

## Attendees

### Registration Payment and Refund Policy:

Conference registration slots are limited and your registration is not guaranteed until after your registration fee is received. Please note that because hotel and catering fees are paid in advance, registration fees become non-refundable on May 12, 2023. Registration fees may be transferred to another individual. Fees paid by credit card are assessed a \$6.00 processing fee. The processing fee will not be refunded even for refunds requested prior to May 12, 2023.

Educational Attendee Registration is only for employees of Florida School Districts, Charter Schools, the Department of Education and not-for-profit entities that provide free services to districts. Anyone not meeting these criteria should register as a vendor or non-soliciting vendor.

## Vendors

### Payment and Refund Policy

FAMIS is only made possible by the generous financial support of our vendors and sponsors and because of this we kindly ask that you please send payment no later than April 7, 2023. In the event we do not receive adequate vendor support, the conference will be canceled and your payment will be refunded by the end of April. Please note, that because FAMIS has to pay the hotel in advance, vendor sponsorship payments are non-refundable after April 7, 2023. Refunds requested before April 7 will incur a \$250 processing fee.

Vendor sponsorship opportunities are limited due to limited booth space. Your booth is not guaranteed until sponsorship payment is received.