

GET THERE

Florida's Workforce Education Initiative
**Career and Professional
Education (CAPE) Act
Reporting**

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FLORIDA DEPARTMENT OF
EDUCATION
fldoe.org



Agenda

- Overview of the Florida Career and Professional Education (CAPE) Act
- Academic Accelerations Options Supplemental Funding
- Funding Considerations
- Reporting Industry Certifications
- Available Industry Certification Reports
- Reporting CAPE Pathway Completers
- Other Reporting
- Resources

Overview of the Florida Career and Professional Education (CAPE) Act

CAPE Industry Certification Funding List
Master Credentials List
Rule 6A-6.0576, F.A.C.



What is CAPE?

The Florida Career and Professional Education (CAPE) Act was created in 2007 to provide a statewide planning partnership between the business and education communities to attract, expand and retain targeted, high-value industry and to sustain a strong, knowledge-based economy.

Primary purpose of the CAPE Act is to:

- a) Improve middle and high school academic performance by providing rigorous and relevant curriculum opportunities;
- b) Provide rigorous and relevant career-themed courses that articulate to postsecondary-level coursework and lead to industry certification;
- c) Support local and regional economic development;
- d) Respond to Florida's critical workforce needs; and
- e) Provide state residents with access to high-wage and high-demand careers.

Statutes

Section (s.) 1003.4203, Florida Statutes (F.S.) - Digital materials, CAPE Digital Tool certificates, CAPE industry certifications, and technical assistance

s. 1003.491, F.S. - Florida Career and Professional Education Act

s. 1003.492, F.S. - Industry-certified career education programs

s. 1003.493, F.S. - Career and professional academies and career-themed courses

s. 1003.4935, F.S. - Middle grades career and professional academy courses and career-themed courses

s. 1008.44, F.S. - CAPE Industry Certification Funding List

s. 1011.62(17), F.S. - Subsection of the Florida Education Finance Program

s. 445.004(4)(h), F.S. - Subsection CareerSource Florida board duties and powers

The current statutory language can be accessed at the following site: <http://leg.state.fl.us/Statutes>.

Rule 6A-6.0576, Florida Administrative Code (F.A.C.)

CAPE Industry Certification Funding List

- This is the administrative rule for implementation of the CAPE Act. It includes eligibility criteria for industry certifications, test administration requirements and other processes for implementation of the statute. The annual CAPE funding list is adopted by reference in this rule as well as and other implementing documents and forms.
- Rule language and rule making notices about changes may be accessed at the following site: <https://flrules.org/gateway/ruleNo.asp?id=6A-6.0576>.

Recent Statutory Changes Impact 2026-27 Reporting

- House Bill 1279
 - Restored CAPE Digital Tool Certificates funding to middle grades students for up to two certificates per school year.
 - For 2026-27, the Industry Certification format will be updated to allow reporting for CAPE Digital Tool Certificates for grades 6 through 8.
 - Language in Rule 6A-6.0576, F.A.C., will be updated to reflect this change.

2025 Statutory Changes for Finance Reporting

Expenditure reporting

- Beginning September 1, 2026, and each year thereafter, each school district must report its prior year total expenditures of its academic acceleration supplement funds to the Legislature in a format prescribed by the FDOE.

Academic Accelerations Options Supplemental Funding



FEFP Timeline, 2026-27

Close of Survey 5

- 2025-26 Survey 5 closes on October 31, 2026.
- Districts must review and validate all industry certification data and submit prior to the close of this survey. Records may not be updated after this survey closes.

~January 2027

- FEFP 3rd calculation released.

~April 2027

- Typically, calculation will be the same as the 3rd calculation because the amendment window closes in October, unless programming issues are discovered.

CAPE Values Included in the Academic Acceleration Options Supplement

CAPE	Value
Student who earns a CAPE Digital Tool certificate in elementary and middle school grades (elementary grades only for the 2025-26 FEFP).	0.025
Student who completes a career-themed course and is issued an approved industry certification specifically identified in the CAPE Industry Certification Funding List as a CAPE Basic Non-articulated industry certification.	0.1
Each student who completes a career-themed course and is issued an approved industry certification specifically identified in the CAPE Industry Certification Funding List as a CAPE Basic Articulated industry certification.	0.2
High school student who completes at least three courses and an industry certification in a single career and technical education program or program of study and who exits with a standard high school diploma.	0.3
A high school student who completes a CAPE Acceleration industry certification that articulates for 15 to 29 college credit hours.	0.5
A high school student who completes CAPE Acceleration industry certification that articulates for 30 or more college credit hours.	1.0

Other Values Included in the Academic Acceleration Options Supplement

Dual Enrollment	Value
Student enrolled in an early college program pursuant to s. 1007.273, F.S., who completes a general education core course through the dual enrollment program with a grade of “A” or better.	0.16
Student who completes a general education core course through the dual enrollment program with a grade of “A” or better (not enrolled in early admission program).	0.08
Student who completed a career course through the dual enrollment program with a grade of “A” in a pathway that leads to an industry certification that is included on the CAPE Industry Certification Funding List.	0.08
Student who receives an associate degree through the dual enrollment program with a 3.0 grade point average or better.	0.03

Other Values Included in the Academic Acceleration Options Supplement

College Board Advanced Placement (AP), Advanced International Certificate of Education (AICE), International Baccalaureate (IB)	Value
Student enrolled in an AP course who receives a score of 3 or higher on the College Board Advanced Placement examination.	0.16
Student who receives an AP Capstone diploma.	0.3
A student enrolled in a full-credit/half-credit AICE course and who receives a score of “E” or higher on the Advanced International Certificate of Education examination.	0.16 / 0.08
Student who receives an AICE diploma.	0.3
Student in an IB course who receives a score of 4 or higher on a subject examination or a score of “C” or higher on the Theory of Knowledge course.	0.16
Student who receives an IB diploma.	0.3

Other Values Included in the Academic Acceleration Options Supplement

Early Graduation	Value
Student who graduates one semester in advance of the student's cohort pursuant to s. 1003.4281.	0.25
Student who graduates 1 year or more in advance of the student's cohort pursuant to s. 1003.4281.	0.5

Florida Advanced Courses and Tests Scores (2026 legislation)	Value
Student in a Florida advanced course who achieves a minimum score on an assessment identified by the Department of Education pursuant to s. 1007.27(2), F.S.	0.16

Funding Considerations

Career-Themed Courses
Grade Level Limitations



Information on the CAPE Industry Certification Funding List

- Certification Code, Certification Name and Certifying agency
- Indicators for K-12 and Postsecondary Funding Eligibility
- Primary Career Cluster
- Funding conditions for versions, waiver of other requirements, lagged funding reporting (e.g., work experience)
- Grade level limitations
- K-12 specific information on funding type and funding weight
- *Beginning with the 2025-26 list, there is a flag for removal denoted on this list. This flag will be used to denote credentials that are scheduled to be removed from the Master Credentials List at the time of State Board of Education (SBE) adoption as well as those flagged for not meeting the requirements adopted in Rule 6A-6.0576(5), F.A.C.*

What are Career-Themed Courses (CTC)?

- Only certifications earned in career-themed courses are eligible for funding.
- Courses must be annually registered by the district. Up to 15 certifications may be registered with each course.
- Non-CTE courses may be requested for approval for specific certifications. Dual enrollment courses may be registered as career-themed courses.
- Courses must have enrollment in the academic year to be registered as a CTCs.
- All teachers of the CTC must hold all certifications registered with the course (or a higher level) to register the course.
- CTCs are published in **Appendix FF** of the K-12 Database Manual.

Funding Limitations for Grade Levels

- Beginning with the 2025-26 CAPE Industry Certification Funding List, the Department was required to adopt grade level funding limitations for industry certifications.
- These grade levels are reflected in a column on the funding list adopted by the State Board of Education.
- Certifications are still reportable for students in other grade levels; however, the funding values calculated are limited to students with the grade levels allowed on the list.

Reporting Industry Certifications



2025-26 Data Reporting Schedule – Education Information Services (EIS)

Survey	Survey Week	Required Load Date	System Closes
Survey 1	July 14 -18, 2025	August 1, 2025	September 30, 2025
Survey 2	October 6 -10, 2025	October 17, 2025	December 15, 2025
Survey 3	February 2 -6, 2026	February 13, 2026	April 15, 2026
Survey 4	June 15 -19, 2026	July 3, 2026	August 15, 2026
Survey 5		July 24, 2026	October 31, 2026

Link to 2025-26 Survey Dates: <https://www.fldoe.org/file/7574/2526-surveydates.pdf>

Data Reporting Cycle

Information Reported	Survey 2	Survey 3	Survey 5
Industry Certification Identifier Industry Certification Outcome Industry Certification Earned Date			✓
Career and Professional Academy Participant Not used for funding calculation	✓	✓	

[Link to Industry Certification Format](#)

Appendices for Reporting

Appendix	What is it used for?
Z: Industry Certification Identifier	• Unique 8-digit code for Industry Certification Identifier • Used for reporting on the Industry Certification format • List denotes the approved purpose(s) for each code
FF: Career-themed Courses	• List of all career-themed courses and industry certifications registered by a district (used for FEFP funding eligibility calculation) • If a certification code is earned and the district/school/course/certification reported in the Industry Certification format is not on this appendix, it is not fundable.

Reporting Industry Certification Outcomes on the Industry Certification Format

General Rule	Notes
The final student outcome should be reported for an industry certification.	Value “P” = Earned Certification/Certificate Value “F” = Attempted but did not earn Certification/Certificate If a student took the industry certification exam more than once, only the outcome of the final attempt should be reported.
If a student attempted but did not earn the certification, this should be reported on the format.	If multiple exams are required to earn the certification, the attempt is only reported once all exams have been attempted at least once.
Industry certifications are only reported in the year in which they were attempted/earned.	Lagged reporting occurs when the course taken year does not equal the submission year, only allowed for certifications identified on the CAPE Industry Certification Funding List as approved for lagged funding.
An industry certification is only reported with one course linkage.	A certification earned should not be reported multiple times with different course numbers on the format.

Requirements for Delivery of Industry Certification Exams and Reporting of Data

Rule Paragraph	Requirements
(9)(c)	• Not proctored by the individual providing the direct instruction for the industry certification or certificate, with limited exception. • Delivered in a secure manner. • Scored by the certifying agency for the industry certification or certificate or an approved vendor of the certifying agency. • Administered in accordance with the test administration procedures specified by the certifying agency • Exam has not been administered to a student more than three (3) times during the academic year with a minimum of twenty (20) calendar days between test administrations. • Written exams for items on the CAPE Industry Certification Funding List have a testing time limit established by the certifying agency.

Requirements for Delivery of Industry Certification Exams and Reporting of Data

Rule Paragraph	Requirements
(15)	- School districts must create and maintain local test administration procedures for the administration of all industry certification exams which must include the elements specified in the rule: - teacher or proctor training on test security with annual statement of educational integrity, notification of disciplinary actions and consequences, procedures for handling test interruptions, testing irregularities and technical abnormalities, annual training on Florida Statutes and State Board of Education Rules pertaining to industry certification. - All teachers providing instruction, proctors administering industry certification exams, and monitors for industry certification exams must annually sign Form FCAPE-03, Florida Career and Professional Education Act Industry Certification Test Administration and Security Agreement. - Records retention of a minimum of 5 years.

Top 6 Reasons Why Certifications Don't Get Funded

Industry Certification record is created locally but not sent to the FDOE.

Industry Certification record received is rejected for errors causing the record not to load to FDOE.

Industry Certification Outcome on the Industry Certification record does NOT have passing outcome.

Industry Certification Identifier on the Industry Certification record has an Identifier that is NOT funding-eligible.

The Industry Certification record does NOT match the district's registered Career-Themed Course Registration.

The Industry Certification Identifier was funded previously for the student.

Best Practices for Successful Submission of Industry Certification Data For Funding



1. Load industry certification data by the load date in summer 2026.



2. Run the F71415 report in August and late September to validate funding eligibility of records.



3. Run the F71535 report to identify potential certifications that may be eligible for funding with amendments to the CRC registration.



4. Share reports with your CTE Director, who will be able to review and identify discrepancies with Career-themed course registration and industry certification records.



5. From **July 15 to end of August**, district can update CTC registration for Appendix FF.



6. Submit edits by Survey 5 deadline (October 31, 2026).

Available Industry Certification Reports



F71297 - Student Level Report on Funded Industry Certifications and Digital Tool Certificates

- Report typically available in mid- to late-January with the release of the FEFP, 3rd calculation
- Districts should have processes to download and store locally; report is not permanently available and must be downloaded within 45 days.
- Includes the following elements:
 - District of instruction
 - Survey number
 - School of instruction
 - Student ID
 - First name
 - Last name
 - Industry certification ID
 - Year earned
 - Grade level
 - **Program Number (New)**
 - Course number
 - Funding Weight
 - Indicator of pro-ration
 - Student reported by two different districts in the same reporting year with the same certification
 - Funding cap flag (N* value denotes if district reported multiple course with a certification).

**Program number was added to this format. May cause duplication in this report if a district is incorrectly reporting an industry certification with more than one program/course.*

F71415 Report

- Simulates the programming for the FEFP Funding Report (F71297) so that districts can review their data in August before the 3rd registration window closes.
 - *NOTE: If you make adjustments to your CTC registration in August prior to the close, you will NOT be able to re-run this report to verify the certifications are now listed as funded. The registration system is not real-time and the final Appendix FF is not created until after August 31.*
- The district must have reported data on the Industry Certification format before a report can be run.

F71535 Report

- The report provides information on industry certifications that were reported but are potentially not going to be eligible for funding.
- To make the best use of this report, districts must submit data by the load date for Survey 5.
- It is best practice to run this report in August because the report can be used to determine if updates to the registered career-themed courses need to be made during the final registration window, which is open July 15 through the end of August.
- NOTE: Some funding eligibility criteria are not checked for this report; therefore, it is not a comprehensive report on all non-fundable records. Additional records may not be eligible for funding if conditions like the following are not met:
 - The certification record must have a matching student demographic record; and,
 - The certification record must have an appropriate grade level.

F71535 Report (continued)

- The report includes District of Instruction, FLEID, First Name, Last Name, Industry Certification ID, Certification Title, Funding Weight, School of Instruction, Course Number, Course Year, Grade Level and the following indicators:
 - Is the course on Appendix FF? Y or N.
 - Is the course on Appendix FF with the certification? Y or N. Could be X if a prior year certificate from 1718 or earlier is submitted.
 - Was this certification funded in a prior year? Y or N.
 - If funded in a prior year, in what district? District number (or NA if not funded).
 - If funded in a prior year, in what year? Year (or 9999 if not funded).
 - Is this certification a current year bundled certification? Y or N.
 - Is this certification a bundled certification where a similar certification was funded in a prior year? Y or N.
 - If a bundled certification was funded in a prior year, what district? District number (or NA if not funded).
 - If a bundled certification was funded in a prior year, in what year? Year (or 9999 if not funded).

Reporting CAPE Pathway Completers



CAPE Pathway Completers: Required Components

CTE Program Concentrator

- Student completed the minimum course credits for three course sequences in a single CTE program.
- Eligible programs and associated course sequences identified in rule on the *Secondary Career and Technical Education Programs and Associated Courses with Dual Enrollment Course Substitutions*

Earned Related Industry Certification

- Student must complete an industry certification related to the program of concentration.
- Eligible certifications for each program are identified rule on the *Secondary Career and Technical Education Program to Industry Certification Linkage List*

High School Graduate

- Student must have been reported as a standard high school diploma graduate by the reporting district.

CAPE Pathway Completer Reporting for the Academic Accelerations Options Supplement

- Reported by the district on the “[Value Earned, CAPE Pathway Completer](#)” on the [Student Additional Funding](#) Format.
- **The maximum value reported for a student is 0.3 in the year in which the student graduated from the reporting district.**
- Resources related to this reporting are available on the [CAPE FEFP Resources](#) page”

CAPE Pathway (0.3 Value)

Effective for the 2024-25 reporting, districts may report a student completing a CAPE Pathway for a 0.3 value for the Academic Acceleration Options Supplemental funding calculation in the 2025-26 Florida Education Finance Program. As specified in section 1011.62(17), Florida Statutes, “A value of 0.3 is assigned to a high school student who completes at least three courses and an industry certification in a single career and technical education program or program of study and who exits with standard high school diploma.” The list of eligible programs, courses and industry certifications are adopted in Rule 6A-6.0576, F.A.C.

2025-26

- [2025-26 Secondary CTE Program to Certification Linkage list](#) (Excel)
- [2025- 26 Secondary Career and Technical Education Programs and Associated Courses with Dual Enrollment Course Substitution](#) (Excel)

CTE Program Concentration

- “Career and Technical Education Program Concentrator” or “CTE Concentrator” means a student who has completed **at least three course sequences** in a secondary career and technical program identified on the ***Secondary Career and Technical Education Programs and Associated Courses with Dual Enrollment Course Substitutions List***.
 - Completion of the minimum high school credits in a course sequence is required for the course to count toward program concentration (See Column [F]).
 - At least one of the courses completed must be a secondary CTE course in the curriculum framework for that program. Each approved career dual enrollment course counts as a course sequence in a program.
 - Course sequences are identified on column [D] on the ***Secondary Career and Technical Education Programs and Associated Courses with Dual Enrollment Course Substitutions List***. Some programs have multiple options for course sequence completion; these are denoted in column [E]. Where two courses have the same letter in column [E], both courses are required for course sequence completion.

[A] Secondary Program Number	[B] Program Name	[C] Course Number	[D] Course Sequence Number	[E] Course Sequence Option	[F] Minimum High School Credits for Course Sequence Completion	[G] CTE 9-12 or PS Course
8002100	Landscape Operations	8106810	01		1.0	CTE 9-12
8002100	Landscape Operations	8121510	02		1.0	CTE 9-12
8002100	Landscape Operations	8121520	03		1.0	CTE 9-12
8002100	Landscape Operations	8121310	04		1.0	CTE 9-12
8002100	Landscape Operations	8121320	05		1.0	CTE 9-12
8002100	Landscape Operations	8121410	06		1.0	CTE 9-12

Course Sequences

These are adopted on the approved secondary program and course list based upon courses listed in the framework. Beginning with new 2026-27 frameworks, the sequences will be listed more clearly the course table. Example below for new Applied Cybersecurity framework (9001600):

2026-27
New
Course
Table
layout

Course Sequence	Course Number	Course Title	Teacher Certification	Length	SOC Code	Level	Graduation Requirement
Course 1	9001310	IT Fundamentals	BUS ED 1 @2 COMPU SCI 6 CYBER TECH 7G INFO TECH 7G	1 credit	15-1212	2	CT
Course 2	9001320	Computer and Network Security Fundamentals		1 credit	15-1212	3	CT
Course 3	9001330	Cybersecurity Essentials		1 credit	15-1212	3	CT
Course 4 Options	9001340	Operational Cybersecurity		1 credit	15-1212	3	CT
	9001610	Cybersecurity Capstone		1 credit	15-1212	3	CT

As programs are reviewed and updates, this new format will be phased in.

Additional Conditions Required for 2025-26 Reporting of CAPE Pathway Completers

School districts must report information on the Student Transcript, CTE Student Course Schedule format and Industry Certification format which supports the district's contribution to attainment of the CAPE Pathway Completion and supports the 0.3 value reporting.

- Career and technical education courses must be reported on the **Student Transcript Course Information format** with appropriate credit earned toward course sequence completion (supports the CTE concentrator component).
- The student must have been reported in the secondary career and technical education program or program of study of concentration on the **Career and Technical Education Student Course Schedule** in the current or prior years of enrollment (supports that the student was enrolled in that secondary CTE program while enrolled in the district).
- The student must be reported with an industry certification on the **Industry Certification format** (supports the industry certification completion component while the student was enrolled in the district).

Additional Conditions Required for 2025-26 Reporting of CAPE Pathway Completers

- Districts are responsible for identifying which program of concentration was completed by the graduates.
 - There are circumstances where a student may satisfy the requirements for two different programs; the district determines which program(s) resulted in the reporting of the 0.3 value.
- The district's identification of CAPE Pathway Completers must be based upon records included on the reporting formats reported to the state.
- The district must maintain detailed course and industry certification records that support their calculation of the CAPE Pathway Completers, which may be requested by the Department for program auditing purposes.

Reports with District Reported Values for the CAPE Pathway Completion

- Two reports on request provide information on the students reported in this format:
 - Report F63138 GQHA (By School and Student)
 - Report F71411 EAEO (By School)

Other Reporting

Career Dual Enrollment



Career Dual Enrollment Course Reporting for the Academic Accelerations Options Supplement

- As specified in s. 1011.62(17), F.S., a student who completes a career course through the dual enrollment program with a grade of “A” in a pathway that leads to an industry certification that is included on the CAPE Industry Certification Funding List is eligible for the career dual enrollment funding.
 - Students do not have to earn a certification.
 - The classification of the courses on the Dual Enrollment indicator element does not impact funding.
- Reported by the district on the [Student Additional Funding](#) format. For the 2025-26 reporting, the “[Value Earned, Career Dual Enrollment Course](#)” is the data element that the district is to use to report the additional values.
- [Rule 6A-6.0577, F.A.C.](#), outlines the implementation. The rule can be accessed at the Department of State’s rule information page.
- The Career Dual Enrollment Course list must be used by the district to calculate and report the additional funding. A copy of the list of approved courses can be downloaded from the [CAPE FEFP Resources page](#).

Resources



CAPE Resources: CAPE Planner

The CAPE Planner can be found on the CAPE resources page at the following link:
<https://www.fldoe.org/academics/career-adult-edu/cape-secondary/resources.stml>.

Activity	Starting	Ending
1st Window: Career-themed Course (CTC) Registration	October 16	Last business day in November
2nd Window: CTC Registration	February 1	First business day in March
Academic Course Request for CTC Registration	Start of the academic year	First business day in March
CAPE Industry Certification Funding List: Additions to list with K12 funding eligibility and program linkages	March 5	April 1
CAPE Industry Certification Funding List: New Digital Tool Certificates	First business day in March	First business day in April
3rd Window: CTC Registration	July 15	Last business day In August

Note: The window dates referenced in this document can be found in Rule 6A-6.0576, F.A.C., CAPE Industry Certification Funding List in sections (10), (11)(a)(c) and (6)(c). Rule Language can be accessed from the following link: <https://flrules.org/gateway/ruleNo.asp?id=6A-6.0576>.

The CAPE Technical Assistance Paper



The most recent CAPE Technical Assistance Paper is available on the CAPE resources page:

<https://www.fldoe.org/academics/career-adult-edu/cape-secondary/resources.shtml>.

Commonly Requested Resource Links

Resource	Link
State Board of Education Rule 6A-6.0576	https://flrules.org/gateway/ruleNo.asp?id=6A-6.0576
CAPE K-12 Landing Page	https://www.fldoe.org/academics/career-adult-edu/cape-secondary/
Master Credentials List and Submission Portal	https://careersourceflorida.com/master-credentials-list/
Credentials Review Committee Landing Page Includes meeting notices and Master Credentials List; submission window when open will be posted here.	https://careersourceflorida.com/boardroom/florida-credentials-review-committee/
Bright Futures: Gold Seal CAPE	https://www.floridastudentfinancialaidsq.org/sapbfmain/sapbfmain
Statewide Articulation Agreements	https://www.fldoe.org/academics/career-adult-edu/career-technical-edu-agreements/industry-certification.shtml

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