

# **FAMIS Board Meeting Agenda**

## **Thursday 07/10/2022 6:00pm**

### **Welcome – Pete / Russell**

Call to Order - 6:47 p.m.

### **Financial Reports - Brian**

Treasurer Report (Attached)

Conference report (Attached)

1 Vendor Cancellation – Replace that Vendor

\$35,000 profit

### **2022 Conference Updates**

- Current Event Updates (Julie)
  - o 1,000 Room Nights
  - o Power Strips in the rooms
  - o Classroom up front and Theater in the back – Seating set up
  - o Vendors setting up now.
  - o Food menus look good this year – 420 Lunches – 135 Vendors – 400 Attendees
  - o QR Codes on the back of Badges
  - o Next year add Attendees email.
- Room Count Assignments (Pete)
  - o Session Attendance
    - 5-6 Attendees in the last week
    - 385 Attendees
    - Do counts of how many are in sessions.
    - Session Title and count
    - 61 out of the 67 Counties
- Surveys (Katie)
  - o Session Surveys – on-line Survey
    - Entries will be entered into raffles
    - Opening Session explain FAMIS App.
    -
  - o Conference Survey
- Communication During Conference (Pete)
  - o Group Text – Gather Phone Numbers – Board Members
- Review Opening Session (9:30am) (Pete)
  - o Verify Room Set-Up
    - Peter will go for about 30 minutes
    - Stephen with update on what he can.
  - o Internet Password
  - o Slide Show
  - o Go to DOE website for Legislative update

- Vendor Social – Door Prize Process (Pete)
  - o Prize Board in Vendor Hall? Yes and microphone
  - o Door Prizes at the Social
  - o Social 4:00 pm – 6:00 pm
  - o Slide on Social Media - #FAMIS2022
  - o 1 Cash bar
  - o Good with insurance – Hotel covers Insurance for the Social
- Closing Session (Pete)
  - o Awards (Piland – Mike to Present – Opening?), (Sancho – Stephen to Present) Yes
  - o Door Prizes – Prizes on Tables
  - o Next Year – Daytona Beach
  - o We need to get on 2025 Conference location
- Next Year Vacancies (Pete)
  - o Process – Announce at Opening or Have Board Gather Names
  - o Mike Via and Candy Derbecker
  - o Need Board Members
- Co-Chair Nominations (Russell)
  - o Nominate Michael – Unanimous
- Other Topics (All)
  - o New Storage Unit – Daytona Doug has been secured

### **2023 Conference**

- Daytona Beach (Julie)
  - o 2<sup>nd</sup> week in June

### **Next Board Meeting**

TBD – After FAMIS Conference

Meeting at FEADS

Create a refund policy at next meeting

January 2023 Board Meeting – Tallahassee – Leon County Schools

### **Meeting End**

Motion to Adjourn – Candy – Second Peter - Unanimous

Adjourn – 7:20 p.m.