

**FAMIS Winter Board Meeting**  
**January 31, 2013, 2:00pm**  
**FETC Conference, Orlando FL**  
**Room S228**

## **Agenda**

- Call to Order**
  - Roll call
- Approval of Minutes of previous meeting**
- Treasurer's Report**
- Resignation of Christine Simonetti**
- Public Records request response sent**
  - October 8, 2012
- Summer Conference**
  - June 24-26, 2013
  - FSU Turnbull Center
  - Accommodations
  - Vendors
  - District Presentations
  - Door Prizes
  - Web Registration
- Proposed Rule III change on meeting designee**
  - Change from Superintendent request to Board member request
- Summer Board meeting/dinner location proposal**
- Additional items**
- Adjournment**

# Meeting Notes

FAMIS Board Meeting  
September 25, 2012

- Treasure's Report
  - June 2012 Conference
 

Income	\$42,115.00	
Expenses	<u>\$34,549.51</u>	
Conference Profit	\$ 7,565.49	
Total Cash Balance (9/24/2012)		\$79,034.89
- June 2012 Evaluation Summary
  - Favourable comments from participants
  - Comments
    - Move the date of the Conference
    - Move the Conference to Orlando
    - Positive Comments on the Facility
    - What sessions were negative
      - The DOE sessions were too short
      - There was not enough knowledge from the DOE Representatives
  - The participants enjoyed the goodie bags
  - Overall the Conference was a Success
- Future of FAMIS
  - Where did we come from?
  - What are we?
  - Software
  - LIIS
  - K-12 Focus
  - Sharing District experiences
  - Vendor Sessions
  - Doe Sessions
  - We need more District Presentations
  - Everyone on the FAMIS Board must do a presentation or find someone to do a presentation
  - 16 Session by FAMIS Board Members or their representatives
  - DOE may hold their own conference??????
  - Do we continue with the DOE or transition without DOE???????
  - FAMIS needs to market and resell ourselves
  - Location of the Vendors - 2<sup>nd</sup> floor (Mezzanine).
  - Do we provide lunch next Conference? (Food Court)
  - We need to create Tracks for our next Conference
    1. Network
    2. Software
    3. Etc.
    4. What is happening with K-12 in the state of Florida
  - We need to communicate with the DOE on State Mandates through Legislation.

- We need to work with our Vendors to understand that this is a Tech Based Conference
- Offering VISA gift cards at DOE sessions, helped increase participation.
- When do we hold our Conference? Should we look at other times of the year?
- Do we schedule round-table discussions and invite the DOE (Subject Matter Experts)
- We will look at holding future conferences at the Caribe Royale
- Do we offer COSN the opportunity to present or have sessions at our next Conference?
- Motion:  
James motioned "If the DOE response that they can travel we will pick a new site, If they cannot travel we will return to the Turnbull Center. We will have a 50/50 split on sessions with the DOE and FAMIS. We will give the DOE until October 12, 2012, before we make our decision." Stephen seconded the motion. PASSED
- Motion:  
James motioned "We will hold the FAMIS Conference on June 9-12, 2013 in Tallahassee or Orlando." Rick seconded the motion. PASSED
- Website  
Margo will be updating our website. She will be creating a new feature to pay on-line. The website will be getting a new look and fell with options for reporting, possibly in MySQL and PHP. She will be looking at secure area to display reports. We will survey Districts on Hot Topics. We will be looking at Social Networks (i.e. Facebook, Twitter, BLOGs, etc.). Possible site to review for re-design are CETPA and NCES.
- Motion:  
Travel – Bruce motioned "FAMIS will pay up to 3 nights to Board Members 4-times a year and mileage." Candy seconded the motion. PASSED
- We may need to purchase shirts for Board Members.
- Bruce will send Margo the FAMIS logo.
- James will send Margo the list of attendees for the June 2012 conference.
- Next Board Meeting will be at FETC January 28-31, 2013. We are planning to meet on January 31, 2013 at 2:00 p.m.
- Adjourn 4:15 p.m.

