

Secondary CTE Data Reporting: A Detailed Overview & Technical Assistance

GET THERE

Florida's Workforce Education Initiative

2024 FAMIS

June 11-13, 2024



Agenda

- Secondary Apprenticeship & Preapprenticeship Data Reporting Guidance
 - State reporting requirements
 - Office of Apprenticeship reporting requirements
 - Office of Grant Management reporting requirements
- 2024-25 Career and Professional Education (CAPE) Academy reporting
- Career Dual Enrollment (0.08 FTE) processes
- 0.3 FTE for Career Pathways Completion
- K-12 MIS issues

Secondary Apprenticeship & Preapprenticeship Data Reporting Guidance



Apprenticeship Overview

- Under the leadership of Governor Ron DeSantis, Florida has invested over \$8.5 billion in state dollars for workforce education programs, making Florida number one in the nation for attracting and developing a skilled workforce.
- Apprenticeship and preapprenticeship programs are prioritized workforce training models that address the skilled-workforce shortage in any Florida industry.
- The *Apprentice Florida* campaign and initiative is dedicated to expanding apprenticeship opportunities throughout the state.
 - Over \$65 million have been invested in the Pathways to Career Opportunities Grant (PCOG).
 - \$5 million of PCOG funds have been allocated to the "Grow Your Own Teacher Grant" to expand teacher apprenticeship programs in Florida.
- **This has increased accountability and data reporting required to measure registered apprenticeship and preapprenticeship program outcomes and successes.**

Apprenticeship Reporting Requirements

- State Data Reporting
 - [PK-12 Education Information Services \(EIS\)](#) - School Districts
- Office of Apprenticeship Reporting
 - Bi-annual preapprenticeship supplemental data reports
 - Friday, April 26, 2024 & Friday, July 12, 2024
- Pathways to Career Opportunities Grants (PCOG) Reporting
 - Quarterly reports
 - Contact Julie Nichols, Julie.Nichols@fldoe.org

Apprenticeship Statutory & Rule Language



§446.032 - General Duties of the Department for Apprenticeship Training

§446.032 General duties of the department for apprenticeship training.—The department shall:

(1) Establish uniform minimum standards and policies governing apprenticeship and preapprenticeship programs and agreements which must require training providers to **submit data necessary to determine program performance consistent with state and federal law**. The standards and policies shall govern the terms and conditions of the apprentice's employment and training, including the quality training of the apprentice for, but not limited to, such matters as ratios of apprentices to journeyworkers, safety, related instruction and on-the-job training; but these standards and policies may not include rules, standards, or guidelines that require the use of apprentices and job trainees on state, county, or municipal contracts. The department shall adopt rules necessary to administer the standards and policies.

§446.032 - General Duties of the Department for Apprenticeship Training

§446.032 General duties of the department for apprenticeship training.—The department shall:

- (2) By September 1 of each year, publish an annual report on apprenticeship and preapprenticeship programs. The report must be published on the department's website and, at a minimum, include all of the following:
- (a) A list of registered apprenticeship and preapprenticeship programs, sorted by local educational agency, as defined in s. 1004.02(18), and apprenticeship sponsor, under s. 446.071.
 - (b) A detailed summary of each local educational agency's expenditure of funds for apprenticeship and preapprenticeship programs, including:
 1. The total amount of funds received for apprenticeship and preapprenticeship programs.
 2. The total amount of funds allocated by training provider, program, and occupation.
 3. The total amount of funds expended for administrative costs by training provider, program, and occupation.

§446.032 - General Duties of the Department for Apprenticeship Training

4. The total amount of funds expended for instructional costs by training provider, program, and occupation.

(c) The number of apprentices and preapprentices per trade and occupation.

(d) The percentage of apprentices and preapprentices who complete their respective programs in the appropriate timeframe.

(e) Information and resources related to applications for new apprenticeship programs and technical assistance and requirements for potential applicants.

(f) Documentation of activities conducted by the department to promote apprenticeship and preapprenticeship programs through public engagement, community-based partnerships, and other initiatives and the outcomes of such activities and their impact on establishing or expanding apprenticeship and preapprenticeship programs.

(g) Retention and completion rates of participants disaggregated by training provider, program, and occupation.

(h) Wage progression of participants as demonstrated by starting, exit, and postapprenticeship wages at 1 and 5 years after participants exit the program.

§1011.802 - Florida Pathways to Career Opportunities Grant Program

§1011.802 Florida Pathways to Career Opportunities Grant Program.—

(4) The department shall annually report on its website:

(a) The number of programs funded and represented throughout the state under this section.

(b) Retention, completion and employment rates, categorized by program and provider.

(c) Starting and ending salaries, as categorized by program and provider, for participants who complete the program.

Rule 6A-23.011 Program Performance Standards

6A-23.011 Program Performance Standards.

(1) Every registered apprenticeship program must have at least one (1) registered apprentice, except for the following specified periods of time, which may not exceed one (1) year:

(a) Between the date when a program is registered and the date of registration for its first apprentice(s); or

(b) Between the date that a program graduates an apprentice and the date of registration for the next apprentice(s) in the program.

(2) The Department must evaluate performance of registered apprenticeship programs. The tools and factors to be used must include, but are not limited to, the following:

(a) Quality assurance assessments;

(b) Equal Employment Opportunity (EEO) Compliance Reviews;

(c) Retention rates. Completion rates and Wage progression metrics;

(d) Adherence to the approved program standards; and

(e) Compliance with rules relating to apprenticeship programs established in Chapter 6A-23, F.A.C.

Rule 6A-23.011 Program Performance Standards

(3) Accountability Reporting for Registered Apprenticeship and Preapprenticeship Programs. The Department shall calculate and publish **retention rates, completion rates** and wage progression metrics annually for all registered apprenticeship and preapprenticeship programs based upon the registered sponsor, program and occupation.

(a) Retention rate will be calculated as the percentage of apprentices or preapprentices retained or completing a program by the end of fourth quarter after the initial quarter of enrollment in a registered apprenticeship or preapprenticeship program.

(b) Completion rate will be calculated as the percentage of apprentices or preapprentices completing the registered apprenticeship or preapprenticeship program within one (1) year after the expected program length identified in the program standards.

(c) Wage progression of participants will be calculated by registered program sponsor and occupation for the following periods: starting wage as identified in the current program standards, exit wage as identified by the wage scale for the last year in the current program standards, and post-apprenticeship completion wages calculated at one (1) and five (5) years after program exit based upon annual cohorts of program completers who are tracked using administrative records of employment and wages that are available to the Department.

Wage progression is not applicable to preapprentices

Rule 6A-23.011 Program Performance Standards

(4) The Department must review a program's completion rates in comparison to the national average for completion rates. Based on the review, the Department must provide technical assistance to programs with completion rates lower than the national average.

(5) Cancellation of apprenticeship agreements during the probationary period will not have an adverse impact on a sponsor's completion rate.

Rulemaking Authority 446.032, 446.041(13) FS. Law Implemented 446.052 FS, History—New 3-29-11, Amended 6-25-19, 5-3-22. The rules relating to apprenticeship programs established in Chapter 6A-23, F.A.C.

State Data Reporting Requirements



Preapprenticeship Data Reporting

- Secondary CTE data reporting via [PK-12 Education Information Services \(EIS\)](#)
 - The [Secondary Career and Technical Education \(CTE\) Database Handbook](#) is for use by school districts offering guidance on reporting career and technical education student data during the year, but especially for Survey 5. It includes secondary CTE data elements, associated notes, reporting formats, edits, timelines and supporting appendices.
- Secondary CTE data reported to EIS is used to calculate
 - Preapprenticeship program enrollments
 - Preapprenticeship programs of enrollment
 - Preapprenticeship program sponsor

Apprenticeship
Sponsor Code

DE197289, Apprenticeship Sponsor Code

- WDIS & Secondary CTE
 - 2020-21 expanded to include PK-12 reporting of apprenticeship & preapprenticeship activity.
 - Added to Surveys 2 & 3 for Student Course Schedule reporting and Survey 5 for CTE Student Course Schedule reporting.

| FLORIDA DEPARTMENT OF EDUCATION DOE INFORMATION DATABASE REQUIREMENTS VOLUME I: AUTOMATED STUDENT INFORMATION SYSTEM AUTOMATED STUDENT DATA ELEMENTS Year: 2021-22 | |
|---|--|
| Data Element Number: | 197289 |
| Data Element Name: | Apprenticeship Sponsor Code |
| For all postsecondary and secondary students enrolled in a registered apprenticeship or pre-apprenticeship program in which the student is actively registered, record the six-digit numeric sponsor code listed in Appendix O. | |
| Code | Definition/Example |
| | Not applicable for this element |
| Length: | 6 |
| Data Type: | Alphanumeric |
| Year Implemented: | 1819 |
| State Standard: | No |
| Use Types: | |
| State Reporting: | Yes |
| Local Accountability: | Yes |
| FASTER: | No |
| Migrant Tracking: | No |
| Required Grades: | PK-12, Adult |
| Programs Required: | All Programs |
| Formats Required: | Career and Technical Education Student Course Schedule DB9 16x Student Course Schedule DB9 14x WDIS Career and Technical Education Student Course Schedule DB9 47x |
| Surveys Required: | |
| Survey F | Yes |
| Survey G | Yes |
| Survey S | Yes |
| Survey W | Yes |
| Survey X | Yes |
| Survey 2 | Yes |
| Survey 3 | Yes |
| Survey 5 | Yes |

Appendix O: Apprenticeship Sponsor Code Fields

- **Program Sponsor Code**
- Registered Program Name
- Program Number (Florida Preapprenticeship)
- Occupation/Trade (Local Title)
- Program Length (Months for pre-appr programs)
- Program Type
- Program Sponsor of Preapprenticeship Program (**Applies to Preapprenticeship programs only*)
- FDOE/USDOL Program Code of Program Sponsor (**Applies to Preapprenticeship programs only*)
- FDOE Program Title
- Region
- Program Address
- Contact City
- Contact Zip Code
- County
- Pre-appr (Yes – High School or Youth)
- LEA Partnership
- Registration Date
- Program Status
- Cancelled Date
- Notes

Secondary CTE Appendix O

| APPENDIX O - APPRENTICESHIP SPONSOR CODES, 2023-24 | | | | | | | | | | | | |
|--|--|---|--|----------------|-----------------------|------------------------|--------------|--|--|---------------------------|--------|--------------------------------------|
| UPDATED 3/4/2024 | | | | | | | | | | | | |
| Program Sponsor Code | Registered Program Name | Program Number (USDOL or Florida Preapprenticeship) | Occupation/Trade | Program Length | Total RTI Clock Hours | Total RTI Credit Hours | Program Type | Program Sponsor of Preapprenticeship Program | FDOE/USDOL Program Code of Program Sponsor | FDOE Program/CIP Title | Region | Program Address |
| 102044 | Academy of Construction Technologies, Inc. Preapprenticeship | P-060 | Bricklayer | 22 months | 360 | 12 | Time-Based | A/C Contractors Association of Central FL GNJ | FL008910004 | Pre-Apprenticeship - APPR | 5 | P.O. Box 592744 |
| 102044 | Academy of Construction Technologies, Inc. Preapprenticeship | P-060 | Electrician | 22 months | 360 | 12 | Time-Based | Central Florida Building Maintenance Apprenticeship, GNJ | FL005145192 | Pre-Apprenticeship - APPR | 5 | P.O. Box 592744 |
| 102044 | Academy of Construction Technologies, Inc. Preapprenticeship | P-060 | HVAC | 22 months | 360 | 12 | Time-Based | Central Florida Electrical JATC | FL008660001 | Pre-Apprenticeship - APPR | 5 | P.O. Box 592744 |
| 102044 | Academy of Construction Technologies, Inc. Preapprenticeship | P-060 | Maintenance Repairer, Building | 22 months | 360 | 12 | Time-Based | Florida Electric Apprenticeship & Training | FL008870020 | Pre-Apprenticeship - APPR | 5 | P.O. Box 592744 |
| 102044 | Academy of Construction Technologies, Inc. Preapprenticeship | P-060 | Plumber | 22 months | 360 | 12 | Time-Based | iBuild Carpentry Apprenticeship Program, GNJ | 2019-FL-73592 | Pre-Apprenticeship - APPR | 5 | P.O. Box 592744 |
| 102044 | Academy of Construction Technologies, Inc. Preapprenticeship | P-060 | Carpenter | 22 months | 360 | 12 | Time-Based | Masonry Association of Florida | FL009050001 | Pre-Apprenticeship - APPR | 5 | P.O. Box 592744 |
| 102094 | Flagler County Community Program Preapprenticeship | P-032 | Electrician | 12 months | 150 | 5 | Time-Based | Flagler County Community Apprenticeship Program GNJ | FL008880010 | Pre-Apprenticeship - APPR | 3 | Flagler Palm Coast 5500 East Highway |
| 102094 | Flagler County Community Program Preapprenticeship | P-032 | Heating & Air Conditioning Installer-Service | 12 months | 150 | 5 | Time-Based | Flagler County Community Apprenticeship Program GNJ | FL008880010 | Pre-Apprenticeship - APPR | 3 | Flagler Palm Coast 5500 East Highway |
| 102134 | Clay County School Board Preapprenticeship | P-051 | Carpenter | 18 months | 300 | 10 | Time-Based | Northeast Florida Builders Association GNJ | FL008730002 | Pre-Apprenticeship - APPR | 3 | 900 Walnut Street |
| 102134 | Clay County School Board Preapprenticeship | P-051 | Electrician | 18 months | 300 | 10 | Time-Based | Northeast Florida Builders Association GNJ | FL008730002 | Pre-Apprenticeship - APPR | 3 | 900 Walnut Street |
| 102134 | Clay County School Board Preapprenticeship | P-051 | Heating & Air Conditioning Installer-Service | 18 months | 300 | 10 | Time-Based | Northeast Florida Builders Association GNJ | FL008730002 | Pre-Apprenticeship - APPR | 3 | 900 Walnut Street |

Preapprenticeship Program Number Reporting



High School Preapprenticeship Framework

2023 - 2024

Florida Department of Education Curriculum Framework

Program Title: High School Pre-Apprenticeship
Program Type: Career Preparatory
Career Cluster: Any Cluster within an Apprenticeable Occupation

Secondary – Career Preparatory

| | |
|----------------------------|---|
| Program Number | 8000200 |
| CIP Number | 0891010002 |
| Grade Level | 9 – 12 |
| Standard Length | 4 credits |
| Teacher Certification | Refer to the Program Structure section. |
| CTSO | Program Specific |
| SOC Codes (all applicable) | Discipline Specific |
| CTE Program Resources | http://www.fldoe.org/academics/career-adult-edu/career-tech-edu/program-resources.shtml |
| Eligibility | Minimum 16 Years of Age, Registered in a Registered Pre-Apprenticeship Program (section 446.021 F.S.) |

High School Preapprenticeship Framework

| Course Number | Course Title | Teacher Certification | Length | SOC Code | Level | Graduation Requirement |
|---------------|----------------------|--|----------|---------------------|-------|------------------------|
| 8000110 | Pre-Apprenticeship 1 | ANY CAREER AND TECHNICAL EDUCATION FIELD OR COVERAGE | 1 credit | Occupation Specific | 2 | PA |
| 8000120 | Pre-Apprenticeship 2 | | 1 credit | Occupation Specific | 2 | PA |
| 8000130 | Pre-Apprenticeship 3 | | 1 credit | Occupation Specific | 2 | PA |
| 8000140 | Pre-Apprenticeship 4 | | 1 credit | Occupation Specific | 2 | PA |

[2023-24 High School Preapprenticeship Framework](#)
Additional CTE Program/Courses

Secondary Preapprenticeship Reporting

- Secondary preapprenticeship programs do not have a required program number and course number for reporting.
- Districts may use the program number provided in the Preapprenticeship Frameworks (8000200) or a program number of agency choice.
- Selected program number is also listed in your preapprenticeship program standards.

Secondary CTE Appendix O

- Please adhere to the Secondary CTE Appendix O and not WDIS Appendix O.
- No program numbers are provided in the Secondary CTE Appendix O due to the guidance/policy of agency choice.
- Secondary preapprentices cannot be reported with program number E92010R. This is the postsecondary code for preapprenticeship on WDIS Appendix O. There is no such thing as dual enrollment in preapprenticeship or apprenticeship programs.

High School Apprenticeship Framework

2023 - 2024

Florida Department of Education Curriculum Framework

Program Title: High School Apprenticeship
Program Type: Career Preparatory
Career Cluster: Any Cluster within an Apprenticeable Occupation

Secondary – Career Preparatory

| | |
|---------------------------------|---|
| Program Number | 8000300 |
| CIP Number | 0891010003 |
| Grade Level | 10 – 12 |
| Standard Length | 3 credits |
| Teacher Certification | Refer to the Program Structure section. |
| CTSO | Program Specific |
| SOC Codes (all applicable) * | Discipline Specific |
| CTE Program Resources | http://www.fldoe.org/academics/career-adult-edu/career-tech-edu/program-resources.stml |
| Eligibility | Minimum 16 Years of Age, Registered in a Registered Apprenticeship Program (section 446.011-092 F.S.) |

**Additional SOC Code assignment pending.*

High School Apprenticeship Framework

| Course Number | Course Title | Teacher Certification | Length | SOC Code | Level | Graduation Requirement |
|---------------|------------------|--|----------|---------------------|-------|------------------------|
| 8000310 | Apprenticeship 1 | ANY CAREER AND TECHNICAL EDUCATION FIELD OR COVERAGE | 1 credit | Occupation Specific | 2 | PA |
| 8000320 | Apprenticeship 2 | | 1 credit | Occupation Specific | 2 | PA |
| 8000330 | Apprenticeship 3 | | 1 credit | Occupation Specific | 2 | PA |

[2023-24 CTE Curriculum Frameworks](#)
Additional CTE Program/Courses

Secondary Data Reporting Guidance

- Establish and maintain a working relationship with your preapprenticeship program sponsors, if not your agency.
 - The data that the sponsor submits on the Preapprenticeship Data Collection Template is used to demonstrate program outcomes.
- If a student is enrolled in any apprenticeship or preapprenticeship course, there must be an associated apprenticeship sponsor code reported along with the course number
- Speak with respective agency CTE Director to learn of all preapprenticeship programs offered within agency high schools, including those that use a non-apprenticeship course number delivery method.
- Report all preapprenticeship activity.

Office of Apprenticeship Reporting Requirements



Memo on Preapprenticeship Data Reporting

- In February 2023, the Department rolled out a plan to centralize data collection on preapprentices.
- Historically, preapprenticeship enrollment has been tracked and maintained regionally by each Apprenticeship Training Representative.
- Through this initiative, data collection will be standardized to enable accurate reporting on retention, completion, and tracking of preapprentices into Registered Apprenticeship Programs in accordance with section 446.032, Florida Statutes (F.S.).
- Outcomes are required to be published in Florida's Annual Apprenticeship and Preapprenticeship Report.
- Currently, there is neither a method of reporting on preapprenticeship within RAPIDS, nor does the Department have a case management software solution for the collection of this information.
- The Department requests Registered Preapprenticeship Program sponsors to provide this data on a biannual basis using supplemental data reporting to the state using Excel.

Preapprenticeship Reporting Deadlines for the 2023-2024 Program Year

- **Friday, April 26, 2024**
 - Report on all preapprentices registered at any time between July 1, 2023, and present.
- **Friday, July 12, 2024**
 - Report updates that have occurred through June 30, 2024, including registrations, completions and cancellations.

Importance of Social Security Number for Progress Tracking

1008.386 Florida Student Identification

(1) When a student enrolls in a public school in this state, the district school board shall request that the student provide his or her social security number and shall indicate whether the student identification number assigned to the student is a social security number. A student satisfies this requirement by presenting his or her social security card or a copy of the card to a school enrollment official. However, a student is not required to provide his or her social security number as a condition for enrollment or graduation. The Commissioner of Education shall assist school districts with the assignment of student identification numbers to avoid duplication of any student identification number.

(2) The department shall establish a process for assigning a Florida student identification number to each student in the state, at which time a school district may not use social security numbers as student identification numbers in its management information systems.

Florida Education Identifier Assignment


- The Department has procedures for the assignment of Florida Education Identifiers as specified in Rule 6A-1.00141, Florida Administrative Code (F.A.C.).

Secure Transmission of Personally Identifiable Information (PII)

- Under the Family Educational Rights and Privacy Act (FERPA), Personally Identifiable Information on students cannot be sent via email.
- Do not send Preapprenticeship Data Collection Templates or Preapprenticeship Agreement Forms through email.
- All Preapprenticeship Data Collection Templates are to be uploaded to the following FDOE secure ShareFile location:


<https://fldoe.sharefile.com/r-r90e517a6e5814ee095b7c6ae5c968f67>.

Uploading Documents via Secure ShareFile



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File Request from Ahsan Siddiqui at State of Florida - Dept of Education



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Questions

Contact

Kathryn Wheeler, Director of
Apprenticeship

850-245-9038

Kathryn.Wheeler@fldoe.org

Office of Grant Management Requirements



Pathways to Career Opportunities Grant (PCOG) Reporting Requirements

- Budget and Performance Period:
 - July 1 –June 30
- The Quarterly Reporting Periods are:
 - 1st Quarter: July 1-September 30 (Due October 20)
 - 2nd Quarter: October 1-December 31 (Due January 20)
 - 3rd Quarter: January 1-March 31 (Due April 20)
 - 4th Quarter: April 1-June 30 (Final Report Due August 20)
- All Quarterly Reports Must be Submitted to PCOG@fldoe.org.

PCOG Grant Reporting Requirements

Each Quarterly Report **MUST** contain the following items:

1. Grant Activity Report

- Supporting documentation for completed deliverables

2. FDOE Project Disbursement Report (DOE-399)

- All back-up documentation related to all reported expenditures.

3. PCOG Performance Outcome Form

- Copies of all signed apprentice/preapprentice agreements
 - Please redact all Personal Identifiable Information.

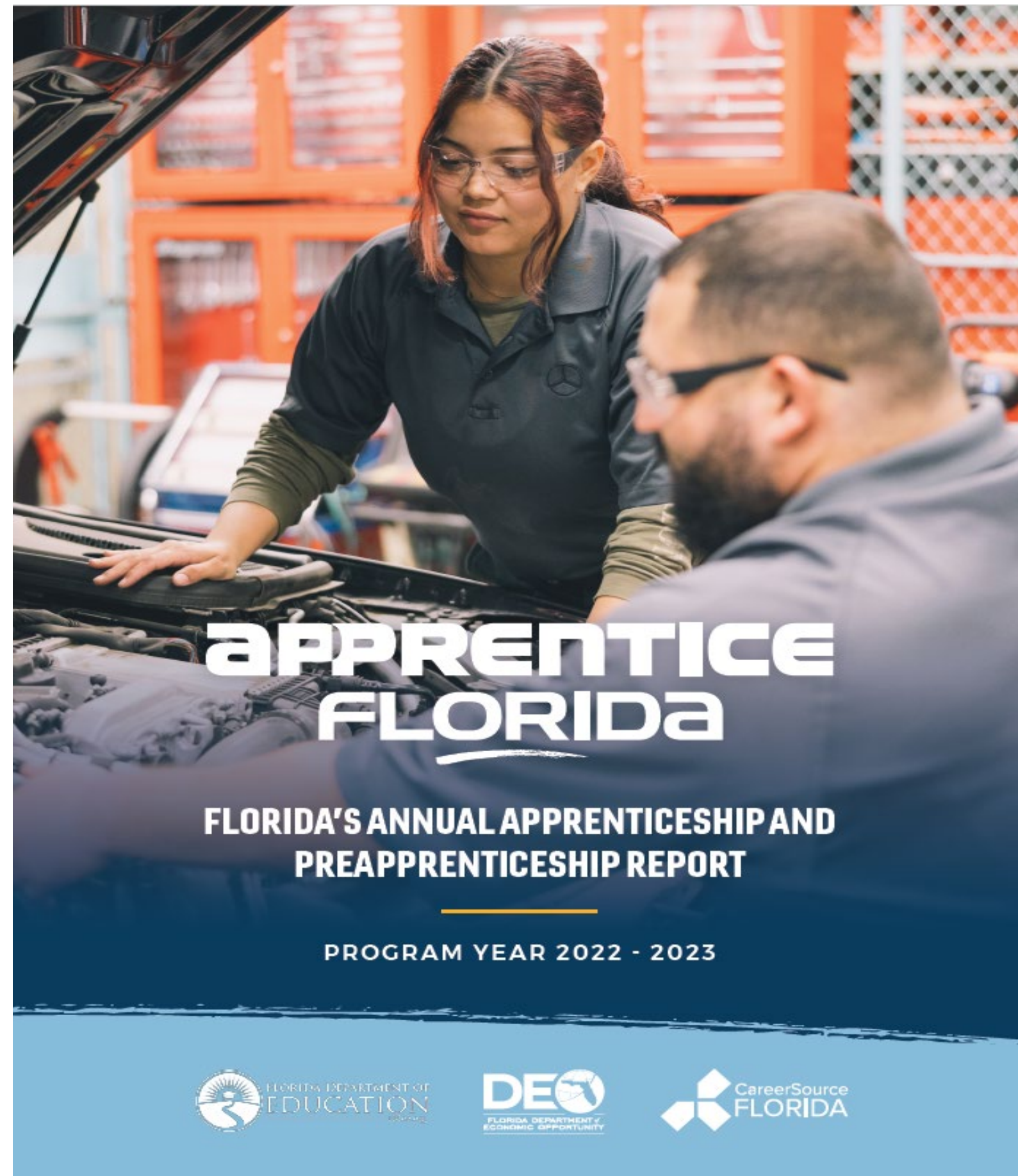


Questions

- Important updates and information regarding the PCOG grant can be found at <https://www.fldoe.org/pathwaysgrant/>.

| Contact | |
|-----------------------------|--|
| Julie Nichols, PCOG Manager | 850-245-9460 Julie.Nichols@fldoe.org |

Annual Apprenticeship Report



- [Annual Apprenticeship Reports](#)
- Latest 2022-23 edition available as of September 1.
- Review to understand how reported data is used and how LEA partners and program sponsors performed.
 - Program Outcomes section
 - Report Appendix E – is your program listed here? Is your agency listed as the LEA?

2024-25 Career and Professional Academy (CAPE) reporting



New Career and Professional Academy Reporting for 2024-25

- The data reporting element for Career and Professional Academy Identifier will be changing to Career and Professional Academy Participant in the 2024-25 school year.
 - Reporting will now be a 'Y' for the student is participating in career and professional academy which is a research-based program that integrates a rigorous academic curriculum with an industry-specific curriculum aligned directly to priority workforce needs established by the local workforce development board or the Florida Department of Commerce; or
 - 'N' for the student is not a participant in a career and professional academy.
- Districts will no longer need to register academies and Appendix Y will no longer exist and will not be needed for reporting.
- The division will send out a survey in the fall of 2024 to collect information on academies.

Year: ~~2023-24~~ 2024-25

Data Element Number: 107775

Data Element Name: Career and Professional Academy Participant Identifier

Indicates the student's participation in a career and professional academy that meets the requirements of s. 1003.493(1), F.S. for high school students or the requirements of s. 1003.4935(2) F.S. for middle school students. The identifier assigned by the Department of Education to the Career and Professional Academy in which the student participated.

To be classified as a Career and Professional Academy, an academy must meet requirements in the Florida Career and Professional Education Act, s. 1003.493, F.S., and be registered with the Florida Department of Education.

See Appendix Y for a list of Career and Professional Academies and their identification numbers.

| Code | Definition/Example |
|----------------|--|
| Y | The student is participating in career and professional academy which is a research-based program that integrates a rigorous academic curriculum with an industry-specific curriculum aligned directly to priority workforce needs established by the local workforce development board or the Florida Department of Commerce. |
| N | The student is not a participant in a career and professional academy. |
| ZZZ | Not Applicable. On the Federal/State Indicator Status format, ZZZ means the student did not participate in a Career and Professional Academy. On the Industry Certification format, ZZZ means the student did not participate in a Career and Professional Academy or the student did not earn an Industry Certification. |

NOTE: Career and professional academies are established by school districts in accordance with the statutory requirements. For student participation in a career and professional academy to be reportable, the academy must meet the requirements for high school in s. 1003.493(4) or for middle school in s.1003.4935(2) F.S.

Length: 3-1
 Data Type: Alphanumeric
 Year Implemented: 0708
 State Standard: No
 Use Types:

Career and Professional Academy Participant

- 2024-25 reporting change.
- Data element name change.
- Removes requirement to report CAPE Academy ID number.
- Report CAPE Academy participation, only.

Career Dual Enrollment (0.08 FTE) Process/List



Career Dual Enrollment (0.08 FTE) Process/List

- For the 2024-25 FEFP, a new additional student membership category of 0.08 full-time equivalent (FTE) for each student who completes a career course through the dual enrollment program with a grade of “A” in a pathway that leads to an earned industry certification included on the CAPE Industry Certification Funding List was created.
- Updates have been made to the [Student Additional Funding format](#) in Survey 5 of 2023-24 for district reporting on this FTE.
- The State Board of Education adopted a new rule for implementation on May 29, 2024. See agenda item here: <https://www.fldoe.org/policy/state-board-of-edu/meetings/2024/2024-05-29/>
- An implementation memo will be sent by the Division of Career and Adult Education (DCAE).
- The current list of approved postsecondary courses will be available on the DCAE website.

0.3 FTE for Career Pathways Completion



0.3 FTE for Career Pathways Completion

- Language on the 0.3 pathway funding was added to s.1011.62(1)(o), F.S., because of SB 240.
 - s. 1011.62(1)(o)c., F.S. "A value of 0.3 full-time equivalent student membership shall be calculated for student completion of at least three courses and an industry certification in a single career and technical education program or program of study."
- Section (11) of rule 6A-6.0576, F.A.C. outlines the conditions of the FEFP calculation for the 0.3 FTE including documents and reporting needed for the calculation.
 - Additional FTE membership will be calculated for each student who completed three courses in program and earned at least one certification linked to the program.
 - A certification may only be used to satisfy the requirements for one career and technical education program or program of study.

0.3 FTE for Career Pathways Completion Continued

- The following documents adopted in rule 6A-6.0576, F.A.C. will be used to identify eligible programs and programs to certification linkages for the calculation:
 - **“Secondary Career and Technical Education Programs and Associated Courses with Dual Enrollment Course Substitutions, 2023-24”**
 - This list consists dual enrollment course substitutions that have been identified for secondary a secondary CTE program. These linkages can be used as a substitution for one of the course sequences in a secondary CTE program.
 - **“Secondary Career and Technical Education Program to Industry Certification Linkage List, 2023-24.”**
 - This list consists of secondary CTE career preoperatory, technical education and apprenticeship programs and identified CAPE K-12 FEFP funding eligible certification linkages.

0.3 FTE for Career Pathways Completion Continued

- School districts must report information in the following manner for use in this calculation:
 - Career and technical education courses must be reported on the Student Transcript Course Information format with reported credit earned in the course greater than zero.
 - The student must be reported in a career and technical education program or program of study on the Career and Technical Education Student Course Schedule.
 - The student must be reported with an industry certification on the Industry Certification format.
- The district in which the student was enrolled at the time of completing the third course or more shall generate the funding.
 - Funds shall be pro-rated among districts if more than one district awarded credit toward the third or more course requirement during the academic year.

Questions

Contact

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Certification Manager

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Common K-12 MIS Issues



Top 6 Reasons Why Certifications Don't Get Funded

1. **Industry Certification record is created locally but not sent to FDOE.**
2. **Industry Certification record received reject errors causing the record not to load to FDOE.**
3. Industry Certification Outcome on the Industry Certification record does NOT have passing outcome.
4. Industry Certification Identifier on the Industry Certification record has an identifier that is NOT funding eligible.
5. The Industry Certification record does NOT match the district's registered Career-Themed Course Registration.
6. The Industry Certification Identifier was funded previously for the student.

Reports for Reviewing Records Industry Certification Data and Rejected Records

- CTE district staff should request the following F series reports from MIS staff to review industry certification records:
 - F71435 - Rejected records with information on which edit was an issue.
 - F71082 - Number of Students Who Took/Passed an Industry Certification By School, Industry.
 - F71432 - Funding-Eligible Number of Students Who Took/Passed an Industry Certification By School, Course and Industry Certification.
 - F71415 - This on-demand report can be used to estimate funding. Prior to the release of the F71297. In order to make use of this report, data must have been reported on the Industry Certification format.
 - F71535 - This district on-demand report can be used to check for industry certifications that have been reported by the district but are not being funded. To make use of this report, districts must submit data by the load date.

F71535 – On Demand Report on Why Certifications Are Not Being Funded

- This district on-demand report can be used to check for industry certifications that have been reported by the district but are not being funded.
- To make the best use of this report, districts must submit data by the load date.
- This report can be used to determine if updates to the registered career-themed courses need to be made during the final registration window, which is held July 15th through the end of August.

F71535 – On Demand Report on Why Certifications Are Not Being Funded Continued

- Includes District of Instruction, FLEID, First Name, Last Name, Industry Certification ID, Certification Title, Funding Weight, School of Instruction, Course Number, Course Year, Grade level and the following indicators:
 - Is the course on Appendix FF? Y or N.
 - Is the course on Appendix FF with the certification? Y or N. Could be X if a prior year certificate from 1718 or earlier is submitted.
 - Was this certification funded in a prior year? Y or N.
 - If funded in a prior year, in what district? District number (or NA if not funded).
 - If funded in a prior year, in what year? Year (or 9999 if not funded).
 - Is this certification a current year bundled cert? Y or N.
 - Is this certification a bundled cert where a similar certification was funded in a prior year? Y or N.
 - If a bundled cert was funded in a prior year, what district? District number (or NA if not funded).
 - If a bundled cert was funded in a prior year, in what year? Year (or 9999 if not funded).

What is not covered on the F71535

- Certain basic criteria are not checked:
 - The certification record should have a matching student demographic record.
 - The certification record should be in an appropriate grade.
 - The certification record should have the appropriate FTE Type found in the Certification ID table.
 - The certification record should indicate that the student passed the test.
 - The criteria for Cape Innovation courses.
- Certain dual enrollment criteria are not checked. Districts should continue to ask for help determining lack of eligibility for dual enrollment certifications.

Industry Certification Funding

- To assist districts in understanding why a certification may not have been included in the FEFP calculation, guidelines are provided in the District Funding Inquiry document which can be found at the following link:
 - <https://www.fldoe.org/academics/career-adult-edu/cape-secondary/resources.shtml>.
- The document identifies possible scenarios to assist agencies understanding of funding outcomes.
- The document goes through step by step on which reports to utilize and common errors that may have occurred.

Data Dashboards

- Perkins V Dashboard - Updated with 2022- 23 data
- CTE Enrollments Dashboard Coming soon
- Apprenticeship Future development

FLORIDA PERKINS V DATA DASHBOARD

PERKINS V:

The Perkins program is the primary federal investment in career and technical education at both the secondary and postsecondary levels. The latest iteration of Perkins, known as Perkins V, was signed into law in 2018 as the Strengthening Career and Technical Education for the 21st Century Act (SCATE). The Act, which took effect July 1, 2019, amends the Carl D. Perkins Career and Technical Education (Perkins IV) Act of 2006 and reauthorizes Perkins for six years. The Act defines its purpose as “to develop more fully the academic knowledge and technical and employability skills of secondary education students and postsecondary education students who elect to enroll in CTE programs and programs of study.”

Under Perkins V, states are required to report annually on the core indicators of performance. States are also required to report disaggregated data on the performance of students by sex, race/ethnicity, special population categories, and career clusters.

The Florida Perkins V Data Dashboard provides Perkins V secondary and postsecondary performance data for the state of Florida. Using the three dashboard links within the dashboard, you will be able to locate:

- statewide and agency-level data on secondary and postsecondary concentrators performance on the core indicators of Perkins V;
- disaggregated data on the performance of secondary and postsecondary students for each Perkins V indicator by sex, race/ethnicity, special population categories, and career clusters;
- disaggregated data on the number of secondary and postsecondary students by sex, race/ethnicity, special population categories, and career clusters;
- and definitions of Perkins V terms and measures.

For additional information, please visit the Division of Career and Adult Education Perkins V website at <https://www.fldoe.org/academics/career-adult-edu/perkins/>

DASHBOARD LINKS

- Perkins V Details
- Secondary Perkins
- Postsecondary Perkins

Contact Information



Key Contacts

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Grant Management Team – PCOG Questions

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Data Reporting and Submissions Issues

- PK-12 Education Information Services – (850)245-0400, askeias@fldoe.org

Industry Certifications and CAPE

- Kaitlin Vickers, (850) 245-9030, Kaitlin.Vickers@fldoe.org or industrycertification@fldoe.org

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Florida's Workforce Education Initiative

Thank you!

