

**AGENDA**  
**FAMIS BOARD MEETING**  
The Florida Association of Educational Data Systems Conference  
Caribe Royale Orlando, Florida  
Tuesday, September 25, 2007  
8:30 AM - 10:30 AM  
Governors Boardroom  
Conference Dial-in # 407.387.8510

Call to Order Brad Schuette

Meeting Minutes 4/15/07 Bruce Patrou

- Reconstruction
- Future format

Presidents Report Brad Schuette

Treasurer's Report Rich Contartesi

- Budget
- Financial Review

Website Keith Parsons

Standing Committee Reports

- Florida Education Statistics Robert Land
- Nominating and Awards Brad Schuette
- Technology, Dissemination, & Communications Not Active
- Policies, Programs, & Implementation Not Active

Conference 2007 Marsha Cole

- Theme
- Program
- Key note speakers
- Vendor Update
- Registration
- Meeting Planner
- Administrative Assistant

Date and time of next Board Meeting Brad Schuette  
Adjournment

# **FAMIS Business Committee Minutes**

**Wednesday, April 18, 2007** (11:30 AM – 12:30 PM)  
(at the FAMIS Spring Conference: Hilton, Ocala, Florida)

- 1) **Welcome & Recognitions:** Brad Schuette welcomed the group and commended all those involved in making this a successful conference. Amy Rahrig, Administrative Assistant; Desiree Schuette for conference site arrangements and registration; Robert Land for Data Committee work and recommendations; the Steering Committee for guidance and input on planning and tasks; Keith Parsons for his work on the FAMIS web site.
- 2) Reviewed and approved by vote the last meeting Business Meeting minutes.
- 3) Discussed and approved by vote to return to Ocala for FAMIS 2008, April 28-30 dates or nearest available dates.
- 4) Approved Ballot, with the addition of Lavan Duke as DOE Database Representative.
- 5) Budget/Treasurer's Report was approved: \$98,000. balance; \$25k CD; also approved: authorization to proceed with FAMIS shirts (at approximately \$20 each); continuing contracts for: a. conference site arrangements and registration support, b. also for administrative assistance.
- 6) Major Items discussed: FAMIS web site and DOE statewide database issues, specific items of note:
  - a) Vendors being directed to FAMIS web site
  - b) [www.FL-FAMIS.org](http://www.FL-FAMIS.org)
  - c) Members asked to UPDAT contact information via the web site
  - d) All FAMIS members are SharePoint administrators and can add information, documents to web site; can use surveys, threaded discussions, etc.
  - e) Brad will communicate with Lavan on the interest and support from FAMIS relating to further consideration of statewide database initiatives.
- 7) Prizes were drawn and presented
- 8) Adjourned at 12:45 PM

# FAMIS Steering Committee Minutes

**Tuesday, April 15, 2007** (4 – 6 PM)

(at the FAMIS Spring Conference: Hilton, Ocala, Florida)

Those in attendance: Brad Schuette (Sarasota); Bill Bush & Doug Dillard (Escambia); Bill Piotrowski (Leon); Keith Parsons (Volusia); Marsha Cole (Duval); Bruce Patru (St. Johns); David Smith (Bay). Steering Committee members not in attendance: George Vensel (Manatee); Rich Contartesi (Palm Beach)

## Agenda and Notes:

### 1) CONFERENCE STATUS

- a) Finances: recommended \$50 sponsorship and \$20k being held for conference expenses
- b) Registrations: Desiree was recognized for doing a good job on organization and badges
- c) Logistics: Recommended
  - i) Administrative Assistant contract at \$1,800.
  - ii) Return to Ocala, April 25-27, 2008
- d) Discussion: discussed having threaded sessions for specialty groups (e.g. networking, operations, etc.) to encourage participation of managers from the district who deal with those areas; discussed DOE proposal for statewide functions; a session for Web Masters to share and discuss challenges; a session on parent portals.

### 2) NOMINATIONS & AWARDS

- a) Steering Committee Membership & Positions were confirmed as follows:
  - i) Bill Bush, Past-President (position ending: 07);
  - ii) Brad Schuette, President (08)
  - iii) Marsha Cole, Vice President (08)
  - iv) Rich Contartesi, Treasurer(continuing, subject to annual reappointment by Steering Committee)
  - v) Bill Piotrowski, Secretary (continuing, subject to annual reappointment by Steering Committee)
  - vi) George Vensel, FAEDS Liason (continuing, subject to annual reappointment by Steering Committee)
  - vii) Robert Land, Data Committee (continuing, subject to annual reappointment by Steering Committee)
  - viii) Keith Parsons (09), Web Services
  - ix) Bruce Patru (09), Member-at-Large
  - x) Jack Hartley (08), Member-at-Large/Gateway
  - xi) Doug Dillard (09), Member-at-Large
  - xii) Melinda Crowley, FIRN – this item was discussed and approved