FAMIS General Membership Meeting - Minutes

Caribe Royal Orlando;   Wednesday; September 27, 2006

1) <u>President Brad Schutte review the Board discussion items and received general membership approval</u> for all recommendations, specifically including the registration fee, recommended coorespondence,and budgetary commitments relating to a meeting planner and administrative support services.
2) <u>FAMIS Spring Meeting</u>:
   a) **April 17-19** In Ocala (Hilton)
   b) 35 vendors – larger displays will be against glass to block afternoon sun
   c) Proposed vendor fees:
      i) Gold $5k, 1 hr presentation (open to anything vendor wants), 10-foot table, 4 registrations
      ii) Silver $3k, 5-10 minute lunch or other general session talk-time; 6-foot table, 3 registrations
      iii) Bronze $2k, no time, 6-foot table, 2 registrations
   d) All sponsors will have links posted to the FAEDS website
   e) Member registration: $60.   2 lunch; 2 dinner, 2 evening socials…
   f) Call for Papers… free registration for presenters
3) <u>Letter to Superintendents</u>: Brad Schutte will do **letter to Superintendents**, early (Feb), to explain what FAMIS is, highlights, stressing shared best practice standards, procedures, and projects; security, audit, and disaster preparedness…
4) <u>FAMIS Pages</u> in FAEDS Program… recommended having **a dedicated page on FAMIS and FICTL in the FAEDS** (Brad will follow-up); concern was expressed that fall meeting has moved away from joint meeting – no recognition or active participation – pendulum has swung too much to Post Secondary direction…
5) <u>Sunshine Connections</u> – need database and processing input, David Smith, Bill Piotrowski, Dade and Duval have provided some input… staff, job classification, and user email data are especially problematic, procedures and conventions are needed; Bill P. is representative – however meetings are 2-3 times per year and more of an overview function; **Bill will agenda input item at next SC Advisory Council** meeting.
6) <u>Data Committee</u> – continuing to process staff and student id alias recommendations; scheduled to meet **7:30 AM Wednesday morning**; class size and course numbering improvements needed – note: having the exact class size calculation programs available is a significant improvement by the DOE; Robert Land is Committee Chair.
7) <u>FAMIS Website</u>: up and working **Brad & Keith will get passwords and directions out** to Steering Committee members needing to post or update.
8) <u>Finance/HR</u>… (ERP) systems survey results were passed out and discussed by Bill Piotrowski – almost all districts are included (four districts and one consortium are absent - but are promised within days); Steering Committee recommended **posting on the FAMIS website**; 4-6 districts are interested in coordinated effort in pursuing RFPs with an understanding that vendor purchase by 3-5 districts provide costs. leveraging, and Florida reporting advantages that are likely essential – particularly for medium and smaller districts; **moving onto a student system update** was

recommended next; interest also in: transportation, cafeteria, Prof Development, sub management, AIP, Parent/Teacher Portal, Security Systems, IEP, Media… this will be a continuing item and update for the Steering Committee and Membership.

9) Meeting Planner & Administrative Services Budget Commitments: the Booard discussed and approved continuation of a $2500 payment, per year, for a meeting planner; and $2,000. For administrative services.

10) Telephone Steering Committee **conference-call meeting** will be set-up next (Brad)

11) Lobbyist: discussed funding a lobbyist to represent association interests with the legislature; asked for names of firms or persons who might be a good fit for FAMIS (John Mixon?)

12) Ideas for Sessions at FAMIS:
   a) IEP, ERP Selection Panel (Bill P offered to coordinate), Portal Deployment Panel + Update on Dade Project from technical/architecture perspective (Bob Pfeiff + Victor… from Dade)
   b) Disaster Recovery, STAR, Middle School A++, Portals, Applic Development, MS Scorecard Product presentation, DOE Updates and bridging the gap strategies…, Sunshine Connections

13) Schedule time for Vendor Breakouts and meetings (need dedicated room)

14) FASDA – Statewide Superintendents' Association presentation – Bill P. will check

15) Need to work on getting FAEDS/FAMIS fall partnership needs attention