Does anyone have the specific FAMIS web site posting steps...   I thought it would be a good exercise to post the minutes and then use a projector so we could all review and update the notes on line (and also update the Steering Committee membership and dates), and then post it all... which might encourage more acti ve use of the web site by all the Board..

Can any of you to forward this to Keith?

Thank you,

Bill Piotrowski

From: Piotrowski, Bill
Sent: Sun 9/23/2007 10:42 AM
To: Schuette Brad; howard.hartley@nassau.k12.fl.us; venselg@fc.manatee.k12.fl.us; contart@mail.palmbeach.k12.fl.us; 'Cole, Marsha M.'; Bill Bush
Cc: Scott, Nancy
Subject: FAMIS Steering Committee & Business Meeting Minutes

Greetings to all.

Attached and copied below are the FAMIS Steering Committee (April 15, 2007) and FAMIS Business Meeting Minutes (April 18, 2007) from the Ocala Conference.

Please review and send back any corrections or additions.

Looking forward to seeing you all at FAEDS,

Bill Piotrowski
FAMIS Secretary

FAMIS Steering Committee Minutes

Tuesday, April 15, 2007 (4 – 6 PM)
(at the FAMIS Spring Conference: Hilton, Ocala, Florida)

Those in attendance: Brad Schuette (Sarasota); Bill Bush & Doug Dillard (Escambia); Bill Piotrowski (Leon); Keith Parsons (Volusia); Marsha Cole (Duval); Bruce Patru (St. Johns); David Smith (Bay). Steering Committee members not in attendance: George Vensel (Manatee); Rich Contartesi (Palm Beach)

Agenda and Notes:

1)   CONFERENCE STATUS

a) Finances: recommended $50 sponsorship and $20k being held for conference expenses
b) Registrations: Desiree was recognized for doing a good job on organization and badges
c) Logistics: Recommended
   i)   Administrative Assistant contract at $1,800.
   ii) Return to Ocala, April 25-27, 2008
d) Discussion: discussed having threaded sessions for specialty groups (e.g. networking, operations, etc.) to encourage participation of managers from the district who deal with those areas; discussed DOE proposal for statewide functions; a session for Web Masters to share and discuss challenges; a session on parent portals.
2) NOMINATIONS & AWARDS
   a) Steering Committee Membership & Positions were confirmed as follows:
      i)   Bill Bush, Past-President (position ending: 07);
      ii)   Brad Schuette, President (08)
      iii) Marsha Cole, Vice Presedent (08)
      iv)   Rich Contartesi, Treasurer(continuing, subject to annual reappointment by Steering Committee)
      v)   Bill Piotrowski, Secretary (continuing, subject to annual reappointment by Steering Committee)
      vi)   George Vensel, FAEDS Liason (continuing, subject to annual reappointment by Steering Committee)
      vii) Robert Land, Data Committee (continuing, subject to annual reappointment by Steering Committee)
      viii) Keith Parsons (09), Web Services
      ix)   Bruce Patrou (09), Member-at-Large
      x)   Jack Hartley (08), Member-at-Large/Gateway
      xi)   Doug Dillard (09), Member-at-Large
      xii) Melinda Crowley, FIRN – this item was discussed and approved
      xiii) Other membership discussed, but status was to be confirmed (--→ these are subject to verification at the next Steering Committee meeting): David Smith, Candy Garcia, James Goines
3) UPDATE on MICROSOFT SETTLEMENT: Bill P. reported that this is moving forward, with anticipated release of funds this fall (07); Jenny Black is the new, primary DOE contact on this program; product and purchase options to be specified – 50% hardware, 50% software (will likely include networking and wireless)
4) WEB SITE: Keith Parsons update. Hosting the site via local school district is problematic, recommended pursuing $37.92 per month hosted service which includes password management/renewal options via the service; can include link for payment via the ISP; Keith has all invoice which he was authorized to submit directly to George for payment. Site addressed was proposed as: FAMISonline.org; Password ="password" Keith will present and discuss at Business Meeting.   There was interest among the Steering Committee to post HR survey results, example RFPs, Best Practices, meeting agendas/notes, DOE and other key event alerts…   Keith was strongly commended by the Steering Committee for his individual effort, persistence, and success with this effort for FAMIS.
5) BUSINESS MEETING PLANNING: share and discuss FAMIS web site; DOE follow-up discussion relating to statewide DB ideas; Ocala (April 25-27)

Session Adjourned (approximately 5:45 PM)

Respectfully submitted,

W.D. Piotrowski
FAMIS Secretary

FAMIS Business Committee Minutes

Wednesday, April 18, 2007 (11:30 AM – 12:30 PM)
(at the FAMIS Spring Conference: Hilton, Ocala, Florida)

1) Welcome & Recognitions: Brad Schuette welcomed the group and commended all those involved in making this a successful conference.   Amy Rahrig, Administrative Assistant; Desiree Schuette for conference site arrangements and registration; Robert Land for Data Committee work and recommendations; the Steering Committee for guidance and input on planning and tasks; Keith Parsons for his work on the FAMIS web site.
2) Reviewed and approved by vote the last meeting Business Meeting minutes.
3) Discussed and approved by vote to return to Ocala for FAMIS 2008, April 28-30 dates or nearest available dates.
4) Approved Ballot, with the addition of Lavan Duke as DOE Database Representative.
5) Budget/Tresurer's Report was approved: $98,000. balance; $25k CD; also approved: authorization to proceed with FAMIS shirts (at approximately $20 each); continuing contracts for: a. conference site arrangements and registration support, b. also for administrative assistance.
6) Major Items discussed: FAMIS web site and DOE statewide database issues, specific items of note:
    a) Vendors being directed to FAMIS web site
    b) www.FL-FAMIS.org
    c) Members asked to UPDAT contact information via the web site
    d) All FAMIS members are SharePoint administrators and can add information, documents to web site; can use surveys, threaded discussions, etc.
    e) Brad will communicate with Lavan on the interest and support from FAMIS relating to further consideration of statewide database initiatives.
7) Prizes were drawn and presented
8) Adjourned at 12:45 PM

Respectfully submitted,

W.D. Piotrowski
FAMIS Secretary