

# FAMIS Steering Committee NOTES

## Tuesday, September 29, 2009

Meeting Called to Order at 2:19 PM by President David Smith

Introduction of FAMIS Steering Committee members and guests...

Participants: Steering Committee Members: James Goines (PAEC); John Weant (Charlotte); Barbara Brannen (Sarasota); Bruce Patrou (St. Johns); Roland Moore (Orange); Melinda Crowley (DOE-FIRN); Candy Garcia (NEFEC); Doug Dillard (Escambia); Rick Laneau (Hillsborough); Lavan Dukes (DOE); Also attending: Tom Moore (Clay); Karl Hook (FSU)

Financial Report: Approximately \$34,000. balance as of the last meeting. Since then, the association has spent approximately \$3k. \$15,496 is available since \$15k balance is in CD, due to mature Feb 10th. Treasurer reports are attached.

All Steering Committee members will receive reimbursement for two hotel nights, travel, and registration. Send travel reimbursement forms in to James Goine; rooms will be reimbursed without notice, and registration for all Steering Committee members with the exception of Marsha Cole, Candy Garcia, Bill Piotrowski do not get registration reimbursement since they are FAEDS members

Letter of support to the DOE Race to the Top proposal was discussed. The letter will be provided by Lavan in time for the Data REview session on Wednesday AM. The Steering Committee requested that it is clear that the DOE committment is to have a close working relationship with FAMIS and all the school district/consor MIS contacts. Steering Committee endorsed going ahead with the letter of support.

Change in DOE support: Melinda announced her resignation from the DOE effective October 1. David, on behalf of FAMIS for her consistent dedication, support, enlightenment, and regular participation and involvement with FAMIS over the past years.

### FAIR:

- The Steering Committee in support of the FAIR proposal and it's success in all schools and districts.
- Content and assessment validity issues are not the domain or province of FAMIS.
- The issues involve: notice and understanding of the proposed activity to the district MIS and program contacts; opportunity to consider and clarify the proposal details with the goal of identifying the technical, bandwidth, and other infrastructure requirements in the respective schools and districts that are necessary for this to be successful; testing in the respective environments recognizing the impact of differing browsers, security concerns, bandwidth and QOS/IOS issues; and testing to confirm performance under LOAD with appropriate trial scripts is essential.
- It was recognized that electronically distributed content, particularly interactive applications, need lead time for budget and resource allocations - most curriculum content development is sufficiently demanding and the timing is such that the necessary dollars or resources are not committed in time for budgeting.
- Having this understanding with the Superintendent's and State leadership is key to this being perceived as supportive.
- Debrief, assess where we are and what is is needed for the assessments to work, and then take constructive steps as is helpful.
- FLICR (K) data should be OK. Data at other grade levels may be problematic, from re-take inattentiveness as well as continuing programming or technical issues.
- A listsrv survey will go out via Karl Hook and David.
- Karl requested that we only focus on those teachers who are identified as responsible instructors.

It was recommended that a letter recognizing Karl Hook's dedication, effort, and successful working with school districts over the course of the FCRR activities in the past few years.

Discussion on April, 2010 FAMIS meeting:

- Option 1: 3 days, 2 nights Noon at Monday, ending Wednesday at 1 PM, including one night and registration from each district = \$24,567. worse case \$7,900.
- Option 2: 2 days, 1 night option also presented.

Discussed doing a shared conference with the DOE, i.e. two conferences being held at the same location, 4 days total, pending hotel availability. Likely a June date.

Must be able to research and resolve combination option.

Need letter stating that the virtual meeting did not work, was not effective (Barbara will draft and get to David).

Steering Committee agreed that if the consolidated proposal with DOE does not work out; that Bruce et al will go ahead with Option 1.

Meeting adjourned at 4:31 PM.

Respectively Submitted,

W.D. Piotrowski, FAMIS Secretary