming convention, instead of the extension and we will only be accepting the text file and the master file format.

83

00:15:37.830 --> 00:15:44.850

Famis Florida3: This process will be completely automated in a timeframe will establish Lewis, establish a timeframe during Palin.

84

00:15:45.390 --> 00:15:56.220

Famis Florida3: And with during Palin and we want to select a group of districts that we're going to test for the automated process and we'll let you know what groups that we select what districts that we're going to select for the piloting process.

85

00:15:57.330 --> 00:16:09.030

Famis Florida3: Initial be once we move into automated I think it will be just faster to get your corrections done faster you send them in and they'll get done faster that's why we're trying to move it to an automated process.

86

00:16:11.730 --> 00:16:20.400

Famis Florida3: So let's go down data quality street again, and this one i've been getting a lot of questions about the fly ID verse the survey.

87

00:16:21.420 --> 00:16:30.990

Famis Florida3: So let's talk about the vault submission so on the fly on the wall, we have the different source systems we have oem K 12 Apache school.

88

00:16:31.320 --> 00:16:45.660

Famis Florida3: boys and what is an fps that submit to the fly the ball they go in for an assignment and then the near matches go out into the application, that is, the fly the vault, and that is handled by the fly the team.

89

00:16:46.500 --> 00:16:56.310

Famis Florida3: You have the survey submission that's been submitted with K 12 data that goes into the survey database and then it goes to the student locator.

90

00:16:56.820 --> 00:17:06.630

Famis Florida3: That is the student locator is handled by the he is team by Teresa Sankoh Those are two different databases handled by two different departments and two different teams.

91

00:17:07.980 --> 00:17:18.870

Famis Florida3: there's no direct direct link between the fly the vault and the survey data collection, I know that you bubbling inside and you're like over it, but there's no directly.

92

00:17:20.100 --> 00:17:27.060

Famis Florida3: If you make a change to the vault, it is not automatically cascaded to the survey vice versa, when find.

93

00:17:28.020 --> 00:17:37.170

Famis Florida3: The errors on the survey or potential affiliate ID duplication, please ensure that this is the case in a ball in the way to find that out, is to take the every ID.

94

00:17:37.440 --> 00:17:48.120

Famis Florida3: walk it back to the affiliate ID application and go into the lookout tab and put the affiliate ID in the lookup tab to see what student comes up for that flt ID.

95

00:17:49.110 --> 00:17:55.620

Famis Florida3: And for the F T purposes, please ensure that when they're matching students you pay attention to the middle name.

96

00:17:56.610 --> 00:18:03.420

Famis Florida3: During the survey FT time I have a lot of emails about a student having.

97

00:18:04.260 --> 00:18:11.490

Famis Florida3: That has the same fly ID but it's two different students and when you go and you look at the student you'll see that the middle name is completely different.



98

00:18:11.850 --> 00:18:21.210

Famis Florida3: So I asked it just you do a little bit more research on that end and not assigned them the same everly ID and just pay attention to the middle name.

99

00:18:22.110 --> 00:18:35.640

Famis Florida3: And during this time, if you just need any help please reach out to the fly the team we're more than welcome to loot students information up or just help you make just give you a little bit more clarification on any students information.

100

00:18:46.230 --> 00:19:03.660

Famis Florida3: Okay right now Okay, so one thing I wanted to put on the presentation and I noticed that on here, but I want to talk about fema is, and I know i've gotten a lot of questions about fema is Shannon, why is it some duplication, that the students.

101

00:19:05.010 --> 00:19:12.390

Famis Florida3: When you look at the FBI bees, they are some of the names are off, you have the date of birth is off sometimes a month.

102

00:19:12.660 --> 00:19:22.050

Famis Florida3: Sometimes the entire date of birth is off so it's providing a new flt ID because it's looking at that student as a new student is not looking at it as the same students.

103

00:19:22.590 --> 00:19:36.210

Famis Florida3: So in that case, if you do have duplication of the students All I ask is that you send the original flt ID that you had in your system, and then the one that you're getting from fps i'll go in i'll.

104

00:19:37.020 --> 00:19:46.860

Famis Florida3: merge the records to reflect one F led the only thing before, that is, is that they have something separate on a records, if any way that you could verify.

105

00:19:47.250 --> 00:19:53.580

Famis Florida3: what's the correct, date of birth verified what's the correct name and they may before you send it in I would appreciate it.

106

00:19:54.330 --> 00:20:06.810

Famis Florida3: But I will merge the students record I would keep the district affiliate ID and then, once i'm done it reflects one fl the ID the records look good i'll send an email to you, letting you know what's the act of led for the students.

107

00:20:07.350 --> 00:20:14.820

Famis Florida3: And then i'll send it to fps to let them know to update the payment bow and then I know you're going to come back and say Shannon.

108

00:20:15.300 --> 00:20:20.010

Famis Florida3: We have done this for the five times and they're not updating the payment down as that.

109

00:20:20.310 --> 00:20:28.590

Famis Florida3: You just send me an email again as a Shannon they're not updated then i'll go back and i'll try to reach out to them, to see if they can get an update as soon as possible okay.

110

00:20:29.220 --> 00:20:43.080

Famis Florida3: All right, I see some smiles yes smiles OK, so now i'm going to pass the presentation to shatter read to just talk about the matching and verification process of flt it Thank you.

111

00:20:47.190 --> 00:20:57.000

Famis Florida3: Thank you Shannon so really quickly, I just wanted to briefly touch on matching and verification for the affiliate ID process we don't have it currently but it's something that we're thinking about exploring.

112

00:20:57.360 --> 00:21:09.630

Famis Florida3: I know a lot of you all asked me, sometimes the look up is not the best you can't do flexible searching you can't see some Heads over there, I know it's not the most flexible, so what we're thinking about is bouncing it around right now, this.

113

00:21:11.700 --> 00:21:20.880

Famis Florida3: Discussion topic I should say, is the matching so right now we have people who are transporting students, for example, they don't necessarily they're not enrolled in your district.

114

00:21:21.450 --> 00:21:24.990

Famis Florida3: You transport the student and you need to definitely ID you can't get it.

115

00:21:25.350 --> 00:21:35.280

Famis Florida3: So we're thinking about making a matching process available so that you can drop your file you drop the information that you have and we can give you the potential Fo the ideas that might be available for that student.

116

00:21:35.490 --> 00:21:43.050

Famis Florida3: Since you don't have the flexibility around the searching, we think that that might be something that would be beneficial to the districts, but we would love your feedback and, if you would be.

117

00:21:43.290 --> 00:21:49.500

Famis Florida3: You know, willing to give us some feedback around that if you're open to that, and you think that's a good idea, simple explore that a little bit more.

118

00:21:50.010 --> 00:21:56.520

Famis Florida3: Another thing that we have on the radar is this verifications fly ID verification, so we do this right now for the colleges.

119

00:21:56.880 --> 00:22:00.840

Famis Florida3: And essentially what this does is it helps clean up your survey submissions.

120

00:22:01.050 --> 00:22:10.350

Famis Florida3: So we would be checking your flt ID on submission it's not something we're doing now it's not something that's in progress is something we're talking about and that I would really love to implement.

121

00:22:10.950 --> 00:22:15.840

Famis Florida3: So, essentially, when you submit your file for the survey submission, it would come to us, at the same time.

122

00:22:16.170 --> 00:22:22.980

Famis Florida3: We would do a verification and say hey that looks great keep going submit that file unless you have other errors on your survey submission.

123

00:22:23.670 --> 00:22:28.950

Famis Florida3: If it doesn't look good we would kick it back and say, this does not look like the student that's associated with this fly ID.

124

00:22:29.370 --> 00:22:37.170

Famis Florida3: So we are actively doing that, with the colleges and it is helping with their quality around Walt and it's something that I wanted to just bring up to you all as.

125

00:22:37.500 --> 00:22:51.870

Famis Florida3: A discussion topic and it's a perfectly way into the technical session, so we will talk a little bit more about some of the these items in the session that's coming up, so thank you Shannon, for you know, allowing me to transition that one back to Shannon.

126

00:22:55.290 --> 00:22:59.730

Famis Florida3: Right now open the floor to any questions anybody have any questions.

127

00:23:07.980 --> 00:23:08.190

Famis Florida3: Hello.

128

00:23:11.310 --> 00:23:11.820

Famis Florida3: today.

129

00:23:19.950 --> 00:23:20.790

Famis Florida3: we're back.

130

00:23:23.820 --> 00:23:28.860

Famis Florida3: Okay, we do have a process, the oil auto match, we talked about it last year.

131

00:23:29.160 --> 00:23:42.720

Famis Florida3: But we if you have a number of near matches and you're seeing that they're matching to oil, you can send us an email, and I can go through your near matches, and I can auto match them to a wheel, so we can clear out the ones that match to match to you.

132

00:23:47.760 --> 00:23:54.930

Famis Florida3: Yes, yes, and then, once i'm done i'll send you email back saying i'm done, we can keep working on the new matches, I can say something.

133

00:23:57.090 --> 00:24:06.150

Famis Florida3: So thank you for that one i'll put it on the queue for something that maybe we can potentially automate so it's not something you have to keep notifying us about as soon as we see your your file we match it against the.

134

00:24:06.750 --> 00:24:14.010

Famis Florida3: wall and if it's a district 97 or oem file then maybe it's something that we can auto resolve so we'll put that on our radar.

135

00:24:20.070 --> 00:24:20.400

Yes.

136

00:24:26.790 --> 00:24:35.970

Famis Florida3: or no, no there's no information on whether that would be mandatory, they keep telling us that it's something that's optional right now so.

137

00:24:45.480 --> 00:24:49.890

Famis Florida3: Right, we have heard nothing about any future changes to make it required.

138

00:24:55.980 --> 00:24:56.340

Famis Florida3: permission.

139

00:24:59.430 --> 00:24:59.910

Famis Florida3: So.

140

00:25:11.040 --> 00:25:13.080

Famis Florida3: yeah no time to let this point that we're aware of.

141

00:25:18.480 --> 00:25:18.870

Famis Florida3: Any other.

142

00:25:23.400 --> 00:25:24.720

Famis Florida3: Thank you so much.

143

00:25:47.670 --> 00:25:48.360

questions.

144

00:25:50.160 --> 00:25:50.580

Famis Florida3: hey you guys.