



Florida Association of Management Information Systems (FAMIS)

Summer Database Conference June 2026



Understanding Class Size (CS) Compliance
Presented by: Talia Aleman-Gavilla and Lisa Raker

Agenda

- Housekeeping
- Introduction
- Communication
- Process Overview
- Data Quality
- Class Size Application
- Contact Us
- Questions



Housekeeping



❖ FAMIS Sessions

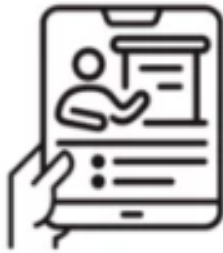
- Handouts are available online.
- Meet us at the Florida Department of Education (FDOE) Lab.
 - During FDOE Lab appointment times.



❖ Presentation Parameters

We can assist with the following:

- CS Database Formats
- CS Legislation
- CS Calculations
- CS Scenarios
- CS Resources/Training



❖ FAMIS Survey Feedback

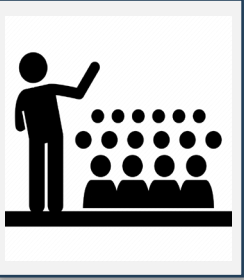
- Provide helpful/constructive feedback.
- Provide the presenter's name in the feedback.
- We would like to hear from all presentation attendees.



❖ Contact List Updates

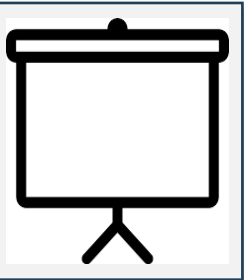
- Reminder: send contact updates to FTE-CS@fldoe.org.
- The current contact lists are available in the FDOE lab room to validate your contact information.

Introduction



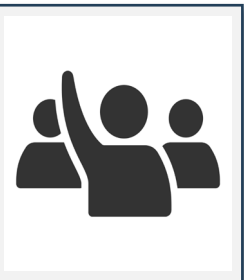
Session Audience:

This session is intended to introduce attendees to Class Size (CS) processing, calculations and compliance. This is a great opportunity for new and existing users to review introductory and advanced topics related to the CS process. The session will then transition from basic concepts to legislative updates and more complex scenarios and information.



General Session Information:

The CS process is in place to enforce the limit set for the maximum number of students in a classroom. The limits apply to individual classes therefore no classroom in which a core course is taught may contain more students allowed by the statutory limits. Today we will dive into processing, calculations, helpful tips, terminology, scenarios and data quality.



Presentation Questions:

We ask that questions are held until the end of the session. We can clarify content covered during the session but will reserve questions until the end of the presentation to ensure that we are able to cover all the content. We will also be available to take additional questions in the FDOE lab room.

Introductory Cheat Sheet

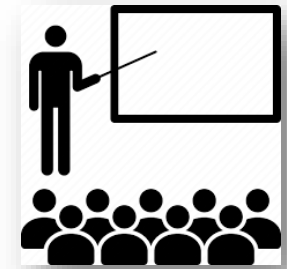
Class Size Reduction Amendment History

- In 2002, Florida's voters approved a state constitutional amendment (article IX, section 1) setting limits for the maximum number of students in a classroom by the start of the 2010-11 school year.
- These limits (class-size maximums) apply to individual classes.
- In 2003, the Florida Legislature enacted Chapter 2003-391, Laws of Florida, which implemented the amendment by requiring the number of students in each classroom to be reduced by at least two students per year beginning in the 2003-04 school year, until the maximum number of students per classroom did not exceed the requirements in law.
- The full text of the class-size reduction constitutional amendment is provided at:
<http://www.fl DOE.org/core/fileparse.php/5164/urlt/amendment-classsize.pdf>
- The 2011 legislature amended Section 1003.03, Florida Statutes (F.S.), in Section 15 of Chapter 2011-55, Laws of Florida, providing class-size flexibility to schools that enroll students after the October student membership survey.
- The information referenced can be found here: <https://www.fl DOE.org/finance/budget/class-size/faq.html>

Class Maximums Matrix

Class Size Maximums:

- The class size maximums were established in Section 1003.03, (F.S.).
- Processing occurs during Survey 2 and Survey 3.
- Both Survey 2 and Survey 3 data are used to assess compliance.
- These limits (class-size maximums) apply to individual classes, so no classroom in which a core course is taught may contain more students than allowed by the constitutional limits. The class-size limits apply to classes in three grade groupings as follows:



Grade Group	Class Size Maximum
PK-3	18
4-8	22
9-12	25



Class Size Processing



LET'S DISCUSS HOW CLASS SIZE
PROCESSING WORKS

Class Size Terminology

PROCESSING	Class Size Maximum	Survey	Trial Run	Penalty	Compliance	Compliance Plan
DATA COLLECTION	Student Course	Teacher Course	FISH	MSID	CCD	Core Course
REPORTS	All FISH	Traditional Over Cap	Charter Average	School Choice Average	Unduplicated	Adjusted

Survey Dates 2026-27

Survey 2

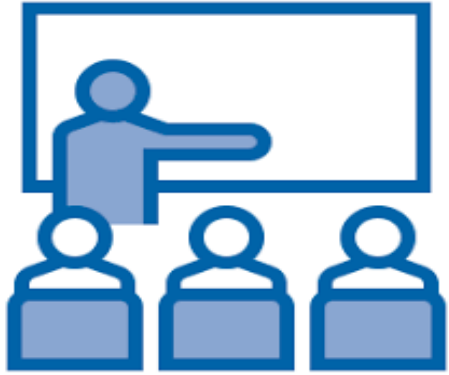
- **Survey Week:** October 5 - 9, 2026
- **Due Date:** October 16, 2026
- **State Processing:** October 12 - November 6, 2026
- **Final Amendment:** December 15, 2026

Survey 3

- **Survey Week:** February 8 - 12, 2027
- **Due Date:** February 19, 2027
- **State Processing:** February 15 - March 5, 2027
- **Final Amendment:** April 15, 2027

[26-27- Survey Dates](#)

Processing Overview



Class Size Processing

- Class Size Trial Runs
- Data Quality Reports
- Survey 2/3 Final Data
- Compliance Plans
- Calculation Steps



Class Size Application

- Data Validation
- Schools
- FISH
- Courses
- Grade
- Adjusted Count



Class Size Trial Runs

File Submission & Reject Edits

- Districts send predefined formatted data files.
- Files are processed in the order they are received.
- When files are uploaded, edits for the formats submitted will be validated against the data for each record received.
- All records that fail one or more reject edits will not be accepted into the database as an add, change or delete.
- When applicable, districts must correct the records containing reject edit errors by fixing data in their local system and then send an updated file.
- To delete or correct records or a file, a file with the Transaction code “D” or “C” can be submitted.

Data Used:

- Student Course Format
- Teacher Course Format

Trial Runs Overview

- Districts submit survey data for processing weekly.
- The data is used for each class size run.
 - excluding District 68 (FSDB), 71 (F1 Virtual), 83 (DJJ District).

Data Quality Report Generated: [District Number] CS Report as of MM.DD.YY.xlsx (Sent via email)

Class Size (Survey 2)

Class Size Trial Run Processing

Survey 2 Class Size Trial Runs typically take place in September. All districts may participate in trial runs and should take advantage of this opportunity to reduce data reporting errors or appropriately adjust classrooms before survey processing begins in October.



Survey 2 Final Data

Data as of the last day of the Survey 2 period, December 15, are used to determine compliance with class size maximums and to conduct initial penalty calculations. Class size reports from this point in time are made available for districts to download.



OFFR

FDOE OFFR receives Compliance Plan for districts out of compliance.

February

Statutory deadline for submission of district's Compliance Plan.



Memo from OFFR

Memo from FDOE Office of Funding and Financial Reporting (OFFR) notifying districts of Class Size Compliance. The memo details the process and timeline for appeals and is typically released in early January.



Class Size (Survey 3)

Class Size Trial Run Processing

Survey 3 Class Size Trial Runs typically take place in January. All districts may participate in trial runs and should take advantage of this opportunity to reduce data reporting errors or appropriately adjust classrooms before survey processing begins in October.



Survey 3 Final Data

Data as of the last day of the Survey 3 period, April 15, are used to determine compliance with class size maximums and to conduct initial penalty calculations. Class size reports from this point in time are made available for districts to download.



Compliance plans are only done based on Survey 2 data.

Formats

Student Course Format

- District Number, Current Enrollment
- School Number, Current Enrollment
- Survey Period Code
- Fiscal Year
- District Number, Current Instruction/Service
- School Number, Current Instruction/Service
- Course Number
- Section Number
- Period Number
- Class Minutes, Weekly
- Term
- Day of Week Scheduled, Monday
- Day of Week Scheduled, Tuesday
- Day of Week Scheduled, Wednesday
- Day of Week Scheduled, Thursday
- Day of Week Scheduled, Friday
- Day of Week Scheduled, Saturday
- Day of Week Scheduled, Alternate Date Certain
- Florida Education Identifier

Teacher Course Format

- District Number, Current Instruction/Service
- School Number, Current Instruction/Service
- Survey Period Code
- Fiscal Year
- Course Number
- Section Number
- Period Number
- Facility Type
- Days in Term (For FTE Purposes)
- Fund Source: NCLB Title III
- Florida Educators Certificate Number
- Social Security Number
- Transaction Code
- Certification/Licensure/Qualification Status
- Primary Instructor Indicator
- Term
- Classroom Identification (FISH) Number
- Scheduling Method
- Term/Survey Indicator
- Team Teacher Training
- Blended Learning Course
- Florida Education Identifier
- Staff Number Identifier, Local

Reference Tables

MSID

Master School Identification

Used to identify schools, school types and facility types.

The MSID table is maintained by the FDOE to ensure that the department provides accurate identification on each Florida public school in the state. This file contains information for all public PK12 schools, as well as for adult and technical schools operated by district school boards. School information is updated annually.

CCD

Course Code Directory

Used to identify core courses.

The CCD is an official listing and classification of all course codes used by the FDOE for PK12 education. It provides a standardized system for identifying and categorizing the various courses offered across Florida's public schools. The CCD is regularly updated.

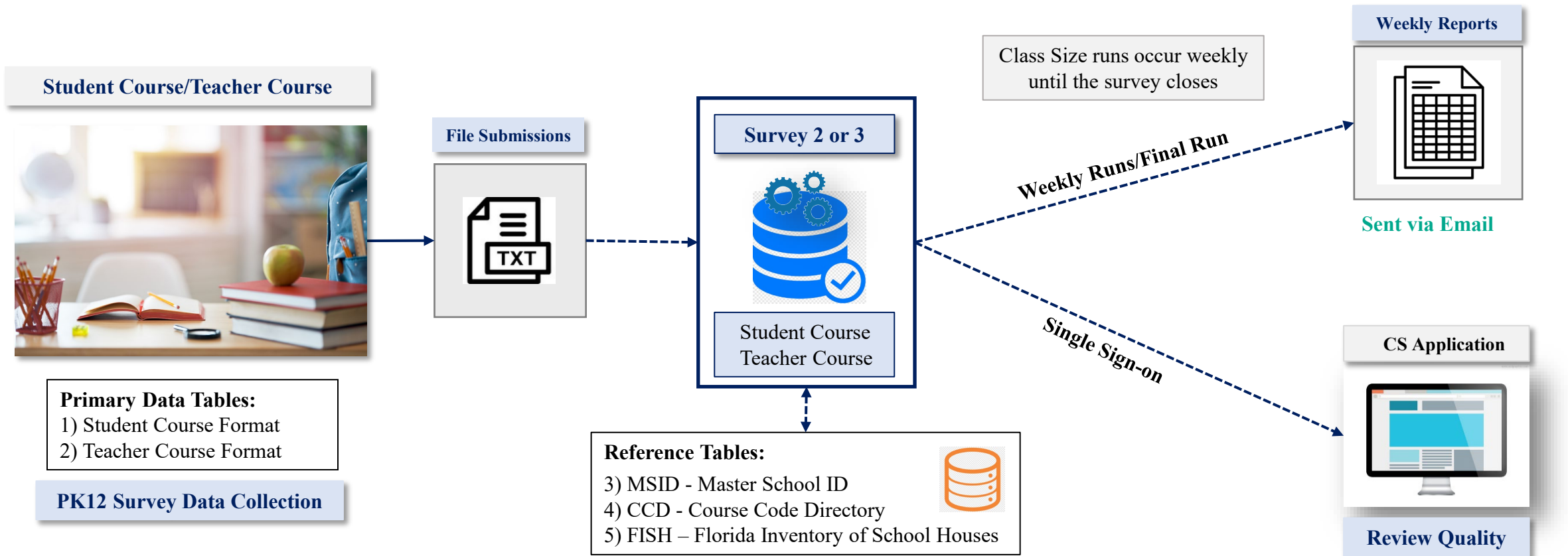
FISH

Fl. Inventory of School Houses

Used to identify school facility information.

The FISH table includes the physical conditions and capacity of school facilities across the state of Florida. It is comprised of detailed information about school buildings to help with planning, budgeting and decision-making regarding the maintenance, renovation and construction of educational facilities.

Processing Overview



2025-2026 Teacher Apprenticeship

NEW

Section 1012.555 (5), F.S., allows for a class in which an apprenticeship is conducted may exceed the class size limitation by up to 1.5 times the allowable number of students.

The teacher apprenticeship program was established as an alternative pathway to enter the teaching profession.

Eligibility Requirements



- Associate degree (minimum 2.5 GPA).

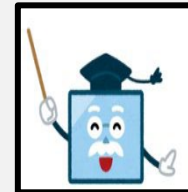


- Passed a background screening as provided in Section 1012.32, F.S.

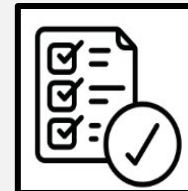


- Received a temporary **apprenticeship certificate** as provided in Section 1012.56(7)(d), F.S.

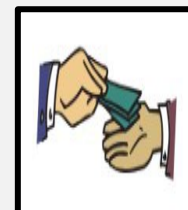
Apprenticeship Structure



- 2-year classroom training under a mentor teacher.



- Completion required before applying for a professional certificate.



- Paid as an education paraprofessional. Can switch schools/districts after the first year (if funding is available).

2025-2026 Teacher Apprenticeship

A teacher holding a temporary teacher apprenticeship certificate as outlined in 6A-4.004, Florida Administrative Code (F.A.C.), is **not eligible** to serve as a classroom teacher as defined in Section 1012.01(2)(a), F.S., or be reported as the teacher of record for **funding** and **class size purposes**.

Temporary Teacher Apprenticeship Certification

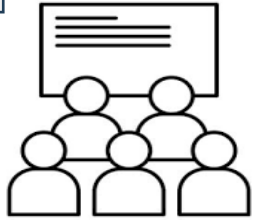
- Available for those entering the program.
- More details can be found under:
[Teacher Apprenticeship & Internship Pathways](#).



For inquiries, email TeacherApprenticeship@fldoe.org.

Calculation Steps

1



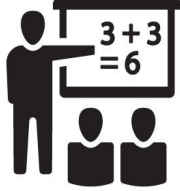
Count the number of students in each course within each class (Term, Period and FISH).

2



Determine the **main course** taught in each class based on the course with the most students.

3



Determine the **main grade** taught in each class based on the grade with the most students in the **main course**.

4



Identify the classroom in which the **main course** is a "core" course. Use only these classrooms in the remaining steps.

5



Count the number of students in each classroom, allowing for adjustments based on **scheduling method**.

6



Calculate the grade group average for charter schools and choice schools.

Core Courses:

Use the CCD to identify the core courses:

- Mathematics
- Language Arts/Reading
- Science

- Social Studies
- Exceptional Student Education
- English for Speakers of Other Languages

[Technical Assistance Documents](#)

Reports

Reports available for download

Report	Data File	Summary	Report	Data File	Summary
F70408	F70587	Provides school-level class averages by school/district. Used to determine compliance for charter and choice.			Numerator and Denominators for all schools found on Class Average Table. Total Students = a Total Classes = b Average = a/b Students Over = a - (b*Grade Group Max)
F71167	F71168	Only lists traditional classroom/periods that have FTE overage. If the report states “NO DATA FOUND,” that means your district does not have traditional rooms out of compliance.	F70466	F70588	
F70415	F70615	Summary report that displays the total adjusted student count as well as student and FTE overage per classroom/period. Shows traditional, charter and choice.	F70467	F70470	(PK-3 report): Lists just those classrooms/periods whose adjusted student count is CAP+10 or 10 and under. Shows traditional, charter and choice.
F70412	F70424	Detailed report for each grade PK-3 class listed in the district summary report F70415. This report will show you all courses, sections and grades in every FISH/period. Shows traditional, charter and choice.	F70468	F70471	(4-8 report): Lists just those classrooms/periods whose adjusted student count is CAP+10 or 10 and under. Shows traditional, charter and choice.
F70413	F70425	Detailed report for each grade 4-8 class listed in the district summary report F70415. This report will show you all courses, sections and grades in every FISH/period. Shows traditional, charter and choice.	F70469	F70472	(9-12 report): Lists just those classrooms/periods whose adjusted student count is CAP+10 or 10 and under. Shows traditional, charter and choice.
F70414	F70426	Detailed report for each grade 9-12 class listed in the district summary report F70415. This report will show you all courses, sections and grades in every FISH/period. Shows traditional, charter and choice.	F70631	F70632	Counts all classrooms/periods where at least one teacher has Scheduling Method = C.

Reports

Report sent via email: [District Number] CS Report as of MM.DD.YY.xlsx

A	B	C	D	E	F	G
DistrictInstruction	SchoolInstruction	DistrictName	SchoolNameShort	FISH	Term	Period
1	1 0022	ALACHUA	EARLY LEARNING ACADEMY AT DUVAL	00001A0000100001044	3	0
2	1 0022	ALACHUA	EARLY LEARNING ACADEMY AT DUVAL	00001A0000100001044	3	3
3	1 0022	ALACHUA	EARLY LEARNING ACADEMY AT DUVAL	00001A0000100001076	3	1
4	1 0022	ALACHUA	EARLY LEARNING ACADEMY AT DUVAL	00001A0000100001076	3	2
5	1 0022	ALACHUA	EARLY LEARNING ACADEMY AT DUVAL	00001A0000100001076	3	3
6	1 0022	ALACHUA	EARLY LEARNING ACADEMY AT DUVAL	00001A0000100001076	3	4
7	1 0022	ALACHUA	EARLY LEARNING ACADEMY AT DUVAL	00001A0000100001076	3	5
8	1 0022	ALACHUA	EARLY LEARNING ACADEMY AT DUVAL	00001A0000100001076	3	6
9	1 0022	ALACHUA	EARLY LEARNING ACADEMY AT DUVAL	00001A0000100001076	3	7
10	1 0022	ALACHUA	EARLY LEARNING ACADEMY AT DUVAL	00001A0000100001076	3	8
11	1 0022	ALACHUA	EARLY LEARNING ACADEMY AT DUVAL	00001A0000100001076	3	9
12	1 0022	ALACHUA	EARLY LEARNING ACADEMY AT DUVAL	00001A0000100001076	3	10
13	1 0022	ALACHUA	EARLY LEARNING ACADEMY AT DUVAL	00001A0000100001076	3	11
14	1 0022	ALACHUA	EARLY LEARNING ACADEMY AT DUVAL	00001A0000100001076	3	12
15	1 0022	ALACHUA	EARLY LEARNING ACADEMY AT DUVAL	00001A0000100001076	3	13
16	1 0022	ALACHUA	EARLY LEARNING ACADEMY AT DUVAL	00001A0000100001078	3	1
17	1 0022	ALACHUA	EARLY LEARNING ACADEMY AT DUVAL	00001A0000100001078	3	2
18	1 0022	ALACHUA	EARLY LEARNING ACADEMY AT DUVAL	00001A0000100001078	3	3
19	1 0022	ALACHUA	EARLY LEARNING ACADEMY AT DUVAL	00001A0000100001078	3	4
20	1 0022	ALACHUA	EARLY LEARNING ACADEMY AT DUVAL	00001A0000100001078	3	5
21	1 0022	ALACHUA	EARLY LEARNING ACADEMY AT DUVAL	00001A0000100001078	3	6
22	1 0022	ALACHUA	EARLY LEARNING ACADEMY AT DUVAL	00001A0000100001078	3	7
23	1 0022	ALACHUA	EARLY LEARNING ACADEMY AT DUVAL	00001A0000100001078	3	8
24	1 0022	ALACHUA	EARLY LEARNING ACADEMY AT DUVAL	00001A0000100001078	3	9
25	1 0022	ALACHUA	EARLY LEARNING ACADEMY AT DUVAL	00001A0000100001078	3	10
26	1 0022	ALACHUA	EARLY LEARNING ACADEMY AT DUVAL	00001A0000100001078	3	11
27	1 0022	ALACHUA	EARLY LEARNING ACADEMY AT DUVAL	00001A0000100001078	3	12
28	1 0022	ALACHUA	EARLY LEARNING ACADEMY AT DUVAL	00001A0000100001078	3	13
29	1 0022	ALACHUA	EARLY LEARNING ACADEMY AT DUVAL	00001A0000100001079	3	1
30	1 0022	ALACHUA	EARLY LEARNING ACADEMY AT DUVAL	00001A0000100001079	3	2
31	1 0022	ALACHUA	EARLY LEARNING ACADEMY AT DUVAL	00001A0000100001079	3	3
32	1 0022	ALACHUA	EARLY LEARNING ACADEMY AT DUVAL	00001A0000100001079	3	4
33	1 0022	ALACHUA	EARLY LEARNING ACADEMY AT DUVAL	00001A0000100001079	3	5
34	1 0022	ALACHUA	EARLY LEARNING ACADEMY AT DUVAL	00001A0000100001079	3	6
35	1 0022	ALACHUA	EARLY LEARNING ACADEMY AT DUVAL	00001A0000100001079	3	7
36	1 0022	ALACHUA	EARLY LEARNING ACADEMY AT DUVAL	00001A0000100001079	3	8
37	1 0022	ALACHUA	EARLY LEARNING ACADEMY AT DUVAL	00001A0000100001079	3	

A	B	C	D	E	F	G	H
district	school	AVG-PK-3_(18 max)	AVG_PK3_COMPLIA	AVG-4-8_(22 max)	AVG_4_8_COMPLIA	AVG-9-12_(25 max)	AVG_9_12_COMPLIA
1 0022		12.12		0		0	
1 0031		16.07		17.78		0	
1 0041		15.64		19.35		0	
1 0052		0		9.78		11.07	
1 0071		15.96		18.55		0	
1 0081		3.94		4.85		9.5	
1 0091		15.32		16.62		0	
1 0101		16.74		18.09		0	
1 0111		18.15	NO	18.6		0	
1 0112		0		19.54		24.16	
1 0121		0		20.1		23.85	
1 0141		0		20.35		25.6	NO
1 0151		0		0		21.47	
1 0161		14.09		16.61		0	
1 0171		17.3		17.4		0	
1 0201		0		16.75		23.11	
1 0221		0		18.84		21.66	
1 0261		0		0		22.31	
1 0271		0		0		23.43	
1 0281		14.44		21.8		0	
1 0311		14.25		17.88		0	
1 0321		17.84		21.86		0	
1 0331		16.83		18.84		0	
1 0341		15.82		17.9		0	
1 0411		0		0		17.8	
1 0421		0		0		22.33	
1 0431		0		0		24.37	
1 0461		16.85		20.31		23	
1 0481		0		20.17		21.37	
1 0482		15.93		20.92		0	
1 0501		15.8		19.1		0	
1 0502		0		20.4		28	NO
1 0510		16.03		19.07		0	
1 0520		17.02		18.39		0	
1 0531		17.32		21.12		0	
1 0541		14.71		15.63		0	

Compliance Plan

Compliance with class size reduction requirements is calculated at the classroom level for traditional public schools, as required by Section 1003.03(1), F.S.; at the school level for charter schools, as required by Section 1002.33(16)(b)3., F.S.; and at the school level for district-operated schools of choice, as required by Section 1002.31(5), F.S.



Final Class Size Reports

Full-Time Equivalent/CS Team provides OFFR final class size reports and OFFR manages the compliance plans.



Compliance Plan Templates

Posted on FDOE Class Size Reduction - Memorandums website

<https://www.fldoe.org/finance/budget/class-size/class-size-reduction-memorums.shtml>



Compliance Plan

CS Compliance Plan - submission is required for all districts' schools found in noncompliance.

District Compliance Plan should be submitted to K12Verify@fldoe.org.



Financial Penalty

In 2023, the Florida Legislature removed the financial penalty assessed to districts and schools that do not comply with class size requirements.



Class Size Application



LET'S TAKE A TOUR OF THE
SYSTEM AND SCREENS

Accessing Class Size Application

The CS application is accessible via FDOE's Single Sign-On (SSO), www.fldoe.org/sso.



Contact your district's SSO Administrator to obtain access to CS application and they will determine your user roles.

Role Name	All/ Internal FDOE/ External District	Description
User	All	The User role is required for all users to access Class Size User Interface (UI).
Administrator	Internal FDOE	The Administrators role (FDOE personnel) is authorized to manage the application.
Charter User	External District	The Charter Users role can only access class size data specific to their charter school.
District User	External District	The District Users role can view all schools' class size data within their district.

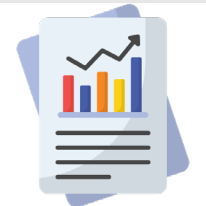
Once authorized by the district SSO Administrator, users can access the Class Size UI by logging into the SSO portal.

- Select the “EDUCATORS” tile as shown above.
- Users can then select the “Class Size” tile.
- Users can also access the UI directly at <https://web08.fldoe.org/ClassSize/>

System Screens

Reports and Data Views:

- **List of Schools:**
Displays district and school names linked to state records.
- **Florida Inventory of School Houses (FISH):**
Displays detailed school facilities data.
- **List of Courses:**
Breaks down individual courses, including core course indicators.
- **List of Students:**
Displays individual student-level enrollment details.



Please see the examples of system screens on the next slide.

Compliance and Data Verification:

The data in this system is view-only, meaning district staff cannot manually adjust class size numbers within the application. Instead, discrepancies must be corrected through their local student information system before being re-submitted to FDOE. Accurate reporting is crucial because:

- Non-compliance can result in the district submitting a Compliance Plan.
- Overcrowded classrooms impact instructional quality and student success.
- Schools must ensure data is submitted correctly during state reporting surveys.

System Screens

See examples of the application screens below:



(Administrator) | [User Guide](#)

[HOME](#) | [ABOUT US](#) | [CONTACT US](#)

[Home](#) / [School](#) / [Fish](#)

List of FISH

DISTRICT: CHARLOTTE **SCHOOL:** BABCOCK NEIGHBORHOOD SCHOOL **YEAR:** 2425 **SURVEY:** 3

Student count PK - 3: 1,185 **Student count 4 - 8:** 1,688 **Student count 9 - 12:** 363

Room Count PK - 3: 68 **Room Count 4 - 8:** 87 **Room Count 9 - 12:** 26

Average Class Size PK-3: 17.42 **Average Class Size 4-8:** 19.40 **Average Class Size 9-12:** 13.96

FISH	Term	Period	Main Course	Course Title	Core Course	Main Grade	Adjusted Count
00021 O 00021 00000 0118	3	1	5010042	Language Arts-Grade One	Y	01	18
00021 O 00021 00000 0118	3	4	5012030	Mathematics - Grade One	Y	01	19
00021 O 00021 00000 0118	3	6	5020020	Science - Grade 1	Y	01	19
00021 O 00021 00000 0118	3	7	5021030	Social Studies Grade 1	Y	01	19
00021 O 00021 00000 0120	3	1	5010042	Language Arts-Grade One	Y	01	8
00021 O 00021 00000 0120	3	4	5012030	Mathematics - Grade One	Y	01	8
00021 O 00021 00000 0120	3	6	5020020	Science - Grade 1	Y	01	8
00021 O 00021 00000 0120	3	7	5021030	Social Studies Grade 1	Y	01	8
00021 O 00021 00000 0124	3	2	5012040	Mathematics - Grade Two	Y	02	11
00021 O 00021 00000 0124	3	3	5020020	Science - Grade Two	Y	02	11



(Administrator) | [User Guide](#)

[HOME](#) | [ABOUT US](#) | [CONTACT US](#)

[Home](#) / [School](#) / [Fish](#) / [Class](#)

List of Courses

DISTRICT: ALACHUA **SCHOOL:** A. L. MEBANE MIDDLE SCHOOL **YEAR:** 2526 **SURVEY:** 2

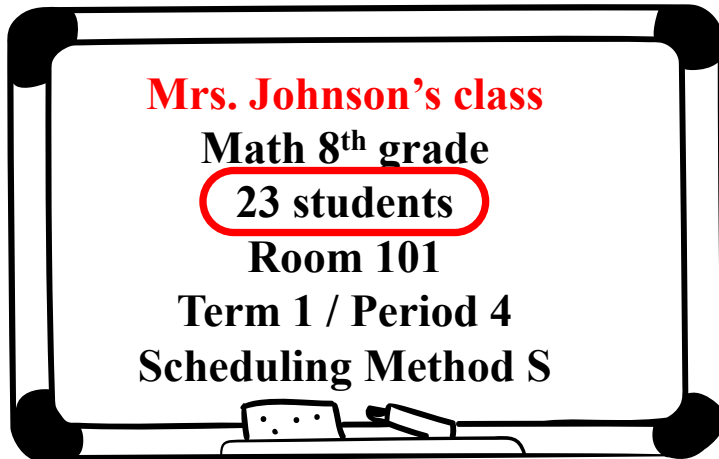
FISH: 00017 A 00018 00001 001 **TERM:** 3 **PERIOD:** 1

MAIN COURSE: 0500010 **MAIN GRADE:** 07

Course	Section	Facility Type	Excluded	Course Name
0500010	001	00	N	M/J Personal, Career, School Development Skills 2

Scenario #1

Mrs. Johnson's Class



Class Size Scenario:

- Mrs. Johnson's **Teacher Course Record** should be reported as follows:
Room 101, term 1, period 4, Scheduling Method S.
 - The students' **Student Course Records** should be reported as follows:
Room 101, term 1, period 4.
-
- Teacher Course Record = Student Course Records
 - Mrs. Johnson's class of 23 > grade level 4-8

Mrs. Johnson's class is not in compliance with the class size maximum of 22.

Scenario #2

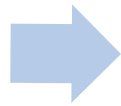
Mrs. Johnson's Class

Section 1
23 students
Self-Contained
("S")

&

Section 2
3 students
Exceptional
Student Education
(ESE)
In-class One-on-One
("I")

*3 (I) students are also included in the
23 (S) students.



Mrs.
Johnson's 8th
Grade Math
class
21 Students



- Count all the students in each classroom/period.
➤ **23 Students**
 - Determine the main course taught in each class based on the course with the most students.
➤ **Math**
 - Determine main grade taught in each class based on the grade with the most students in the main course.
➤ **8th Grade**
 - Identify the classroom in which the main course is a "core" course. Use only these classrooms in the remaining steps.
➤ **Main Course = Math | 8th Grade**
-
- **23 – 3 = 20 (no adjustment)**
 - **Then perform the I adjustment on 3 ESE students:**
 - **3/2 teachers = 1.5 (truncated) = 1**
 - **20 (S) + 1 (I) = 21, Total = 21 Students**
 - **The Class is In Compliance**

Quiz Time

PROCESSING	Class Size Maximum	Survey	Trial Run	Penalty	Compliance	Compliance Plan
DATA COLLECTION	Student Course	Teacher Course	FISH	MSID	CCD	Core Course
REPORTS	All FISH	Traditional Over Cap	Charter Average	School Choice Average	Unduplicated	Adjusted



Communication

- Ensure e-mails are sent to FTE-CS@fldoe.org.
- Refrain from sending direct emails to agents.
- The appropriate agent will respond and follow-up.
- Do not send or share Personally Identifiable Information (PII) in emails or phone calls.
- We will request additional information as needed.
- Allow 1-3 business days for request follow-up.

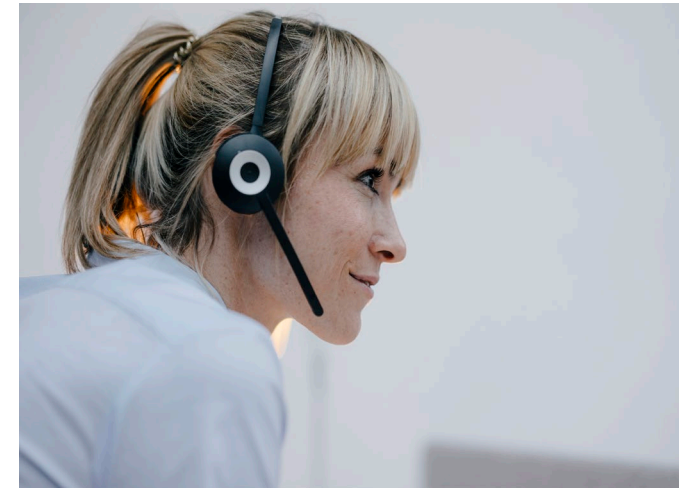
Violet.Brown@fldoe.org | 850-245-9232

Office of Educational Facilities

- For questions regarding FISH
<https://www.fldoe.org/finance/edual-facilities/fl-inventory-of-school-houses-fish.stml>

KVerify12@fldoe.org

- For questions regarding district compliance/verifications
- Class Size and FISH Technical Assistance Documents -
[Technical Assistance Documents](#)





Contact Us

FTE & Class Size Team
FTE-CS@fldoe.org

Division of Technology & Innovation
Bureau of PK-12 Education Information Services (EIS)



FDOE Lab Sessions

Please come meet us in the FDOE Lab Sessions!

We are available to answer questions and provide assistance.





www.FLDOE.org