

FAMIS Business Committee Minutes

Wednesday, April 18, 2007 (11:30 AM – 12:30 PM)
(at the FAMIS Spring Conference: Hilton, Ocala, Florida)

- 1) Welcome & Recognitions: Brad Schuette welcomed the group and commended all those involved in making this a successful conference. Amy Rahrig, Administrative Assistant; Desiree Schuette for conference site arrangements and registration; Robert Land for Data Committee work and recommendations; the Steering Committee for guidance and input on planning and tasks; Keith Parsons for his work on the FAMIS web site.
- 2) Reviewed and approved by vote the last meeting Business Meeting minutes.
- 3) Discussed and approved by vote to return to Ocala for FAMIS 2008, April 28-30 dates or nearest available dates.
- 4) Approved Ballot, with the addition of Lavan Duke as DOE Database Representative.
- 5) Budget/Tresurer's Report was approved: \$98,000. balance; \$25k CD; also approved: authorization to proceed with FAMIS shirts (at approximately \$20 each); continuing contracts for: a. conference site arrangements and registration support, b. also for administrative assistance.
- 6) Major Items discussed: FAMIS web site and DOE statewide database issues, specific items of note:
 - a) Vendors being directed to FAMIS web site
 - b) www.FL-FAMIS.org
 - c) Members asked to UPDAT contact information via the web site
 - d) All FAMIS members are SharePoint administrators and can add information, documents to web site; can use surveys, threaded discussions, etc.
 - e) Brad will communicate with Lavan on the interest and support from FAMIS relating to further consideration of statewide database initiatives.
- 7) Prizes were drawn and presented
- 8) Adjourned at 12:45 PM